JOB DESCRIPTION

Job Title: Clinical Trauma Interventionist

Reports to: Clinical Supervisor and Director

Hours: 40 hours per week. Potential benefits eligible position.

General Description: The Southwest Michigan Children’s Trauma Assessment Center (CTAC) is part of the Unified Clinics at Western Michigan University. The Clinical Trauma Interventionist serves as clinical staff on a trans-disciplinary team (including social work, occupational therapy, speech and language pathology, nursing and medicine) in order to provide comprehensive trauma assessments for children ages 0-17.

Major Duties:

- Participate in CTAC clinical assessments
- Participate in team pre and post-assessment meetings (sharing of child histories, assignment of assessments, and gathering of materials for individual cases, review of day).
- Conduct comprehensive complex trauma assessments with clinical staff and CTAC interns, which include administration and scoring of the various tools, interviews of caregivers/caseworkers, administration/supervision of psychosocial interviews, attachment observations and processing the assessment.
- Complete trauma assessment reports in a timely manner, including reviewing, editing and providing feedback.
- Assist with training and supervision of student interns in the assessment and report writing process.
- Complete interviews with biological parents, foster parents, and child welfare professionals when needed.
- Participate in scheduled clinical supervision, staff meetings, and professional development.
- Assist with other special projects and duties as assigned.

Desired Qualifications:

- Excellent writing skills are essential. Candidate will be asked for a writing sample during the interview process
- Experience working with youth and families from diverse backgrounds
- Basic understanding of youth development and trauma in children
- Excellent organization and time management skills
• Ability to work in a high-stress environment
• Ability to communicate well with others
• Must be able to work successfully on a team as well as independently
• Display cultural/social sensitivity skills

A successful candidate will have a Master’s degree in Occupational Therapy, Speech-Language Pathology, Social Work or related field. Previous experience working with children preferred. Appropriate licensure or certification, or progress towards appropriate licensure or certification also required.

**Qualified candidates should submit a cover letter and resume via email to:**

CTAC  
chhs-ctac@wmich.edu  
Subject line: clinician application

Southwest Michigan Children’s Trauma Assessment Center (CTAC) is a part of Western Michigan University, which is an affirmative action equal opportunity employer.

We encourage qualified candidates from diverse backgrounds to apply.