



Thank you for purchasing a pass for our F45 Functional Training program. The ability to reserve a spot in a specific class is limited to those patrons that have purchased semester memberships for the F45 program. The information on this document will help you with our processes for reserving a spot in class and checking in for your class. Spots are limited in each class, so it is important that you follow these policies. A few spots will be left for each class for member or day pass walk-ups.

Reserving your spot in a class

- You can only reserve a spot for yourself, no one else.
- Reservations can be made in person at the SRC service desk up to 24 hours in advance of the start of a class.
- Classes held at 6:30 a.m. can be reserved by phone after 5 p.m. the day prior to the class by calling the SRC service desk at (269) 387-4732.
- Phone call reservations for all other classes can be made on the day of a class by calling the SRC service desk at (269) 387-4732.
- No reservations will be accepted within 30 minutes of the start of a class.

Checking in for class

- If you have reserved a spot in class, you must check in at the service desk 10 minutes prior to the start of class.
- You will be issued a number for that class.
- Please bring your number and Bronco ID to the studio to gain access to the class.
- The instructor will verify your membership and collect your pass number.
- If you are not going to be able to make your time that you have registered for, please contact the service desk at (269) 387-4732 to release your spot. Failure to show up for a reservation may result in temporary suspension of space reservation privileges.
- You must be at the studio and checked in when the class begins. **No late entries will be allowed.**

Please remember that there may be lines (especially at the beginning of the semester) at the service desk, so please plan your arrival at the SRC accordingly. Depending on demand, additional classes may be added to the schedule throughout the semester.

www.wmich.edu/rec/fitness/f45