**Seita Scholars Program Career Mentor Application Packet**

Thank you so much for your interest in becoming a volunteer career mentor with the Western Michigan University Seita Scholars Program! On behalf of all the staff and students involved in the Seita Scholars Program, thank you for time that you are willing to offer in support of this program. Please take a moment and review the following information about the mentoring program before submitting your application to become a Career Mentor.

**About Career Mentoring with the Seita Scholars Program**

The Seita Scholars Program is a support program for Western Michigan University students who have aged out of the Foster Care System. In addition to providing an undergraduate education, the Seita Scholars Program at WMU is developing strategies to help these students transition into young adulthood and develop life skills to achieve their full academic and career potential.

Through the career mentoring experience, Seita Scholars have the opportunity to develop their career potential by establishing a link to professionals, who agree to volunteer by engaging mentees in a variety of activities, such as job shadowing, mock interviews, networking, information sharing, and discussion about career paths and plans. The Seita Scholars Program will match scholars with mentors based on career interest.

The career professionals who are matched with our scholars have, at a minimum, a baccalaureate degree, and must be willing to:

* Complete the application process;
* Participate in a two hour orientation session;
* Agree to mentor the student for a full academic year; and
* Provide at least four hours per month of mentoring support (half of which must be face-to-face time; the rest may be spent in email or telephone contact).

**Moving Forward**

If you are still interested in becoming a Career Mentor for a Seita Scholar please fill out the enclosed Mentor Application and Criminal Background Check form and return to:

**Career Mentor Service**

**Seita Scholars Program
Western Michigan University**

**1903 W. Michigan Avenue Kalamazoo, MI 49008-5302**

**Fax: (269) 387-8360**

**Email:** **seita-scholars@wmich.edu**

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**Seita Scholars Program**

**Volunteer Career Mentor Application**

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| --- |
| **Section I: Personal Contact Information** |

|  |  |  |
| --- | --- | --- |
|       |       |       |
| First Name | Last Name | Gender |
|        |        |        |        |
| Home Street Address | City | State | Zip Code |
| (     )      | (     )      | (     )      |
| Home Phone | Work Phone | Cell Phone |
|       |
| Email Address |

What is the best way to reach you?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| [ ]  Mail | [ ]  Home Phone | [ ]  Work Phone | [ ]  Cell Phone | [ ]  Email |

|  |
| --- |
| **Section II: References** |

Please identify three references who are not related to you and may be contacted by mail, phone or email.

**Reference #1**

|  |  |  |
| --- | --- | --- |
|       |       | (     )      |
| Full Name | Years Known | Phone Number |
|        |        |        |        |
| Home Street Address | City | State | Zip Code |
|        |
| Email Address |

**Reference #2**

|  |  |  |
| --- | --- | --- |
|       |       | (     )      |
| Full Name | Years Known | Phone Number |
|        |        |        |        |
| Home Street Address | City | State | Zip Code |
|        |
| Email Address |

**Reference #3**

|  |  |  |
| --- | --- | --- |
|       |       | (     )      |
| Full Name | Years Known | Phone Number |
|        |        |        |        |
| Home Street Address | City | State | Zip Code |
|        |
| Email Address |

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| **Section III: Match Information** |

**Employment and Volunteer History**

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| --- | --- |
|       |       |
| Current Employer | Job Title |
|       |
| Professional Organization Memberships or Licensure  |

List other professional work or careers you have been exposed to:

|  |  |  |
| --- | --- | --- |
|       |  |       |
|       |  |       |
|       |  |       |

I have a good understanding of career paths in the following fields:

|  |  |  |
| --- | --- | --- |
|       |  |       |
|       |  |       |
|       |  |       |

Please describe briefly your volunteer experience, work you have done with young adults, and training you have received:

**Education History**

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| --- |
|       |
| Universities Attended |
|       |       |
| Major(s) | Minor(s) |
|       |       |
| Degree(s) Conferred | Graduation Date(s) |

**Additional Questions**

What are you hobbies, skills and interests?

Why do you want to become a Career Mentor for the Seita Scholars Program?

Would you be willing to mentor a pair or small group of Seita Scholars with similar career goals? [ ] Yes/[ ] No

Would you be willing to mentor an undecided student? [ ] Yes/[ ] No

|  |
| --- |
| **For Office Use Only:** |
| ***Volunteer Accepted***

|  |  |
| --- | --- |
| Date of approval: |  |

 | ***Volunteer Not Accepted***Reason:[ ]  Did not complete application process[ ]  Response from a reference[ ]  Background check |

Please return completed form to:

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**Seita Scholars Program
Western Michigan University**

**1903 W. Michigan Avenue Kalamazoo, MI 49008-5302**

**Fax: (269) 387-8360**

**Email:** **seita-scholars@wmich.edu**

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**Western Michigan University Seita Scholars Program**

**Authorization to Conduct Criminal Background Check**

|  |  |  |
| --- | --- | --- |
|       |       |       |
| Last Name | First Name | Middle Name |
|       |       |
| Previous Name (if applicable) | Date of Birth |
|       |       |       |       |
| Current Home Street Address | City | State | Zip Code |
|       |       |
| Driver’s License /State ID # | Issuing State |

In order to insure accurate criminal history reports, Michigan State Police requires the following Sex and Race/Ethnicity information to be used solely in conjunction with the criminal history report and for no other use.

Gender: [ ]  Female / [ ]  Male

Race/Ethnicity: (Please check all of the groups that apply)

[ ]  American Indian/Alaskan [ ]  Native Asian [ ]  Black/African American [ ]  Hispanic/Latino/Latina [ ]  Native Hawaiian/Pacific Islander [ ]  White

In the past seven (7) years, have you lived or worked outside of the state of Michigan?

 [ ] Yes / [ ]  No

|  |  |
| --- | --- |
|  |       |
| Signature | Date |

Please return completed form to:

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