Richard Gershon will serve as the Faculty Senate Executive Board representative on CPFC

In addition to its specific responsibilities listed in the Campus Planning and Finance Council’s role statement and the work of subcommittees if such exist, the Faculty Senate Executive Board charges the CPFC to consider, as a committee of the whole or through the appropriate subcommittee or task force, the following issues:

1. Review the scope and description of the council’s role statement and assess the effectiveness of the council’s practices. Address any continuing or outstanding issues or initiatives as directed by the Faculty Senate Executive Board.

2. Examine issues of risk management to the University.

3. Examine the role of faculty in assisting in the recruitment of new students as part of the admissions process.

4. Examine the Wayfinding and signage process.

5. Review and provide input into the Business and Technology Research Park II Development.

6. Review and provide input into the annual Capital Outlay Projects Priority list and the single project request from the State.

7. Periodically review status of campus safety (emergency preparedness, notification, etc.)

8. Periodically review WMU athletics on campus, in terms of cost, facilities, future planning, graduation rates, etc.

9. Review and provide input into the fund raising process that impacts Academic Affairs.

10. As needed, request reports on:
   - Construction updates and updates on facilities improvements
   - Parking
   - Wayfinding/Signage/Transportation
   - Branding/Marketing
   - WMU development initiatives

**NOTE:** The CPFC will seek information from the offices of the Vice President for Business and Finance, Facilities Management and University Budgets and Financial Planning to maintain communications with those offices on issues directly related to them. Council recommendations are to be submitted to the Executive Board in the form of a report (see the template for preparing reports included in the Faculty Senate Council/Committee Chair Handbook). After review, the Executive Board may invite the council to initiate a memorandum of action (MOA) on which the recommendation(s) is/are stated. Any draft MOAs requested by the Executive Board should be submitted using the DRAFT MOA template included in the Faculty Senate Council/Committee Chair Handbook.

The CPFC chairperson shall provide a written summary of the council’s progress for the year; list the above charges noting each item’s progress and current status; any other activities undertaken; and draft charges for the 2017-18 academic year, no later than June 30, 2017.