APA Executive Board Meeting Minutes
Wednesday, August 10, 2016
Bernhard Center Faculty Dining Room

ROLL CALL

Present: Mario Galbreath, Nick Griffith, Lynda Hunt, Toni Latham, Julie Lenczycki, Michelle Loedeman, Julie Nemire, Mary Ramlow, Kitty Scheffers, Teri Schrimpf, Amy Seth, Liz Teviotdale, Margaret von Steinen, Chris Voss, Tiffany White

Absent: Suzanne Beals, Monica Liggins-Abrams, Patty Mikowski, Caroline Ray, Karen Steeno, Stacy Thinnes, Faith Wicklund

The meeting was called to order approximately 11:39 am by Lynda Hunt and the agenda was approved.

PRESIDENT’S REPORT
• No Report

VICE-PRESIDENT’S REPORT
• No report

TREASURER’S REPORT
• Nick Griffith handed out the report for July. Adjustments were made at the end of June to close out the fiscal year. Our beginning balance for the fiscal year after adjustments was $9,671.45. Reported an ending balance of $9,551.84. We received a few more memberships and a charge for the supplies at the spring luncheon. Report approved.

CORRESPONDING SECRETARY’S REPORT
• No report.

RECORDING SECRETARY’S REPORT
• No report.

STANDING COMMITTEE REPORTS AND DISCUSSION
Membership
• No report.

Nominations and Elections
• No report – we have no open positions on the board.

Professional Development
• Tiffany White reported she is still waiting to collaborate with Human Resources on the training that has been discussed.
• She reported for Monica Liggins-Abrams that there are still openings in the Broncos First Learning Community.
• She also reported that there is one spot left in the Everyone Counts.
Margaret Von Steinen put in a plug for people to attend the Behind the W series that is starting up again.
Lynda Hunt reported she had an email from Tom Wolf saying that there is training for the new email system on Lynda.com.

Awards and Recognition
- No report

Special Events
- Michelle Loedeman is waiting to hear back from Faith Wicklund about the Sept 22 date for the bags tournament.

Other Committees
- Other Health Care Option
  - Discussed that the new option does restrict the doctors that can be used. Noted that Sindecuse will not be ‘in-network’ for it.
  - There will be more information about it available at the health benefits expo.
  - The officers will meet with Warren Hills and Jan Van Der Kley before our next board meeting and we could take questions to them. Please send questions to Lynda before then.

OLD BUSINESS
- Discussion about the FLSA Compliance Project
  - Some had heard that several positions were looking to be reclassified after they had been changed from salary to hourly. They were asked to submit new job content tools. Not sure if this is actually happening or not.
  - Due to the higher education exemptions there are several classes of staff that will not be affected by the new rules, including advisors and coaches.
  - Discussed how supervisors may need training on how to supervise hourly staff if they had only supervised exempt staff before.
  - Discussed options of comp time, noting that it is happening routinely across many units, despite policy that prohibits comp time; would like to see a uniform policy adopted so that comp time is recognized and appropriately applied.
  - We noted that most offices cannot afford overtime but we also don’t want to drop services.

NEW BUSINESS
- Fall General Meeting
  - Decided to try for Wednesday, September 21.
  - For the program we will look into someone presenting the new marketing campaign
- Questions for meeting with Warren Hills and Jan Van Der Kley
  - Comp time – can it be official and equal across campus
  - Staff that get reimbursed for traveling on campus
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MINUTES

- Will ‘Z’ positions be evaluated – we discussed this and determined with the change in leadership, this will probably not happen until the new administration is in place
- Can we have our own tier of health benefits cost – cease practice of applying faculty health care contribution rates to exempt staff.
- Would a document from APA stating qualities we are looking for in a president be used by the search committee?
- Can staff have the option of a reduced appointment if they have reached all the requirements for retirement but would like to work a little longer? As staff retirement policy currently stands, staff must be working full-time at the time of retirement; there is no option to retire from a less-than-full-time appointment. Faculty have this option.

President Search
- Will APA have a position on the search team?
- We would like to be involved. Would a document stating what we are looking for in a president be helpful? We would gladly prepare one if it would be used. We will ask Jan at the next meeting.

ANNOUNCEMENTS
- None

Meeting adjourned approximately 12:57 pm

Respectfully submitted,
Teri Schrimpf

Upcoming Meetings:
- 9/13 – Officers meet with Jan & Warren – noon – 1:30 pm – BC Faculty Dining Room
- 9/14 – APA Executive Board Meeting – 11:30 am – 1:30 pm – BC Faculty Dining Room