APA Executive Board Meeting Minutes  
Wednesday, March 15, 2017  
Bernhard Center Faculty Dining Room

ROLL CALL


Absent: Suzanne Beals, Mario Galbreath, Nick Griffith, Patty Mikowski, Karen Steeno Oberhill, Mary Ramlow, Kitty Scheffers, Stacy Thinnes

The meeting was called to order approximately 11:48 am by Lynda Hunt and the agenda was approved.

PRESIDENT’S REPORT

• Lynda Hunt reported that the officers have not met with Jan Van Der Kley and Warren Hills this month.
• Items for the meeting with Jan and Warren:
  o Identity breach – we have heard of at least one this year.
  o When will the job descriptions be ready?
  o Is there flexibility allowed in a worker’s schedule – example: work four 10 hour days.
  o Professional Development request
  o Is the university looking at retirement projections and the affect they will have at the university?
• Survey with PSSO
  o Mary Ramlow had emailed us with a survey the PSSO would like to send out and they asked if APA wanted to collaborate on it. Discussion revealed that we thought a joint survey would be a good idea and Margaret von Steinen and Monica Liggins-Abrams agreed to work on it with them.
• Mass Email
  o Lynda is still waiting on final approval of the APA eligible email list.
• May General Meeting
  o Shari Glaser has asked to present on the Invisible Need Project. The date of Tuesday, May 16 was selected. Lynda will ask Suzanne Beals to see if we can get a room for that day.

VICE-PRESIDENT’S REPORT

• No report

TREASURER’S REPORT

• Lynda Hunt reported for Nick Griffith that our beginning balance for February was $8,293.69 with an ending balance of $8,431.69. It was noted that some perpetual memberships were taken out of paychecks in February and some will be done in March. Report approved.
CORRESPONDING SECRETARY’S REPORT
• No report.

RECORDING SECRETARY’S REPORT
• No report.

STANDING COMMITTEE REPORTS AND DISCUSSION

Membership
• No report

Nominations and Elections
• Amy Seth is working on the ballot.

Professional Development
• Margaret von Steinen reported that the ‘Behind the W’ all day workshop is coming up.
• Monica Liggins-Abrams noted that Professional Learning Communities are still looking for member.
• Tiffany White noted the following upcoming events:
  o Applications are being accepted for the Everyone Counts Learning Diversity Communities and the Academic Leadership Academy
  o Wednesday, March 15, is the Global Fashion and Spirituality of Headwrapping

Awards and Recognition
• Liz Teviotdale noted that tonight is the deadline for award nominations. She does have nominations for all categories. Julie Lenczycki and Michelle Loedeman will help her vet the nominations. She will start sending out the emails asking for donations. It was decided the cost will be $5 for APA members and they can bring a guest for $5 also. Non-APA members will be $10. A budget of $2000 for decorations, food and supplies was approved.
• It was moved and approved that we transfer $2000 to our quasi-endowment fund for scholarships.

Special Events
• Michelle Loedeman reported that she is still working on the trip to tour the Aviation campus.

Other Committees
• None

OLD BUSINESS
• None

NEW BUSINESS
• None
ANNOUNCEMENTS
• The Poker Walk will be May 23.
• The KZ marathon will be May 7 and volunteers are needed for excitement zones.
• The Color Run will be April 22 and volunteers are needed for both Friday and Saturday. You can volunteer at bitly.com/kzoocolorrun17 and register to run at thecolorrun.com/kalamazoo.

Meeting adjourned approximately 1:05 pm

Respectfully submitted,
Teri Schrimpf

Upcoming Meetings:
• 3/21 – Officers meet with Jan & Warren – noon – 1:30 pm – BC 159
• 4/12 – Exec Board Meeting – 11:30 – 1:30 pm – BC Faculty Dining Room
• 4/18 – APA Awards Luncheon – noon – 1:30 pm – Fetzer Center