Minutes of Friends of the University Libraries Board Meeting, January 7, 2013, 111 East Hall

Present: Houghton, presiding; Carlson, Eckel, Gedeon, Houdek, Jones, Smith, Steuer, Zastrow.

Welcome/Introductions/Announcements
The meeting was called to order at 2:02.

Approval of Agenda
The agenda was approved as amended to include discussion about Gatherings. (Carlson/Steuer)

Approval of Minutes
The minutes of the December meeting were approved as presented. (Zastrow/Steuer)

Treasurer’s Report
Smith provided a copy of the treasurer’s report. There was incoming revenue in memberships and from Better World Books.

Committee Reports

Events Committee
Hougton reported on upcoming events, including March 7 Behind the Scenes at the Education Library, April 9 Devil in the Details (Diane Dillon), and May 14 Friends Annual Meeting, East Hall.

Membership Committee
There was discussion on the mailing of the membership renewal notice. Morgan received a list of about 96 people from Development. This list does not appear to have all of the people who have contributed to the friends. Some of the mailings did not include the membership brochure with information on where to send payment. We need to investigate the mailing lists. Carlson provided a copy of a development brochure which she shared with the Friends. It was an attractive piece but she only knew of two people who had received the mailing. Houdek suggested contacting the Vice President for Development directly.

Friendly Notes
Morgan will format if we provide content.

Student/Staff Awards/Support Committee
A motion was made and approved to support the spring student research event up to $100. (Carlson/Steuer)
Nominations
Once we have an accurate membership list, we can identify potential new board members.

Gatherings
There was discussion on the role of the Friends in the production of *Gatherings*. Carlson, Steuer, and Houghton have all had conversations with Grotzinger or Morgan. It appears that the University Libraries Administration would like to take over the sponsorship of the publication since the Friends no longer provide financial support.

The meeting adjourned at 3:00.

The minutes were taken by Carlson.