Friends of the University Libraries, Board Meeting Minutes, Monday, March 4, 2013

Present:  Houghton, presiding; Carlson, Eckel, Gedeon, Houdek, Zastrow.

Welcome/Introductions/Announcements
The meeting was called to order at 1:58.  Steuer and Smith have indicated they won’t be at today’s meeting.

Approval of Agenda
The agenda was approved as presented.  (Zastrow/Carlson)

Approval of Minutes
The minutes of the February meeting were approved as presented.  (Houdek/Zastrow)

Treasurer’s Report
Gedeon provided the copies of the Treasurer’s Report.  There are additional funds in the membership category and an expenditure for the Research Night event.  The report was accepted as presented.

Committee Reports

Events
March 7 - Behind the Scenes at the Education Library - Steuer is handling refreshments.  She is also working with Morgan on publicity.  Dennis will stay later that day since the event is scheduled from 4 to 6 p.m.

April – Diane Dillon Event.  Steuer is working out the details of her stay.  Houghton is also working with the Kalamazoo College professor whose students will attend.

Additional events for 2013-2014 with Kalamazoo Book Arts Center – Steuer talked to Abshear of the Book Arts Center.  He had a couple of speakers that may be appropriate for partnering.  Mary Heebner and McDuff Everton’s visit will have ties to the American Women’s Poetry Collection, archaeology, anthropology and religious studies.  A visiting scholar award may be possible.  Abshear would like to have them in the spring.  Steuer thinks that May would be a good month.  Carlson would be willing to put together a visiting scholar application which may be due in April.  We would also seek faculty who would have classes attend the programs.

Web/Marketing
Morgan received a list from Development. Carlson found errors. The mailing has not been sent. Morgan is also interested in helping develop a logo.

Membership
Mogan has been working on the letters to send to members and also the letters thanking renewals.

Student Scholarships/Staff Support
Eckel has not heard anything since the email from Buckner. No awards were made in the fall. Gedeon is aware that at least one student applied in 2013. Houghton will follow up with Buckner to get an update. Houdek cited the public relations issue. Several contribute money.

Nominations
Terms expire for Houghton, Steuer, and Jones. Houghton may run again but Steuer and Jones are term-limited by the bylaws. Steuer thought Neil Chase may be interested. Houghton will follow up.

Old Business
All old business had been covered previous.

The meeting adjourned at 2:28 p.m. (Eckel/Zastrow)

The minutes were taken by Carlson.