Pre-Construction (600) and Construction (700)

1. Develop construction project team and schedule
2. Input to schedule
3. Start bidding process
4. Complete team update meeting to initiate construction
5. Review and approve subcontracts (if applicable)
6. Preconstruction kickoff meeting
7. Coordinate groundbreaking and oversee construction: coordinate, facilitate and communicate change orders ( Change Order Process)
8. Attend owner’s meeting
9. Provide support: field verification inspections, submittals, change orders, regulatory inspections, RFI, pay apps, punch lists, tours, site safety
10. Coordinate all on-site activities: facilitate meetings (trades/owners/senior leadership/modeling, Building Information, oversee construction and subcontractors, initiate change orders ( Change Order Process), kick-off commissioning
11. Ongoing commissioning with FM, FM-engineering and commissioning agent
12. Inspections for regulatory compliance
13. Substantial completion
14. Client walk through to ensure satisfaction
15. Coordinate training of trades by commissioning and CM
16. Coordinate Completion of Punch lists
17. Coordinate building opening: ribbon cutting, celebration and celebratory walkthrough
18. Continue to next phase

External Agencies

FM/BOPS

Professional Control or

FM Direct

User Group/Client

External Agencies

FM/BOPS

Professional Control or

FM Direct

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