

## Use and Finance Bi-Annual Reporting Form

**Reporting Period: July 2014 through December 2014**

**University/College: Western Michigan University**

**Number of Projects to Report:   1**

**Estimated Impact on Tuition and Fee Rates:<sup>1</sup> None**

	Project Description	Project Timeline	Project Costs		Funding Sources	
1.	<b>East Hall - Alumni Center – Renovation</b> The project consists of the renovation of the existing 34,000 square foot, three (3) story East Hall building built in 1904 on WMU’s East campus. The work includes added circulation space - providing three new additions; two new stair towers and west entrance vestibule adding (8,500 S.F.) to the building. The additions provide code compliant egress, new toilet rooms, and elevator for ADA Accessibility, Work is inclusive of the rehabilitation of the site and landscaping. The three-story buildings will house WMU’s Development and Alumni Relations offices, several general purpose conference rooms, and alumni lounge café and banquet meeting	Start Date:	Property Acquisition	\$ n/a	Tuition	\$ 0
		July, 2014	Remodeling	\$ 16,706,317	Millage	\$ 0
		Completion:	Additions	\$ 1,572,500	Bond Proceeds	\$15,000,000
		August 28, 2015	Landscaping/Roads	\$ 1,470,195	Donations	\$ 6,000,000
			Equipment	\$ 1,460,271	Federal	\$ 0
			Other (Furnishings)	\$ 1,150,000	Other - Interest	
			Total:	\$ 22,359,283	Savings from	
					<u>Bond re-issue</u>	<u>\$1,359,283</u>
				Total:	\$22,359,283	

<sup>1</sup> This amount shall be calculated by dividing the amount of tuition revenue that is annually budgeted for the institution's share of a project's cost by the most recent fiscal year equated student count for the institution.

	Project Description	Project Timeline	Project Costs	Funding Sources
	<p>facilities. Additionally, the renovated building and site will be designed to host university events, for both outdoor and indoor banquet gathering functions.</p> <p>Site is approximately 8.6 acres parcel identified as Prospect Hill, the original campus of Western Normal School,</p> <p>Site Improvements consist of surface parking of approximately 240 spaces and outdoor public areas.</p> <p>Public Areas: Lobby café area, library and guest offices, WMU history galleries and displays (8,500 SF)</p> <p>Office Spaces: Distinct areas for the five departments that make up the Office of Development and Alumni Relations and Associated support areas (12,550 S.F.)</p> <p>Meeting Rooms: Large, medium and small sized meeting rooms (2,750 S.F.)</p> <p>Banquet Room: large area for +/- 160 persons to include a warming kitchen. (3,700 S.F.)</p>			

	Project Description	Project Timeline	Project Costs	Funding Sources
	<p>Support and Circulation areas – Mechanical and electrical room, storage areas, ADA compliant Toilet rooms, Elevator, and new stair towers to provide required code compliant exiting. (14,000 s.f).</p> <p>The Renovated East Hall Alumni Center and site will provide the space to host university events; it will be open to the Kalamazoo Community providing accessible space for community functions, a recruiting tool for new students and faculty, establishing a home for all Alumni. The Renovation of East Hall will continue to illustrate the University’s commitment to revitalizing its past while planning for its future.</p>			
2.		<p>Start Date:</p> <p>Completion:</p>	<p>Property Acquisition \$ _____</p> <p>Remodeling \$ _____</p> <p>Additions \$ _____</p> <p>Landscaping/Roads \$ _____</p> <p>Equipment \$ _____</p> <p>Other (specify) \$ _____</p> <p>Total: \$ _____</p>	<p>Tuition \$ _____</p> <p>Millage \$ _____</p> <p>Bond Proceeds \$ _____</p> <p>Donations \$ _____</p> <p>Federal \$ _____</p> <p>Other (specify) \$ _____</p> <p>Total: \$ _____</p>

### Instructions:

1. Projects shall be reported on this standard form and submitted to the Joint Capital Outlay Subcommittee, the fiscal agencies, and the State Budget Office **on or before June 30 and December 31 of each year**. Submission to the above parties shall be accomplished by posting the reports on the institution's website under the "Budget and Performance Transparency Reporting" section. If an institution has no projects to report for a six-month period, enter "None" next to "Number of Projects to Report" located on the top of the form.
2. Reports shall include all contracts entered into for new construction of **self-funded projects costing in excess of \$1,000,000.00**. Projects funded by State capital outlay appropriations are not to be included in these reports. Once submitted, a project does not have to be listed in any subsequent report, unless a change in project cost has occurred. In such case, the subsequent use and finance report shall clearly state that the project cost has changed, listing the dollar amount of the change, and including reasons for the cost change.
3. New construction includes land or property acquisition, remodeling and additions, maintenance projects, roads, landscaping, equipment, telecommunications, utilities, and parking lots and structures.
4. Project Description should include a basic overview of the project including the purpose and justification for the project.
5. Reports shall detail by amount the funding sources that are supporting a project (e.g. tuition, fees, bond funds, millage, donations, etc.).
6. **Penalties:** Statutory language in the appropriation act for Universities and Community Colleges provides that institutions shall comply with the current use and finance requirements of the Joint Capital Outlay Subcommittee and provides for a 1.0% reduction in State appropriations for each violation.

### Statutory References

Management and Budget Act, 1984 PA 431, Section 238, MCL 18.1238

State School Aid Act, 1979 PA 94, Section 208, MCL 388.1808

State School Aid Act, 1979 PA 94, Section 275a, MCL 388.1875a