WMU EMERITI COUNCIL MINUTES
Tuesday, January 10, 2017, 2:00 pm
Heinig Emeriti Lounge, 211 West Walwood Hall

Present: Andy Brogowicz, Chair; Peter Krawutschke, Vice Chair; Larry Schlack, Treasurer; Jim Bosco, John Geisler, Judith Halseth, Garrard MacLeod, Don Nelson, Darryl Salisbury, and Nancy Schullery, Secretary.

Absent: Sandra Edwards and Joyce Zastrow.

1. Approval of Agenda: Motion for approval made by John Geisler, seconded by Jim Bosco. Approved.


3. Announcements – Andy Brogowicz
   The long-missing plaque listing donors to the Emeriti Endowed Medallion Scholarship Fund has been found. The plaque has room for six more $5,000+ donors and 30 slots available for $500+ donors. Andy will arrange for the donor plaque to be hung in the Heinig Emeriti Lounge, and suggested that a plaque listing all Emeriti Medallion Scholars be created also.

4. Treasurer’s Report –
   Larry Schlack distributed the report; Andy added to it with updates from Holiday Gathering. We have a balance of $1,335.51 after paying expenses from the December gathering. Other costs include expenditures for newsletter printing and postage and newsletter “USPS sorting labor,” a first time cost incurred with mailing.

5. Fundraising & Scholarships – Andy Brogowicz.
   a) Emeriti Council Book Scholarships
   The current balance of $16,016 does not reflect a pending deduction of $10,000 for the twenty-five $400 scholarships awarded for the Spring 2017 semester. Contributions to the fund from July 1 to December 31, 2016 totaled $5,130, which is 45% less than the previous year and the lowest gift total for that period since the fund was created in 2004-05, with the exception of fall 2011 when no fundraising letter was sent out. The reduced gift receipts result in a net balance of only $6,000, which limits the number of scholarships we can award in 2017-18. Andy has reminded the Development Office of his previously-expressed concern over its decision to replace our annual fundraising letters with gift anniversary reminder letters and recommended that we resume mailing out fundraising letters each fall.

   We received two thank you notes from recipients; Andy will include these in our fund-raising appeal in the spring newsletter.

   b) Emeriti Council Medallion Scholarships as of Nov. 30, 2016.
   New gifts received since July 1, 2016 totaled $200. Andy noted that the current fund balance of $1,112, 834.44 reflects an amount to be taken out ($27,500) sometime soon for our two current Emeriti Medallion Scholars. Andy was recently informed that one of our scholars is no longer in the program.
6. **Medallion Scholars** – Larry Schlack

After some discussion, the Council recommended that the Medallion Scholars be invited to a spring luncheon at the Park Club.

7. **Emeriti Newsletter** – Larry Schlack

a) Feedback on Fall newsletter – Council commended Larry on a job well done.

b) Plans for spring newsletter – Larry Schlack asked for an understudy from the Council to work with him on writing and editing the spring edition scheduled for April 2017, which will include the council election results. Nancy Dyksterhouse’s retirement is expected in March; no replacement for her has yet been identified as the person who will format and print our newsletter, as well as keep track of our expenses and budget.

c) Advertising sponsors: The Fountains at Bronson Place has asked about advertising within our newsletter; others may also be interested. **Peter Krawutschke & Garrard McLeod will investigate typical advertising charges and related issues.**

8. **2017 Wednesday IIs:**

Jan 11 – John Geisler, “Strange, Weird, Unusual and Unique Highway Signs,” Heinig Emeriti Lounge. **Judy Halseth and Don Nelson will provide snacks.**

Feb 8 – Jane Baas, “Western’s Medallion Scholarship Program,” Heinig Emeriti Lounge. **Jim Bosco and Garrard McLeod volunteered to bring snacks.**


Apr 12 – Dean McCurdy, Assoc. VP for Instruction. “The New Culinary Program at KVCC.” A change of plan: We will not be gathering for lunch and will meet in the Heinig Emeriti Lounge as usual, due to parking and logistical challenges at the KVCC Culinary & Allied Health Building. **Larry Schlack will obtain a brief description of Dr. McCurdy’s talk for our promotional flyers.**

May 10 – Stan Robin, “Mosaic” (Monologues), Heinig Emeriti Lounge

9. **Feedback on Dec. 7 Wine Tasting & Holiday Gathering**

The Council members appreciated everyone's efforts and enjoyed the holiday party. Comments included “Nicely done!” The amount of food was about right, as the food was mostly gone at end of evening. Attendees consumed wine, coffee and one can of soft drink. Everybody enjoyed the piano playing, and the decorations were very nice. The Council thanked the piano players (Judith Halseth, Sandra Edwards and Garrett Gagnon), along with Sandra Edwards and her students for the festive decorations.

Attendance increased from 38 last year to 54, including 3 guests. Registration revenue totaled $765 (51 reservations @ $15). However, because we cannot include wine in our registration fee, and also because of Fetzer’s 20% service charge, we lost $591.62 on the event, which cost a total of $1,356.62. Given the uncertainty of continued financial support from the Office of the President, the Council discussed possible ways to cover event costs in the future. The consensus was to avoid raising the registration fee again, and it was agreed that switching to a cash bar to eliminate wine costs would have too negative of an effect on attendance. One option in the future may be to seek paid event sponsors.

University directories were distributed at the holiday gathering; we still have 2-1/2 boxes of directories left to distribute to emeriti at our meetings.

10. **2017-18 Break-Fest and Wednesday IIs**
a) Projector issues – We have no projector to use in the Emeriti Lounge. IT does not have a projector to loan us. The Graduate College has not responded to requests about a possible loan. Surplus Sales has no projectors available with HDMI ports; IT recommended an Epson model that costs about $600; a spare bulb and carrying case would also be needed.

b) Tentative schedule for Wed. II’s in 2017-18:
   - Aug. 9 Break-Fest - The Council will continue to search for a speaker for this event.
   - Sept. 13 - Jim Bosco, “Schools vs. the World: Handicapping the Odds”
   - Oct. 11 – Sandra Edwards and Nancy Hock, “Get a Grip on Grasp”
   - Nov. 8 – Julie Garrison, Dean of Libraries, Jim Bosco will obtain a topic and description.
   - Dec. 6 or 13 – Holiday Gathering (subject to available funds)

11. **Council Nominations and Faculty Recognition Retirement Dinner** – Judith Halseth

   Several council nominees were suggested; Judy, Peter, and Andy will contact them about their willingness to serve. Nancy will contact an additional person if needed.

   Faculty Recognition Retirement Dinner is scheduled for May 25. Sue Davenport provides a script and wants speakers to stay on script due to time considerations. Stan Robin volunteered to be Emcee; Jim Bosco will confirm with Stan. Garrard MacLeod will give the Welcome to new emeriti. Andy will invite Joe Reisch to be the Responder.

12. **Osher Lifelong Learning Institute Updates** – Judith Halseth

   Catalogs have been sent out; registration for the classes began Jan. 4 for members.

13. **Faculty Senate Updates** – Andy Brogowicz and Peter Krawutschke. Next meeting is Thursday, Jan. 12.

14. **New Business**

   Hardy Figueroa, Director of Alumni Relations, spoke to the Council about an “engagement opportunity” for emeriti to take trips together, which he believes helps to build camaraderie and school spirit. The trips are organized by a WMU Alumni partner organization, Thomas Gohagan & Company in Chicago. Trips to several places around the world are offered. Costs range from $3-10K per person, plus airfare. If we want to travel as a group, Hardy can show us what is available; trips are usually planned 9 months in advance. Each trip pays a commission, which could be paid to Emeriti Council if we are partnering. The trip in 2017 will be “The Great Journey through Europe” touring the Netherlands, Germany, France, and Switzerland. Let him know if we’re interested.

15. **Around the Table**: Council members agreed to arrive early for Wed. II the next day and help arrange tables and chairs for presentation.

16. **Motion to adjourn** made by Peter Krawutschke; seconded by Darryl Salisbury. Meeting adjourned at 3:50pm.

   **Next meeting:** March 14, 2017, Heinig Emeriti Lounge, 2:00 pm

Minutes drafted by Nancy Schullery; edited by Andy Brogowicz
WMU EMERITI COUNCIL Meeting Minutes  
Tuesday, March 14, 2017, 2 p.m.  
Heinig Emeriti Lounge, 211 West Walwood Hall

Present: Andy Brogowicz, Chair; Peter Krawutschke, Vice Chair; Larry Schlack, John Geisler, Judy Halseth, Don Nelson, Jim Bosco, Garrard MacLeod, Nancy Schullery, Secretary.

Excused: Sandra Edwards, Darryl Salisbury, Joyce Zastrow.

1. Approval of Agenda: Moved by Larry; seconded by John Geisler.

2. Approval of January 10, 2017 minutes as amended: Moved by Larry; seconded by Peter.

3. Announcements – Andy Brogowicz
   - We now have a projector. Note: slider must be moved on lens cover to operate. Don Nelson will provide secure home for us to safeguard the projector, as it is university property and we were told not to store it in the Emeriti Lounge.
   - We are invited to join Western Association of Retired Faculty (WARF) on Thursday, March 16 when meeting with collective bargaining chief negotiator, Cynthia Klekar-Cunningham. Peter, Andy, and Nancy plan to attend. The Emeriti Council and WARF will work together on relevant issues, such as this summer’s contract negotiations.
   - Andy has had a plaque recognizing Medallion Scholars made for the Emeriti Lounge. He will submit work order to have it hung.

4. Treasurer’s Report – Larry Schlack
   With support from President Dunn’s office for 2016-17, we have $ 5,962.13 in revenues, while our expenditures amounted to $1,534.07 for a balance of $4,428.06.

5. Fundraising & Scholarships – Andy Brogowicz
   a) Emeriti Council Book Scholarships
   We have received two additional thank you notes from Book Scholarship recipients. Andy suggested one would be especially meaningful to include in the Fall newsletter.

   Gifts to the scholarship fund are down significantly (almost 45%), which will impact our ability to continue to provide scholarships to many needy recipients. In 2016-17, we approved twenty-five $400 book scholarships, a total of $10,000. Recipients are selected based on both academic merit and financial need. Students are very appreciative of the help. However, instead of the $10,000 award decision, according to the Development Office our actual awards between July 1, 2016-Feb. 28, 2017 totaled only $8,600. Andy has a call in to the Development Office to clarify this discrepancy and the resulting balance in our book scholarship fund.

   The Council discussed concern that book scholarships donations were down 45% in fall 2016. The Council did not send out a fundraising letter in Fall 2016, based on the Development Office’s decision to instead send out an anniversary gift reminder letters; Andy has not received his letter despite his family’s contributions. The Development Office did send out letters to new emeriti. They also sent out letters to those who did NOT give to
the book scholarship fund in 2015-16. There were 83 people who donated in 2015-16; they should all have received a letter reminding them to donate to the book scholarship fund in 2016-17. A fund-raising form will be included in the spring newsletter. Incoming Council may want to consider sending a letter in coming year if the Development Office agrees.

b) Emeriti Medallion Scholarships –
The Council discussed the possibility of postponing the scholarship we would typically award for 2017-18 until 2018-19 to help LHC better distribute its limited funds. Peter K. moved to postpone awarding an Emeriti Medallion Scholarship until 2018-19. Nancy S. seconded; motion passed.

6. Medallion Scholars – Larry Schlack
Larry has contacted each Medallion Scholar for a brief statement (a sentence or two) on the best thing that’s happened to them this year. The statements will be included in the spring newsletter if received in time. Larry also plans to coordinate a future lunch at the Park Club.

7. Emeriti Newsletter – Larry Schlack
Material for the newsletter was to be submitted to Larry by March 6 from Andy and Judy. Larry plans to do a tribute to Nancy Dyksterhouse to be included in newsletter and a column on outgoing council members. Nancy D. has been a godsend for us, keeping track of expenses and revenues, and formatting the newsletter. Wed. II speakers scheduled for Sept. and October will be included also. Wed. March 29 is next folding party, beginning at 8am. Last mailing went out bulk rate and we were charged a sorting fee for the first time. Andy encouraged us to find out what method we have used in the past and specify that we want to continue using that method.

Plans for future newsletters: Darryl wanted to work on newsletter this time but travel schedules allowed only one meeting with Larry, who believes Darryl would be a good newsletter editor, as he has helpful technical skills.

8. 2016-17 Wednesday IIs
Apr 12 – Dean McCurdy, KVCC Associate Vice President for Instruction, “KVCC’s Bronson Healthy Living Campus -- Up and Running,” Heinig Emeriti Lounge
Larry will introduce and bring treats.

May 10 – Stan Robin, “Mosaic” (Monologues), Heinig Emeriti Lounge

9. 2017-18 Break-Fest and Wednesday IIs
a) Attendance and location: Last Wed. II for Lynn Houghton had 31 people, our highest turnout since moving to the Emeriti Lounge. Feedback from attendees is that Emeriti Lounge is better location to be able to see projection on screen. Parking is ample, though requires some walking.

b) Tentative schedule of future events:
Aug. 9 Break-Fest – Kathy Beauregard, WMU Athletics, will be our speaker
Andy will tell them to make sure they have coffee and juice by the door for easy access. Registration form will allow specifics for dietary restrictions. Andy will invite John Dunn and possibly the new WMU president to attend.

Sept. 13 - Jim Bosco, “Schools vs. the World: Handicapping the Odds.”

Oct. 11 – Sandra Edwards and Nancy Hock, “Get a Grip on Grasp.”

Nov. 8 – Julie Garrison, “The Evolving Role of University Libraries”

Dec. 6 or 13 – Holiday Gathering; council expressed preference to have gathering sooner in the month rather than later. Andy will reserve Fetzer Center for Dec. 6.
Jan. 10 – Ann Veeck, Marketing Dept. will speak on changing Chinese Food preferences.
Mar. 14, April 11 and May 9: To be determined.

10. Council Election and Faculty Recognition Retirement Dinner – Judith Halseth
Ballots have gone out; emeriti have a few weeks to vote before deadline.
Council ballot for March 2017 election includes candidates Jim Bosco, Gary Lawson, Donna Oas, Barbara Rider, and Phillip Vander Weg.

The Faculty Recognition Retirement Dinner cocktail hour has been shortened, as people did not utilize last year.

11. Osher Lifelong Learning Institute Updates – Judith Halseth
Summer catalog will be out in late April. OLLI will offer 23 courses in June and July.
Registration begins in May; register as soon as it opens for best course selection!

12. Faculty Senate Updates – Andy Brogowicz and Peter Krawutschke
General Education: Improvement is underway. General Education has been main topic of discussion at recent meetings. A major change is under consideration for a different framework: educational objectives will comprise foundation areas with more emphasis on assessment. Next committee will be tasked with implementation. Courses will be retained IF course can meet the new framework. Key issue is who will pay for it; Provost says money will be found once decision is made.

Sue Davenport wants to know who will be replacing Andy Brogowicz on Faculty Senate. So far, no emeritus has expressed interest.

At last Faculty Senate, Provost Tim Greene commented on enrollment for next year: WMU’s undergraduate acceptances are up, graduate enrollment is steady. However, international enrollment is down. We will need significant increases in volume to make up for the recently approved decrease in tuition for international students.

13. New Business
Peter K. noted Andy’s efforts in attempting to gain support for emerit research after the issue was raised by two emeriti colleagues. Andy sent an e-mail to provost. Tim responded that he didn’t know what would be available other than what individual depts. are willing to sponsor. Discussion among council of establishing an internal fund to support emeriti research. Council decided we didn’t want to dilute fundraising efforts focused on Medallion Scholars and Book Scholarships. Andy said he will talk to John Dunn if he gets the opportunity. If efforts fail, Peter volunteered to raise issue at Faculty Senate.

14. Around the Table: Larry will bring treats April 12 and introduce speaker.
We’ll be welcoming new members at May meeting. Incoming Emeriti Council will elect officers at their meeting following meeting of former members.

15. Adjournment: Moved by John G.; seconded by Peter K.

Next meeting: May 9, 2017, Heinig Emeriti Lounge, 2:00 pm
Present: Andy Brogowicz, Chair; Peter Krawutschke, Vice Chair; Larry Schlack; John Geisler; Darryl Salisbury; Judy Halseth; Don Nelson; Sandra Edwards; Jim Bosco; Garrard Macleod; Nancy Schullery, Secretary

Guests: Gary Lawson, Donna Oas, Phillip VanderWeg

Absent: Joyce Zastrow

1. **Call to order:** Andy called the meeting to order at 2:07pm.

2. **Welcome:** Andy welcomed newly-elected Council members Gary Lawson, Donna Oas, and Phillip VanderWeg.

3. **Approval of Agenda:** Moved by Jim Bosco, and seconded by Darryl Salisbury. Motion was approved unanimously.

4. **Approval of March 14, 2017 Minutes:** Moved by Larry Schlack, and seconded by Jim Bosco. The motion was approved unanimously.

5. **Announcements** – Andy Brogowicz and Peter Krawutschke have sent a letter to incoming President Edward Montgomery inviting him and his wife to the Emeriti Break-Fest.

6. **Treasurer’s Report** – Larry Schlack presented the Treasurer’s report, noting that our contact in the Office of the President since Nancy Dyksterhouse’s retirement is Stacey Thinnes. After discussion regarding data in the GLOW report, Jim Bosco moved the Treasurer’s report be amended to show the last item, a work order for the Medallion Scholars Plaque, at a cost of $110 rather than $100. The motion was seconded by Larry Schlack. Nancy Schullery moved to accept the report as amended; Don Nelson seconded the motion. Both motions were approved unanimously.

Andy Brogowicz reviewed the Emeriti Council’s revenues and expenses since the start of the 2016-17 fiscal year for the benefit of the newly elected incoming Council members. We began with an account balance of $3,065.82. Our revenues, thanks to support from President Dunn's office of $3,270, totaled $4,567. Expenses, mainly due to the Break-Fest and Holiday Gathering, amounted to $3,422.07, for an ending account balance of $4,210.75 as of today’s date.

7. **Fundraising & Scholarships** – Andy Brogowicz

    a) Emeriti Council Book Scholarships: These are awarded based on GPA and financial need. We have awarded book scholarships to a total of 289 students since 2004. Andy reviewed a summary of the fund’s gift transfers and awards, noting that the report shows miscellaneous income of $950 donated previously by the Emeriti Council in honor of Wed. II speakers. Last year, we awarded 25 book scholarships of $400 each, for which we have received several “Thank you” notes. We have included some of these notes in the Emeriti newsletter as part of our fund-raising appeals.
Andy presented a table of percentage increases and decreases in annual scholarship fundraising over the history of the awards. He will share this information with Western’s Annual Fund Director Suzanne Beals.

Sandra Edwards moved that we again award 25 book scholarships of $400 each (totaling $10,000) for the 2017-18 academic year. Garrard Macleod seconded; motion approved unanimously. Andy will notify Nicole Martinez in the Office of Financial Aid and Scholarships.

b) Emeriti Medallion Scholarships: The Council will not fund a scholarship in 2017-18 but will award one in 2018-19; the decision was based on recent discussion with the Lee Honors College concerning available Medallion Scholarship funding for the next two years.

The new Emeriti Medallion Scholars plaque lists the names of our 14 scholars to date. There is room to add an additional 10 scholars’ names. The additional engraved name plates can be ordered through the WMU Sign Shop.

8. Medallion Scholars – The Council has invited the Emeriti Medallion Scholars to lunch at the Park Club twice a year over the last four years. Larry Schlack will schedule a mutually-agreeable date in June with the two current scholars and a few Council members.

9. Emeriti Newsletter – Larry Schlack reported that the final 2016-17 newsletter has been sent out, along with an invitation to the August Break-Fest. He explained our “folding parties” during which we all pitch in to fold the newsletter and make final preparation for mailing. With many willing hands, the task takes only a few hours, much of which is punctuated with laughter. We also send out a digital version of the newsletter through the Development Office but are limited by having access to only a partial list of emeriti email addresses, thought to be about ½ of the current emeriti and surviving spouses.

10. 2016-17 Wednesday IIs

Andy reviewed the Wed. II set-up procedures, including reserving the room through building coordinator Sue Beougher and obtaining the key from the Research Office across the hall. Council members typically arrive about 1:15pm, rearrange the conference table and chairs to a theater style, and prepare a sign-in sheet table and a refreshment table. Volunteer Council members designated in advance prepare coffee and hot water and bring light snacks. Reimbursement for purchased snacks is possible. Our final 2016-17 Wednesday II is tomorrow, May 10: Stan Robin will present a “Mosaic” of 10 monologues.

9. 2017-18 Break-Fest and Wednesday IIs – Currently Scheduled

Aug. 9 Break-Fast – Kathy Beauregard, Director of WMU Intercollegiate Athletics

The speaker to deliver the Welcome address has not been finalized, although Dr. Montgomery has been invited (as noted above). The Fetzer Center typically needs to be reminded to have a table for coffee and orange juice by the entry door for easy access as people arrive. It’s traditional to reserve the Fetzer Center for next year’s Break-Fest at the conclusion of the event.
Wed. II's

Sept. 13 - Jim Bosco, “Schools vs. the World: Handicapping the Odds”
Oct. 11 – Sandra Edwards and Nancy Hock, “Get a Grip on Grasp”
Nov. 8 – Julie Garrison, Dean, WMU Library, “The Evolving Role of University Libraries”
Dec. 13 – Holiday Gathering: Fetzer Center is reserved. Menu is not finalized.
Mar. 14 – TBD
Apr. 11 – TBD
May 9 – TBD

Judy Halseth mentioned that in the past we have typically had a Program Committee to plan Wed. II events, reserve room, and arrange speakers.

10. **Council Election Post Mortem and Faculty Recognition Retirement Dinner**

Judy Halseth noted that of the ongoing Council members, three people are eligible to run for a second two-year term next spring. The three are Peter Krawutschke, Don Nelson, and Judith Halseth. The Council will need to identify at least three nominees to run for next year’s Council election.

As our representative on the Osher Lifelong Learning Institute’s advisory board, Judy will present a free one-year membership to the 38 faculty retiring this year at the Faculty Retirement Dinner.

11. **Osher Lifelong Learning Institute Updates** – Judith Halseth

The summer catalog of course offerings and trips has been sent out. Registration began today for members, who typically sign up (and often fill) courses quickly.

12. **Faculty Senate Updates** – Andy Brogowicz and Peter Krawutschke

The General Education program, which has been under discussion for revision for some time, has a new title, “WMU Essential Studies.” Senate members will vote on the proposed content at this month’s meeting in CHHS 4010.

Andy indicated his seat on Faculty Senate will need a new emeriti representative appointed by the Emeriti Council. Membership in Faculty Senate provides a voice in university policies.

13. **New Business** – None

14. **Around the Table:** Larry Schlack spoke of his appreciation for those who have served as Chairs and/or Co-Chairs of the Emeriti Council during his four years of membership. All have “done a superb job.” Several people commended current Chair Andy Brogowicz for the outstanding job he has done. Jim Bosco spoke to the importance of the Emeriti Council in representing a significant portion of university wisdom and experience. Nancy indicated she has experienced a growing appreciation for the Council during her single two-year term, but her time is now taken by initiating a program called “Dance for PD” in Kalamazoo.
15. **Adjournment of last 2016-17 Emeriti Council Meeting** was moved by Jim Bosco, and seconded by Larry Schlack. The motion carried unanimously; meeting adjourned at 3:10pm.

Minutes respectfully submitted by Nancy Schullery and edited by Andy Brogowicz.

Next meeting: **July 11, 2017, Heinig Emeriti Lounge, 2:00 pm**
2017-18 WMU EMERITI COUNCIL MINUTES
Tuesday, May 9 2017
Heinig Emeriti Lounge, 211 West Walwood Hall

Present: Andy Brogowicz, Chair; Garrard Macleod, Jim Bosco, Judy Halseth, Darryl Salisbury, Peter Krawutschke, Don Nelson, Gary Lawson, Phil Vanderweg, Donna Oas.

Absent: John Geisler, Joyce Zastrow, Barbara Rider.

1. Welcome new members, Gary Lawson, Phil Vanderweg, Barbara Rider, Donna Oas.
2. Election of 2017-18 Council Officers
   a) Chair - Peter Krawutschke
   b) Vice Chair – Jim Bosco
   c) Secretary – Donna Oas
   d) Treasurer – Don Nelson
   e) Newsletter Editors – Garrard MacLeod and Darryl Salisbury
   f) Program Committee Chair – Gary Lawson
   g) Fundraising Committee Chair – Don Nelson
   h) Nominating Committee Co-chairs – Judy Halseth and Phil Vanderweg
   i) Retirement Recognition Dinner – Judy Halseth
   j) Webmaster – Don Nelson
3. New Business
   a) Jim shared appreciation of Andy’s commitment and excellence as chair.
   b) We need one more Emeriti to serve on Faculty Senate
   c) Don Nelson wants our email and permission to publish our phone numbers. Please email him at <don.nelson@wmich.edu>.
   d) Donna Oas will be gone for the July 11 meeting. Peter will assign secretarial duties to someone else.

3. Meeting was adjourned at 3:45

Next meeting: July 11, 2017, Heinig Emeriti Lounge, 2:00 pm