



WESTERN MICHIGAN UNIVERSITY

Office of the Registrar

1903 W. Michigan Avenue
Kalamazoo, MI 49008-5256
(269) 387-4300
www.wmich.edu/registrar

Legal Name Change Affidavit

An individual seeking an official name change for his/her University academic records must be a current student. If a name change is requested during a semester, it is the student's responsibility to notify the instructor(s) to ensure the proper assignment of grades. Complete this affidavit and return to the Registrar's Office, along with a copy of the legal documentation.

Former name (First):	(Middle):	(Last):	WIN:
New name (First):	(Middle):	(Last):	
WMU email address:	Phone number:	Date of birth:	

One of the following legal documents must be submitted with the affidavit:

- Marriage license
- Decree of divorce
- Court order specifying name change

☐ I have applied for graduation and wish this name change for my diploma.

I understand that all university academic records and correspondence will reflect the new legal name provided above. I certify that the information I have provided is true and correct. I also affirm that this change of name will not be used for fraudulent purposes.

Student signature: _____ Date: _____

Sign ONLY in the presence of a Notary Public.

With my signature, I verify the identity of the person above and can attest to the validity of the legal documentation. A copy of the legal documentation is enclosed.

STATE OF _____

COUNTY OF _____

Sworn and subscribed before me this _____ day of _____, _____

Notary Public

Return to:

Office of the Registrar (Seibert Administration Building, 3rd Floor)
1903 W. Michigan Avenue
Kalamazoo, MI 49008-5256

Return by mail or in person (faxed or emailed forms will not be accepted).