Go Global at WMU
Study Abroad
WMU Study Abroad
Information sessions and walk-in advising daily.
8 a.m. to 5 p.m. Monday through Friday
2425 Ellsworth Hall (second floor)
(269) 387-5890
study-abroad@wmich.edu
wmich.edu/studyabroad

• Choose major or elective courses with a global focus.
• Study a world language.
• Practice language skills in the Conversation Circles program.
• Join an international student organization.
• Befriend exchange students in the Buddy Abroad program.
• Participate in international student activities.
• Attend international topics lectures by experts from around the world.
• Be a student leader for international orientation—earn money and pad your resume.

Get Globally Engaged
wmich.edu/global
wmu-international@wmich.edu

For more information:
#GloballyEngagedBroncos
Go Global at WMU

#GloballyEngagedBroncos

Study Abroad

- Scholarships available, including for foreign language-based study and short-term, faculty-led programs.
- WMU offers more than 90 programs in 40-plus countries.
- Many short-term, summer programs led by WMU faculty.
- Credits count toward degree for many majors and minors, both undergraduate and graduate.
- International internships for credit.
- Most financial aid can be used to study abroad, including the Kalamazoo Promise and Michigan Education Trust.

Get Globally Engaged

- Choose major or elective courses with a global focus.
- Study a world language.
- Practice language skills in the Conversation Circles program.
- Join an international student organization.
- Participate in international student activities.
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This Guide has been produced in partnership with the Office of Family Engagement at Western Michigan University and R-Comm Media.

R-Comm Media
3350 Main Street
Ravenna, MI 49451

Inside your Ultimate Family Guide you’ll find valuable information that you can use all year long including calendars, maps, and important phone numbers and websites. The Guide’s convenient format allows you to keep your copy in your purse or glove compartment so it’s readily available.

ABOUT R-COMM MEDIA
R-Comm Media, a division of Rogers Printing Inc., offers clients a diverse selection of marketing services in addition to print production and management. Email marketing campaigns, search engine optimization and marketing, digital publications, website design, data analytics and management, and advertising sales help clients consolidate all their marketing needs.

Call Celeste Statler (269) 569-4723
celeste.statler@gmail.com
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Dear parents, guardians, and family members,

Welcome to our WMU community!

Western Michigan University is committed to you as a valued partner in your student’s education. If you are new to the college student experience, you will quickly find that parenting a college student is quite different than parenting a high school student. However, you will continue to play an essential role in your student’s education. This guide offers you an excellent overview of WMU's support services and resources, as well as information about the Kalamazoo area that will help ease the transition into and throughout the college years.

Our Mission and Values

WMU Family Engagement collaborates with the WMU community to engage and support parents, guardians, mentors, and family members. Providing educational resources, we promote and encourage inclusivity, student learning, self-advocacy, and healthy personal development. We foster long-lasting and positive relationships with WMU families and students through responsive communication and active involvement.

We believe:

• all families should have access to essential resources.
• in the value and importance of family engagement in supporting the university's efforts in recruitment and retention for the benefit of all
• building relationships with families is vital to student success and long-lasting affinity to the university.
• offering comprehensive liaison support provides accurate information and reassurance to families.
• the student experience is strengthened and enhanced through partnership with family support systems.
• assisting with the discernment between developmental norms and red-flags leads to the increased likelihood of positive student outcomes and serves to mitigate difficult situations.

The website, wmich.edu/families is a great starting point for a wealth of information useful to you during your student’s years at WMU. We encourage you to sign up for the WMU Family Connection to receive e-newsletters with tips and advice, important date reminders, and campus updates. Text WMUFAMILYCONNECT to 22828 or visit the website.

I look forward to helping you and your student have a successful and rewarding experience at WMU.

Warm regards,

[Signature]
WMU Family Connection

WMU Family Connection
Parents, guardians, and other family members of WMU students are encouraged to sign up for the WMU Family Connection. You will receive student support information of interest to parents and family members, date reminders and invitations to special seminars, activities and events. Memberships are linked to a specific email address and we encourage all family members to sign up. Text WMUFAMILYCONNECT to 22828 or visit the website.

The MyWMU Concierge Card offers discounts to area hotels, restaurants and retailers, along with national businesses. We encourage you to use your card during your visits to Kalamazoo for great savings and specials offered by our business partners.

Visit wmich.edu/families to sign up for the WMU Family Connection and order your MyWMU Concierge Card. For questions, contact Shari at (269) 387-4820 or shari.glaser@wmich.edu.

Treat yourself or your student with a custom bakery selection or care package. Order online at wmich.edu/dining/bakery

We also offer a selection of Gold’n Brown goods at Bernhard Café and Market.
One of the nation’s top public universities in the United States, Western Michigan University is learner centered, discovery driven, and globally engaged.

- 149 undergraduate programs to choose from, the second most of any university in Michigan
- 92 percent of WMU graduates are actively engaged within three months of graduation
- The Carnegie Foundation classifies WMU as one of the nation’s 147 public research universities
- Consistently named a top-tier national university by U.S. News and World Report
- Washington Monthly categorizes WMU as both a top-100 national university and a Best Bang for the Buck school
- One of the nation’s most environmentally responsible colleges
- Michigan’s top-ranked school for outreach and service to veterans
- WMU is one of only 90 universities in the nation with both a medical school and a law school under its aegis
- 18 accelerated degree programs allowing eligible students the opportunity to complete a graduate degree in less time by taking graduate courses while still an undergraduate

Business
The Haworth College of Business has one of the largest undergraduate business programs in the United States.

- 4,000 undergraduate students majoring in 18 specialized areas of business
- Nationally recognized programs in food and consumer package goods marketing, integrated supply management and sales, and business marketing
- Among an elite 5 percent of international business schools accredited by the Association to Advance Collegiate Schools of Business
- Nearly 100 percent job placement for many programs
- Among a select 1 percent of business schools worldwide that have specialized accreditation for their accountancy programs

Engineering
The College of Engineering and Applied Sciences offers unique hands-on experience and state-of-the-art educational resources.

- 14 undergraduate engineering, technology, and applied sciences programs
- Smaller than average student-to-faculty ratio
- Nearly 100 percent job placement for many programs
- Shares 265-acre campus with Business Technology and Research Park, a designated Michigan SmartZone for economic development
- Only school with on-site paper, paper coating, and printing pilot plants
**Aviation**  
The College of Aviation offers one of the nation’s largest, most innovative aviation programs.  
- Home to the Sky Broncos, one of the nation’s top precision flight teams  
- Industry partnerships put students on fast track to careers as commercial airline pilots, aviation maintenance technicians, and aviation management positions  
- Uses the nation’s most sophisticated collegiate flight training equipment

**Fine Arts**  
The College of Fine Arts is one of only eight similar, fully accredited colleges in the nation.  
- Programs in art, dance, music and theatre  
- 44,000-square-foot facility offers innovative spaces for the creation, exhibition, and study of visual art  
- Dance department is one of just 80 institutions accredited by the National Association of Schools of Dance  
- School of Music is among the top-three schools in the nation for the number of awards received from DownBeat magazine  
- Theatre students regularly win American College Theatre Festival awards

**Arts and Sciences**  
The College of Arts and Sciences educates students in the disciplines that make up the diverse categories known as the humanities, the social sciences, and the sciences.  
- As WMU’s largest academic college, arts and sciences enrolls half of the University’s students and employs 45 percent of the faculty  
- Arts and sciences students and alumni have received prestigious honors such as the Fulbright Award, Goldwater Fellowship, and National Book Award nomination  
- Arts and sciences student-researchers are often awarded grants to fund their work; recently, a doctoral student in the chemistry department secured a coveted National Science Foundation Graduate Research grant worth over $100,000

**Education and Human Development**  
As the foundation of Western Michigan University, the College of Education and Human Development continues to build upon a rich tradition of success, facilitating the preparation and growth of PreK-12 teachers, community educators, innovative designers, and health and wellness professionals.  
- Outstanding state-of-the-art facilities in Sangren Hall, Kohrman Hall, and the Student Recreation Center  
- Top ranked and nationally recognized programs with extensive opportunities for practical, hands-on experiences with community partners  
- 100 percent of undergraduate students complete an internship or field experience  
- Only institution in Michigan to host the groundbreaking teaching technology of TeachLIVE  
- Largest producer of graduate degrees at Western Michigan University

**Health and Human Services**  
The College of Health and Human Services carries a tradition of excellence and innovation.  
- Highest ranking occupational therapy program in Michigan  
- Physician assistant and speech pathology programs ranked in top 50  
- Graduate programs in rehabilitation counseling and social work ranked among the best in the nation  
- High-tech, 200,000-square-foot facility offers some of the most sophisticated labs and classroom facilities in the nation
Remember the first time your teenager took the car out alone? You probably felt a sense of pride or apprehension or maybe both, along with a whole lot of other emotions. It was a milestone in independence and trust – a rite of passage that many families experience. As you prepare your student to come to WMU this fall, there may be suggestions you want to share with your child to ensure his or her safety and wellbeing. We encourage you to offer your words of wisdom over the summer and throughout the upcoming college years, whether through heartfelt conversations or life lessons in snippets. These discussion points are intended to get you started. You may be dismayed to find that the summer before college can be a time of increased friction in family relationships as you and your student grapple with the upcoming transition. Even so, your student IS listening to you and your advice IS valued and appreciated.

**Personal Safety**

Coming to college is exciting and it can be easy to neglect basic safety rules. Encourage your student to:
- Be mindful of personal belongings – especially electronics.
- Pay attention when walking around campus and be aware of traffic – exiting, music, and phone distractions lead to accidents.
- Keep doors locked and valuables out of sight. This is particularly important as students get more comfortable in their surroundings.
- Take advantage of the campus escort service when needed. Your student can save the number in their phone: (269) 387-RIDE (7433).
- Register a phone number with the WMU Alert emergency notification system.

**Stay True to Self and Values**

It is normal for students to experiment with new and different opportunities. New experiences are what college is all about. Encourage your student to remain firm in their core values while exploring new ideas. Choose opportunities carefully and consider the long-range effects of personal choices.

**Support Resources**

Your student may have benefited from various support services during high school; perhaps a trusted therapist, accommodations for a learning disability or prescription drugs for a medical condition. Encourage your student to continue to utilize these resources to ensure success in college.
**Problem Solving**
Students encounter unfamiliar situations in college – usually pretty quickly after the school year starts. Encourage your student seek help in solving problems – whether with a roommate or in the classroom or simply feeling “out of place” and homesick. Starting with the RAs (resident assistants) in the residence halls, we are here to help your student in every way.

**Peer Pressure**
Your student will soon make new friends and acquaintances and may feel pressure to try things that they are not comfortable doing. Encourage your student to stand strong and not give in to unwanted influences. Offer your reassurance that responsible behavior is respected and valued.

**Alcohol and Drug Use**
New students sometimes come to college with the assumption that everyone “parties” and that partying is the best (or only) way to “fit in” with the crowd. Statistics prove that the vast majority of WMU students do not consume alcohol or drugs on a regular basis. Remind your student that underage drinking and illegal drug use is against the law and will result in legal and/or student judicial consequences. Encourage your student to seek out a supportive social network that affirms good choices and healthy behaviors. Drive Safe Kalamazoo (a WMU student organization) offers free, non-judgmental transportation to a student’s residence hall or apartment on weekends. As a “just in case” precaution, we suggest this number be programmed into your student’s cell phone: (269) 345-0DSK (0375).

**Money Scams**
Remind your student to be aware of credit card companies or other organizations that promise an “on the spot” discount, a T-shirt or some other incentive as a reward for signing up for something that isn’t really needed…and might lead to poor money management.

**Choices**
Entry into college life is a whirlwind of new experiences. Poor choices can lead to unintended consequences. Whether to go to the social gathering down the street or to study for tomorrow’s test may not seem like a big deal, but can be significant in the long run. Decisions like pirating music or movies from the internet can lead to unexpected disciplinary sanctions.

**Relationships**
Your student likely has a strong social network back home of family members and friends. As they embark on the college adventure and forms new relationships, encourage your student to stay connected with loved ones back home.
# 2017-18 Academic Calendar

## July 2017

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Independence Day recess</td>
</tr>
<tr>
<td>5</td>
<td>Summer I grades released (late in the day)</td>
</tr>
<tr>
<td>6</td>
<td>Last day to drop/add Summer II classes</td>
</tr>
<tr>
<td>6</td>
<td>Last day to receive 100% refund for complete withdrawal</td>
</tr>
<tr>
<td>8</td>
<td>Summer II $100 late add fee begins</td>
</tr>
<tr>
<td>8</td>
<td>Begin recording withdrawals as “W” on transcript</td>
</tr>
<tr>
<td>11</td>
<td>Last day to receive 50% refund for complete withdrawal</td>
</tr>
<tr>
<td>24</td>
<td>Last day to withdraw from Summer II classes</td>
</tr>
<tr>
<td>31</td>
<td>Tish’a B’Av begins at sundown</td>
</tr>
</tbody>
</table>

## August 2017

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Last day to apply for December graduation</td>
</tr>
<tr>
<td>18</td>
<td>Summer II session ends</td>
</tr>
<tr>
<td>22</td>
<td>Summer II grades released (late in the day)</td>
</tr>
<tr>
<td>29</td>
<td>New student move-in day for certain programs (visit wmich.edu/fystyear/fallwelcome)</td>
</tr>
<tr>
<td></td>
<td>Fall semester tuition and fees due</td>
</tr>
<tr>
<td>30</td>
<td>New student move-in day</td>
</tr>
<tr>
<td></td>
<td>Fall Welcome begins for all new students (through Sept. 1)</td>
</tr>
<tr>
<td></td>
<td>One-Stop Convenience Center opens (through Sept. 8)</td>
</tr>
<tr>
<td>31</td>
<td>Advising days (through Sept. 1)</td>
</tr>
</tbody>
</table>

## September 2017

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Returning students move into residence halls</td>
</tr>
<tr>
<td></td>
<td>Eid al Adha begins at sundown</td>
</tr>
<tr>
<td>2</td>
<td>Bronco football at University of Southern California</td>
</tr>
<tr>
<td>4</td>
<td>Labor day recess</td>
</tr>
<tr>
<td>5</td>
<td>Fall classes begin at 8 a.m.</td>
</tr>
<tr>
<td>8</td>
<td>Bronco Bash</td>
</tr>
<tr>
<td>9</td>
<td>Bronco football at Michigan State</td>
</tr>
<tr>
<td>11</td>
<td>Last day to drop/add classes</td>
</tr>
<tr>
<td></td>
<td>Last day to receive 100% refund</td>
</tr>
<tr>
<td>13</td>
<td>$100 late add fee begins</td>
</tr>
<tr>
<td></td>
<td>Begin recording withdrawals as “W” on transcript</td>
</tr>
<tr>
<td>14</td>
<td>Last day to receive 90% refund for complete withdrawal</td>
</tr>
<tr>
<td>16</td>
<td>Bronco football vs. Idaho, Waldo Stadium</td>
</tr>
<tr>
<td>18</td>
<td>Last day to receive 50% refund for partial withdrawal</td>
</tr>
<tr>
<td>20</td>
<td>Rosh Hashanah begins at sundown</td>
</tr>
<tr>
<td>23</td>
<td>Bronco football vs. Wagner Seahawks, Waldo Stadium</td>
</tr>
<tr>
<td>25</td>
<td>Spring semester course catalog open for viewing</td>
</tr>
<tr>
<td>29</td>
<td>Last day to receive 50% refund for complete withdrawal</td>
</tr>
<tr>
<td></td>
<td>Yom Kippur begins at sundown</td>
</tr>
<tr>
<td>30</td>
<td>Bronco football vs. Ball State, Waldo Stadium</td>
</tr>
</tbody>
</table>

## October 2017

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Sukkot begins at sundown</td>
</tr>
</tbody>
</table>

## November 2017

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Bronco football vs. CMU, Waldo Stadium</td>
</tr>
<tr>
<td>6</td>
<td>Last day to withdraw from fall classes</td>
</tr>
<tr>
<td>8</td>
<td>Bronco football vs. Kent State, Waldo Stadium</td>
</tr>
<tr>
<td>11</td>
<td>Veterans Day</td>
</tr>
<tr>
<td>15</td>
<td>Bronco football at Northern Illinois</td>
</tr>
<tr>
<td>22</td>
<td>Thanksgiving recess begins at noon (Residence halls remain open with reduced services)</td>
</tr>
<tr>
<td>23</td>
<td>Thanksgiving</td>
</tr>
<tr>
<td>24</td>
<td>Bronco football at Toledo</td>
</tr>
<tr>
<td>27</td>
<td>Classes resume</td>
</tr>
</tbody>
</table>

## December 2017

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Last day to apply for spring graduation</td>
</tr>
<tr>
<td>11-14</td>
<td>Final exam week</td>
</tr>
<tr>
<td>12</td>
<td>Hanukkah begins at sundown (through Dec. 20)</td>
</tr>
<tr>
<td>15</td>
<td>Residence halls close at 7 p.m.</td>
</tr>
<tr>
<td>16</td>
<td>Commencement Fall 2017 semester ends</td>
</tr>
<tr>
<td>Date</td>
<td>Event</td>
</tr>
<tr>
<td>------------</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>19</td>
<td>Fall semester grades released (late in the day)</td>
</tr>
<tr>
<td>25</td>
<td>Christmas</td>
</tr>
<tr>
<td>26</td>
<td>Boxing Day</td>
</tr>
<tr>
<td></td>
<td>Kwanzaa begins (through Dec. 20)</td>
</tr>
</tbody>
</table>

**JANUARY 2018**

1. New Year’s Day
2. Advising days
3. Residence halls open at 10 a.m.
4. One-Stop Convenience Center opens (through Jan. 10)
   - Classes begin at 8 a.m.
   - Tuition and fees due
5. Last day to drop/add classes
6. Last day to receive 100% refund
7. MLK Jr. Day – recess, convocation & activities
8. $100 late add fee begins
   - Begin recording withdrawals as “W” on transcript
9. Last day to receive 90% refund for complete withdrawal
10. Last day to receive 50% refund for partial withdrawal
   - Summer I and II course catalog open for viewing

**FEBRUARY 2018**

1. Last day to apply for June graduation
2. Last day to receive 50% refund for complete withdrawal
3. Summer I and II course registration begins
4. Valentine’s Day
5. Ash Wednesday
6. Chinese New Year

**MARCH 2018**

- Spirit day (no classes)
- Last day to receive 25% refund for complete withdrawal
- Spring break (Residence halls remain open with reduced services)
- Classes resume
- St. Patrick’s Day
- Last day to withdraw from spring classes
- Good Friday

**APRIL 2018**

- Easter
- Final exams week
- Residence halls close at 7 p.m.
- Commencement

**MAY 2018**

- Spring semester grades released (late in the day)
- Summer I classes begin
  - Tuition and fees due
- Last day to drop/add classes
  - Last day to receive 100% refund for complete withdrawal
- Mother’s Day
- $100 late add fee begins
  - Begin recording withdrawals as “W” on transcript
  - Ramadan begins
- Last day to receive 50% refund for complete withdrawal
- Memorial day recess

**JUNE 2018**

1. New student orientation begins (multiple sessions throughout the month)
2. Last day to receive 25% refund for complete withdrawal
3. Last day to withdraw from Summer I classes
4. Ramadan ends
5. Father’s Day
6. Commencement
7. Summer I session ends
8. Summer II session begins
   - Tuition and fees due

**JULY 2018**

1. Summer I grades released (late in the day)
2. Independence day recess
3. Last day to drop/add classes
   - Last day to receive 100% refund for complete withdrawal
4. $100 late add fee begins
   - Begin recording withdrawals as “W” on transcript
5. Last day to receive 50% refund for complete withdrawal
6. Last day to receive 25% refund for complete withdrawal
7. Last day to withdraw from Summer II classes

**AUGUST 2018**

1. Last day to apply for December graduation
2. Summer II session ends
3. Summer II grades released (late in the day)
A young person’s entrance into Western begins a significant transitional period for both student and family. Family members and students often experience a mix of emotions. Both may feel proud, excited, relieved, or happy and may also experience the more difficult feelings of sadness and worry. Both families and students face challenges as they navigate this new phase of life. As a parent or guardian, understanding the concerns that students typically have as they enter college can be helpful in supporting them through the process.

Students have to figure out a lot of stuff when they go to college. For those of us whose youth is the (distant?) past, we can sometimes forget that being a college student isn’t a walk in the park! First year students are leaving behind a familiar and often very comfortable environment. They must cope with the loss of high school friends and family time. Students have to learn how to be a part of a whole new environment and figure out where things are, what the rules are and how to behave. They confront all kinds of new opportunities to make friends and most have at least some fear that they won’t fit in or make connections with their peers. They have to figure out how to manage a lot of different elements: time, money, academics, freedom and most importantly themselves! Further, they try to figure all this out without your constant presence and active guidance. Even the most together students find the developmental maturation process in the early college years to be stressful. Many students become periodically overwhelmed, especially in the first couple of semesters.

So how can you help? One of the greatest challenges parents and guardians face is how to appropriately support their student as they enter college. Here are some suggestions from veteran parents:

• Listen to your student and provide supportive encouragement
• Encourage self-reliance (but be a safety-net when things are really rough)
• Praise accomplishments soundly and attempts enthusiastically
• Keep them informed about life back home and family events
• Encourage active involvement with on-campus activities and groups
• Stay connected; social media, email and texting may be better ways to connect with less verbal students than phone calls or Skype. By the same token, try to lessen over-reliance by decreasing contact when over-dependency may be an issue
• Discuss your expectations for your student
before starting college and continue the conversation as the weeks/months progress

• Help your student connect to resources when needed. Urging and assistance may be needed in locating and accessing counseling, advising, and special services
• Balance is the key; reassure your student that while the transition may be uncomfortable, it is temporary and they will likely flourish in time.

Remember that while your student is facing the challenges of a new phase of life, so are you. Expect that it might be a little rough for you to adjust to the changes too and give yourself permission to feel all the emotions that come when a child goes to college. Remember to find your own support. Re-connect with family, friends, interests, and hobbies.

**First-Year Experience (FYE) Programs**

eXpl ore, enCoUnter, eXCeL

FYE supports students (first-time WMU students, beginners, and transfers) as they develop new social networks, adjust to the academic rigor of WMU, and learn about the many opportunities and resources at WMU. For first-year students not transferring to WMU, participation in New Student Orientation, Fall Welcome and First-Year Seminar is important because the programs build upon each other, helping students get involved and adjusted. Transfer students involved with Transfer Student Services have the opportunity to build and strengthen existing college related skills through programs like the Transfer Ambassador Program and Fall Welcome. Studies show that first-year students (which includes those transferring) who are involved and engaged in campus life often experience greater success leading toward graduation. All first-year students gain maximum benefit from participating and being engaged with FYE.

**New Student Orientation:** The first official exposure to the University as a WMU student. During orientation, students and parents, guardians, and adult mentors receive helpful curricular and co-curricular information. Students learn about academic advising, register for the first semester of classes, meet other students, and participate in fun and social activities. Parents, guardians, and mentors have opportunities to informally and formally meet with faculty and staff from across the University.

**Fall Welcome:** A transition program designed to strengthen the bond between first-year students and our WMU community. Students move into the residence halls before the semester officially starts, become familiar with the campus and local community, and attend numerous programs and activities to prepare for the start of the fall semester.
Fir St-year SeMinar (FyS 2100): A semester-long two-credit hour transitional course that provides the tools necessary for first-year students to connect learning with life. Students continue to build lasting relationships and strategize for future success at WMU and beyond.

t r anSFe r S t Udent Servi CeS: Utilizes a comprehensive student-centered approach to help engage, support and empower students in their successful transition to WMU. Collaborative efforts effectively enhance the academic and personal success of transfer students as they continue their progress to graduation.

viSit WMCh.edU/Fir St year or Call (2 69) 387-2167.

Housing
Residence Life provides a variety of housing options to meet students’ needs throughout their college careers. Living on campus offers convenience, the benefit of a community of peers, a safe environment, and support for the challenges associated with being a busy college student. Most first-year students live in the residence halls, but WMU also offers apartments for upper-level and graduate students, and students with families.

When students have problems or questions, trained student and professional staff are easily accessible. They help with everything from how to get involved on campus to tips for living with a roommate to referrals for campus services. In the residence halls, there is a resident assistant (RA) who lives on each floor. RAs are upper-level students who are responsible for creating a floor community through hall activities, assisting students with personal and academic concerns, and helping in emergency situations.

A full-time professional hall director manages each residence hall. The hall director lives in the building and is responsible for student staff supervision, facilities management, crisis intervention, and creating an environment supportive of education and self-discovery.

viSit WMCh.edU/hoUSing, Call (2 69) 387-4735, or eMail WMU-hoUSing@WMCh.edU.

Residence Hall Opening and Closing Dates
Fall 2017
Sept. 1 ..... Residence halls open, 9 a.m.
Dec. 15 .... Residence halls close, 7 p.m.
thanksgiving break – residence halls are closed
With red UCSe

Spring 2018
Jan. 6....... Residence halls open, 10 a.m.
April 27 .... Residence halls close, 7 p.m.
Spring break – residence halls are closed
With red UCSe

WMU Dining Services
Dining Services serves on and off-campus students a variety of appetizing food and beverage options. Students can enjoy expansive menu selections at any of the four residential dining centers. The Valley Dining Center, a new dining facility with nine micro-restaurants, is located in the Valley neighborhood. Food selections include many entrees individually prepared for guests, as well as an allergy-free zone, My Pantry. All dining centers accept meal plans, Dining Dollars, cash, or credit cards.

To complement the residential dining centers, seven Campus Cafes, including the new “Café 1903” in the Valley Dining Center, are located throughout campus. The Campus Cafes offer
grab-n-go options as well as dine-in a la carte meal selections, and accept Dining Dollars, cash, or credit cards. 

Visit WMCh.edu/dining For More Information.

Financial Planning
Does your student understand the basics of effective money management? If not, now is the time to discuss how you and your student will manage upcoming college expenses.

Helpful suggestions:
• File the Free Application for Federal Student Aid (FAFSA). The FAFSA is your gateway to exploring eligibility for many federal, state, university and private funding sources that can aid with educational costs and expenses.
• Visit the Registrar’s website for your estimated cost of attendance at wmich.edu/registrar.
• Become familiar with the WMU billing process, including when charges are applied and when they are due.
• Establish a mutually agreeable budget and expense management plan with your student.
• Encourage your student to open a local bank account and understand how to manage and balance it.
• Educate your student about the responsible use of debit/credit cards. Discuss the use of debt, and why it is important to borrow only what is needed.
• Understand that financial aid may not cover all of your student’s expenses. Create a plan for managing the difference between anticipated expenses and your available sources of assistance. Consider student employment as a way to supplement existing resources.
• Discuss the financial impact of academic choices, and how your student can minimize the overall cost of college by staying focused on their classes and graduating according to schedule.
• Ask your student to grant you proxy and authorized user access to stay informed about your student’s account.

Preparing to manage the cost of education is an essential part of a sound college plan. By having these discussions early, you and your student can agree on how you will share responsibility for educational expenses.

Make life a little easier by adding dollars to your student’s Bronco ID card for Dining Dollars. Simply go online and use your debit or credit card to gift your student’s account. Funds are instantly accessible and eliminate the need for cash. All you need is your student’s BroncoNET ID and first/last name.

dining dollars: visit WMCh.edu/dining/diningdollars or Call (269) 387-4844.

Bank/ATMs
A full-service PNC Branch is located in the Bernhard Center Bronco Mall and PNC ATMs are located in four locations around campus. Additionally, an Educational Community Credit Union ATM is located at the corner of Wilbur St., next to the Bronco Transit Loading Zone.

Bronco Express
Located in the Bernhard Center, Bronco Express offers students a centrally located and convenient student service center. Bronco Express representatives can help students:
• Check the status of a financial aid application.
• Confirm university billing dates and financial aid disbursement dates.
• Make an appointment to meet with a financial aid counselor.
• Receive unofficial transcripts and assist with general registration questions.
• Make payments to WMU.
• Check account balances and understand student account transactions.
• Locate other sources of information about WMU.

Bronco Express and the Student Financial Aid Office are open Monday-Friday. Walk-ins welcome - no appointment necessary.

viSit WMCh.edu/bron Coexpress, eMail Finaid-in Fo@WMCh.edu, or Call (2 69) 387-6000.

Transportation
WMU students may have a car on campus, even during their first year by purchasing a parking pass. The pass will allow students to park in specifically designated lots depending on where they live. During the nicer seasons, many students ride bicycles, mopeds, scooters, or skate around campus.

Another convenient transportation option for WMU students are the bus systems—Bronco Transit for on campus destinations, and Metro Transit for locations throughout the Kalamazoo area. Students ride free by showing their WMU Bronco ID card. Bronco Transit offers continuous service throughout the main campus, Parkview campus and Oakland Drive campus and features a GPS system allowing riders real-time tracking of bus locations. Additionally, regularly-scheduled shuttle service is offered to and from the College of Aviation in Battle Creek. Downtown Express on Fridays and Sundays is an option for students traveling by train or bus to other destinations on weekends. Amtrak trains, Indian Trails and Greyhound busses depart from the Transportation Center located in downtown Kalamazoo.

viSit WMCh.edu/bron ConTrans For More in For Mation.

Live on campus

Western Michigan University
Residence Life

Residence halls
Single rooms
Learning communities

WMU Apartments
One to four bedroom units
Parking
Furnished/unfurnished
Air conditioning

(269) 387-4735
WMU-housing@wmich.edu
wmich.edu/housing/options

APARTMENT AND RESIDENCE HALL SIGN UP FOR FALL 2018 STARTS JANUARY 2018
The biggest stumbling block many new college students face is time management due to the drastic change in their daily routine. High school students typically have a fairly structured schedule. Students go to school for 6-7 hours; attend rehearsals or athletic practice after school, or perhaps a job; spend the evening studying or with family and friends; get up the next day and do it all over again. Predictable and controlled.

College life is very different and unstructured, offering a heady sense of freedom. Your student may only have classes on Monday/Wednesday/Friday – or on Tuesday/Thursday. Your student may have class at 8 a.m. and then a long break until an evening class. Attendance may or may not be required by the instructor. There are events and social activities taking place at all hours of the day and night. Consequently, it is easy for a student to get distracted and lose focus on academic priorities. Some key steps to ensure success include:

- Remind your student that school is a full-time job. For each credit hour taken, students should plan on 2-3 hours of preparation time outside of the classroom.
- Your student should read and know each course syllabus – and become very familiar with the expectations and requirements of each course. The course syllabus includes all of the details, as well as instructor contact information and office hours.
- Encourage your student to use a planner – an essential tool in staying organized. Transfer key dates and deadlines from each syllabus to the planner. Plot out time in the classroom, time to study, work hours, volunteer hours, and also schedule in that oh-so-important free time. Balance is the key!
- Develop good study habits from the beginning. A college course isn’t like a high school course with daily worksheets and weekly chapters. College students need to be proactive and self-motivated in keeping up with course readings and project deadlines, because the instructor may not necessarily offer reminders. After all, everything is listed on the syllabus. And remember, if your student needs help, we have many campus resources to help students learn how to study.

**health and Wellne SS**

**Sindecuse Health Center**

Sindecuse Health Center believes parents and families play a vital role in the health of their college student. We’ll serve as your family physician’s office away from home with board-certified clinicians who specialize in college health and Wellne SS

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What lies behind us and what lies before us are small matters compared to what lies within us. — Ralph Waldo Emerson
health care. For students continuing their medical care, we coordinate with your primary-care clinician to transition treatments to Sindecuse. Our pharmacy offers affordable prescription and over-the-counter medications and will gladly transfer outside prescriptions.

We offer clinical care by appointment and health education services including:
- Acute illness and injury care
- Preventive health services including immunizations, allergy shots and nutrition counseling
- Lab and x-ray services including orders from outside clinicians
- Physical therapy, rehabilitation and massage therapy
- Individual, group or couples counseling
- Psychiatric and mental health care
- Health promotion and education programs that support students in making healthy, safe choices

All WMU students are eligible to receive care at the health center, whether or not they are insured. If your student is insured, we will submit a claim to your insurance company. Sindecuse accepts some Medicaid plans. Participating insurance plans are listed on our website. To make the transition to Western easier, contact us to have your student’s medical records transferred to Sindecuse.

Visit SindeCUSe.CoM or Call (269) 387-3287.

Counseling Services
Counseling Services, located within the Sindecuse Health Center, offers confidential individual, couples and group counseling. The counseling process can help students learn skills to cope with problems and develop new ways of thinking, which may lead to a healthier and more fulfilling lifestyle.

Experience **GOLD** quality care at WMU’s Sindecuse Health Center.

Make appointments online at sindecuse.com or by calling (269) 387-3287.

We participate with many insurance plans. Visit sindecuse.com/about/insurance
Your student’s time at Western Michigan University may include stress, complicated decisions, or challenging situations. Counselors help students identify challenges and make changes to manage the emotional and social difficulties that might complicate college life:

- Relationship or family conflicts
- Stress and anxiety
- Grief or loss
- Social and peer pressure
- Sexual identity questions
- Trauma and post-traumatic stress
- Adjusting to college life
- Feeling down or depressed
- Body image or eating disorders

Every student is unique, so we tailor our services to suit your student’s particular needs, taking a holistic approach to treat the whole person. We collaborate with other clinicians at Sindecuse or outside care professionals to ensure counseling supports other care your student may receive. Our counselors are licensed mental health professionals and graduate student trainees under close supervision. Personal counseling assistance is available to all WMU students.

Visit WMCh.edu/healthCenter/CoUnSeling or Call (269) 387-1850.

University Recreation
WMU is devoted to providing facilities, programs and services that promote the total development of our students and employees in pursuit of a healthy lifestyle. The Student Recreation Center (SRC) serves on average 2,000 students, faculty and staff each day. The facility includes:

- Basketball courts
- Indoor soccer area
- Volleyball courts
- Aerobic room
- Three story climbing wall
- Weight training room
- Indoor track
- Recreational pool

We offer personal training, sport leagues, sport clubs and group exercise, utilizing equipment and facilities designed to promote health and well-being. We support education by providing students the opportunity to participate in co-curricular activities that help reduce stress, while strengthening their bodies. Students that use the SRC indicated in a recent survey that they have more energy, less stress, and greater self-esteem. The SRC also assists students with healthy choices/habits, confidence and an appreciation of diversity, which help support college success.

Employment opportunities are available for students seeking leadership roles and the development of a productive healthier campus.

Visit WMCh.edu/rec.
**Campus Safety**

WMU is committed to providing a safe and secure environment:
- that is conducive to the education of our students by protecting life and property;
- by the investigation and prevention of crime;
- and by providing assistance to all persons in need in a manner that promotes confidence in our department throughout our diverse campus community.

The Department of Public Safety (DPS) is divided into three divisions: Patrol Division, Detective Division and Community Policing Division. The police force is fully deputized and assistance is available 24/7. If you see something, say something reporting is encouraged throughout our community in any situation either by calling DPS or by using the online student concern form.

It is imperative that students also take responsibility for and be mindful of personal safety. Here are some tips and reminders to discuss with your student:

**Students should**
- After dark, always walk with a friend whenever possible. Free campus escort service is available by calling (269) 387-7433 (387-RIDE).
- Be aware of the emergency phones (blue lights) located around campus and use them if they see anything suspicious.
- Register a phone number for the WMU ALERT emergency system through the GoWMU portal. This system is only used in extreme emergency situations.
- Periodically check the WMU home page for alerts and updates.
- Keep residence hall rooms or apartments securely locked and curtains/blinds closed when away.
- Be mindful of personal belongings in public locations, especially electronics. Do not leave them unattended.

WMU has a comprehensive Critical Incident Response Plan that is regularly tested, reviewed, and updated by all areas that provide emergency management response and recovery should a critical incident occur at WMU. Trained emergency preparedness volunteer teams provide leadership and direction during fire evacuation and tornado shelter exercises.

If weather conditions result in closing WMU, the information is immediately announced through WMU Alert, posted on the WMU hotline (269) 387-1001, and the WMU home page at wmich.edu. These sources will also be updated should a campus emergency occur.

A Twitter feed is available to inform our community regarding situations in the general area of campus. This resource is available to families and others and we encourage you to sign up. A Twitter account is not necessary - you can opt into receiving text messages to your mobile device. The Twitter feed supplements the WMU Alert system used to inform our students and staff regarding on-campus emergencies.

Types of messages that are posted on the Twitter feed:
- On-campus emergency alerts
- Near-campus emergency and advisory notifications
- Crime-prevention suggestions and safety tips
- General comments about the university and community

Visit WMUDPS.WMICH.EDU/ or Call (269) 387-5555.

**Involvement on Campus**

**Bernhard Center**

The Bernhard Center is WMU’s multifaceted student center, with over 6,000 visitors daily. It offers many amenities and services to our
students, faculty and staff. Affectionately known as the “BC”, students can grab a bite to eat, meet friends for coffee and group study, purchase textbooks, get help with financial aid questions, open and maintain a bank account, enhance their leadership skills, even coordinate a seminar or concert with their student organization. Subway, Santorini Island Grill, Fresh Coast Tacos, Biggby Coffee, Bernhard Café & Market, PNC Bank, WMU Bookstore, Bronco Express financial aid center, student organization support services, and a variety of meeting and event spaces are just some of the services and facilities available to all students at the Bernhard Center.

**Office of Student Engagement**

Every Leader Starts Somewhere! Where will your student start?

Our mission: To engage campus, empower students and develop leaders.

Research shows that students who are involved do better academically and will persist to graduation. We provide a wide array of activities that will engage your student. Getting involved will empower confidence and set your student apart. We offer this competitive edge as crucial leadership skills are developed. From Large Campus Programming and Student Organization Development to Leadership Development Certificate Programs and Greek Life, our programs and services are intentionally designed to help your student succeed both now and at the next level.

Visit WMCh.edu/Activities or Call (269) 387-2115.

For the Liaison to Student Organizations, visit WMCh.Collegestudentlink.net
**Multicultural Affairs**
The Division of Multicultural Affairs (DMA) strives to ensure that all students are given the full opportunity to discover and develop their talents, interests, and unique potential, by providing a learning-centered environment that presents the context for intellectual, cultural, professional and personal growth. This is accomplished through:
• networking opportunities
• mentoring
• academic guidance
• employment and internship opportunities

DMA also fosters community engagement through service learning, leadership development and a campus climate that respects and appreciates the history, culture, and traditions of all students.

Lesbian, Bisexual, Gay, and Transgender (LBGT) Student Services
The Office of LBGT Student Services is committed to supporting a vibrant campus environment that celebrates the diversity of gender identity and sexual orientation. We provide support, education, and advocacy to our campus community so that every person can feel welcome and supported to be their full authentic selves. In addition to our award-winning programs and events, our resource room is available to all students as a safe space to relax between classes and connect with LBGT resources.

Career and Student Employment Services
“What can I do with my major?” “How do I get an internship?” “What skills are employers looking for in new graduates?” These are common questions from students and families. Career and Student Employment Services can help students discover, explore, test and confirm career choices. Here are a few services offered:
• Career Zone; a drop-in resource center open Monday-Friday and staffed by career coaches.
• Career advising - individual appointment with professionals to discuss unique career questions.
• Workshops on job search and career planning topics throughout the year.
• A variety of job fairs where students can connect with employers and network.
• Internship, summer job, part-time job and full-time job listings and an application.

Real Talk Diversity Series
At WMU’s Real Talk Diversity Series, participants interact and learn about the experiences and perspectives of individuals and groups from many cultural backgrounds. Each Real Talk event includes discussion of the intersection of multiple identities. The series provides a forum to engage in and discuss critically many pertinent issues, serving as a bridge to the entire campus community.

The Real Talk Diversity Series serves as a catalyst to promote, celebrate, and increase awareness about diversity at WMU, to recognize cultural differences as well as similarities, and to encourage cross-cultural interaction. These goals are accomplished through a number of different program formats including awareness raising programs, stimulating dialogue, and eliminating false ideologies. *All Real Talk Diversity Series events are free and open to the public and are generally scheduled for two hours.*

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• Internship, summer job, part-time job and full-time job listings and an application.
system through BroncoJOBS.

- Industry information sessions, employer panels and campus interviewing by recruiters.

Many WMU students work to supplement the cost of tuition and living expenses. Working on campus is beneficial because campus employers understand the challenges of balancing academics and employment. We recommend that full-time students (taking 12-15 credit hours) work no more than 15-20 hours per week so they have sufficient time to devote to their studies.

Visit WMCh.edu/Career, Stop in 111 SWor th hall, or Call (269) 387-2745.

Children’s Place Learning Center

WMU Children’s Place Learning Center provides a child-centered, high quality child care program that focuses on the developmental stages of each child as well as providing the academic preparation needed for a successful entry into Kindergarten. Based on the Creative Curriculum, planned activities align with the goals and objectives for each classroom and focus on the individual child’s learning and growth.

Located conveniently in the heart of Western Michigan University’s campus, the Center has been providing quality child care to the campus and Kalamazoo community since 1996. Our dedicated teaching staff features experienced, certified and degree lead teachers. Additional teaching staff includes students in the College of Education completing their Early Childhood internship. Our staffing resources allow us to keep low child-teacher ratios and offer personalized care for children from 15 months to 12 years old.

The Children’s Place is dedicated to providing the best quality care available at the most reasonable price. We are proud of our NAEYC accreditation. This achievement puts us among the three accredited centers in the Kalamazoo area. Our scheduling allows for part time and full time care.

The Children’s Place features Pre-kindergarten, preschool and toddler programs. Each program is designed to meet the specific needs of the age group as well as the individual child. Outdoor play is provided daily on one of our two fenced playgrounds adjacent to the center. The Center is also a Great Start to Readiness and Kalamazoo County Ready 4s approved site.

Before and after school child care is available for children up to age twelve, in addition to a summer program geared just for the school age child. We also offer Back-Up Care for those times when child care is needed for a snow day, parent conferences or an unexpected meeting or event.

Visit WMCh.edu/Child Care or Call (269) 387-2277.

wmich.edu/families
Opportunity is missed by most people because it is dressed in overalls and looks like work.
—Thomas A Edison

**Academic Life and Expectations**

We believe that student success is our shared objective. Here are topics to talk with your student about to reinforce academic success.

**go to Cl aSS!**

Skipping class is the #1 reason why students fail. It doesn’t matter if attendance is required or not. Instructors will share and discuss lecture materials during the class that may not be in the textbook…but for sure will be on the final xam!

**30 Matter S!**

Study at least 2-3 hours outside of the classroom for every credit hour in the classroom.

College is your student’s new full-time job. 12 credit hours in the classroom should equate to 24-36 hours of outside homework and review. Some classes will require more work than others, but this is a sound general rule for guidance.

**r evieW the CoUr Se Material on a Weekly baSiS.**

Many final xams are comprehensive and cover the entire semester. Reviewing the material on a weekly basis will make studying for finals SO much less overwhelming.

**SchedUle SoCial and “pl ay” tiMe.**

Does your student love video games, soccer or playing Frisbee? Schedule time to enjoy these things and spend time with friends. And also be mindful of when it’s time to get back to the books!

**knHowWhen the l aSt day to Wthd r aW Fro M a CoUr Se is For eaCh SeMeSter.**

Sometimes no matter how hard a student works, it may be the prudent choice to withdraw from a specific course and take it at another time. WMU allows ample time during the semester to make a thoughtful decision about withdrawals. (But first check with the academic advising staff and financial aid.)

**Start a SSign Ment S early and break Major pro je Ct$ into SSmaller Manageable ChUnkS.**

You never know when you are going to get sick or mysterious computer problems might cause you fits. Planning and working ahead will allow ample time to finish assignments without undue stress.

**Meet With an a CadeMiC adviSor every SeMeSter.**

The academic advisors are the best resource to ensure that students are staying on track with their coursework and moving smoothly toward graduation. We encourage students to get to know and develop relationships with their advisors. They are a great source of advice and encouragement!
**HIGH SCHOOL VS. COLLEGE**

Many first-time college students are so excited about the thought of being a college student, they haven’t given much thought to what it really means. Preparing ahead of time for some of the major differences can assist with the transition from high school to college.

<table>
<thead>
<tr>
<th><strong>High School</strong></th>
<th><strong>College</strong></th>
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</table>
| **Structured and sequential.** Typically a daily routine that is stable and predictable. | **Time/Schedule**
Unstructured. Students are personally responsible for getting up, going to class, managing priorities, and going to bed at a reasonable hour. |
| **Significant contact as most classes meet 5 days per week. One to one relationships and casual meetings before/after class. Frequent homework reminders.** | **Teacher/Student Relationship**
Most classes meet 2 to 3 times per week. Students are expected to contact faculty during office hours. Work is often self-directed. |
| **Parents and guardians have access to and monitor grades, assignments, and attendance. Parents contact teachers or counselors directly with concerns. Communication is open and information freely shared.** | **Parent/Family Involvement**
Students must grant proxy access to academic and financial information. This does not include assignment grades or attendance. Instructors and advisors cannot talk with family members about student progress or concerns without the student’s written authorization. |
| **Guidance counselors plot out the four-year curriculum with the student. Parents may also be involved.** | **Counseling/Advising**
Students make appointments with academic advisors every semester and should be prepared prior to meeting with the advisor. Many courses are self-selected based on interests. |
| **Student freedom is usually dictated by scheduled activities and parental guidelines.** | **Freedom**
Students make their own choices about how to use their time. |
| **Students may be able to earn good grades with minimal effort. The class work is evenly distributed throughout the semester. Students are given detailed instructions and support for major papers and projects.** | **Academics**
Students may find that college is more rigorous and expectations are higher. Minimal effort may produce poor grades. Course work tends to be “back loaded,” meaning that there may be more work in the second half of the semester. Students must ask for assistance and clarification if they don’t understand major assignments. |
| **Parents, teachers and counselors advocate for individual students. Parents frequently intercede in problematic situations.** | **Advocacy**
Students must learn to advocate for themselves by asking for help when they need it and taking advantage of University support services and resources. |
get to know the Course Structure.

Every instructor has weekly office hours which are listed on the syllabus. We encourage students to visit their instructors, ask questions, and seek clarification on the course material. Many times, instructors know of research, internship, and/or job opportunities that students might be interested in. Don’t lose out on these valuable relationships.

Seek out Tutoring. When needed…be before it’s too late.

WMU offers many support services to students to ensure success in the classroom. Tutoring may be offered through the individual department, as well as through the Academic Resource Center. Encourage your student to take advantage of these free resources to get through those tough classes.

For Study Groups.

Many of the residence hall communities and the Center for Academic Success host study groups. Encourage your student to take advantage of these groups or form a new study group. Working with others can make studying more effective and enjoyable.

know Who to Use the library and visit frequently.

The resources found in University Libraries are essential to student success. The library staff is knowledgeable, friendly, and well-equipped to assist students in finding the materials needed for any sort of project. It’s a great place to study individually or to work on a group project!

Student Support Services

Disability Services for Students is committed to assisting students with disabling conditions in their pursuit of educational progress, career goals and personal development. Services include:

- Priority registration.
- Referral and advocacy activities with University departments.
- Campus accessibility.
- Identifying appropriate academic adjustments.
- Providing temporary on-campus transportation for students with mobility issues.

Visit WMCh.edu/diSabilitiesService or Call (269) 387-2116.

The Invisible Need Project

The Invisible Need Project is a multi-faceted initiative intended to serve students with unmet needs, while strengthening the culture of giving at Western Michigan University.

Student Emergency Relief Fund/T-Shirt

Annually a T-shirt is sold to the campus and community, with the proceeds dedicated to the Student Emergency Relief Fund. This fund assists students with various immediate needs, not covered by financial aid, which could force them to leave WMU and abandon their educational pursuits.

WMU Food Pantry

The campus food pantry is open to any WMU student facing food insecurity or in need of support. Students can shop the pantry, located in Faunce Student Services as often as every two weeks. Food collection sites are located in many campus buildings and we offer volunteer opportunities throughout the year to interested students.
Bryan and Kathy Staufer Health Emergency Fund:
This fund supports uninsured and under-insured students with emergency health care needs and medical expenses at the Sindecuse Health Center.

How to support the Invisible Need Project:
• Make a cash donation
• Buy a T-shirt
• Become a shirt sponsor
• Donate food items (non-perishable, non-expired items)

Visit MyWMU.com/invisibleneed

The Office of Student Conduct (OSC) enhances student learning and personal development by creating an educationally purposeful, disciplined and caring community. OSC staff members:
• Meet with students to administer the student conduct process and discuss allegations regarding their behavior and academic misconduct
• Educate students about their rights and responsibilities as a WMU student
• Inform the campus community about the goals and purpose of the Student Code
• Connect students to campus resources as part of the educational process in order to promote their success.

Visit WMCh.edu/ConduCG or Call (2 69) 387-2160.

The University Ombudsman is an intervention agent and impartial person who helps students, faculty, and staff resolve academic and non-academic concerns. The Ombudsman:
• Listens and discusses questions or concerns
• Provides information to answer questions or assists in making connections with other resources.
• Explains the University’s policies and procedures and how they may affect the concern.

• Follows up with to make sure the concern is resolved.
• Recommends changes in the institution that will make it more responsive to every member of the community.

Visit WMCh.edu/OmBudSMan or Call (2 69) 387-0718.

FERPA
The Family Educational Rights and Privacy Act (FERPA) is a federal law designed to protect the privacy of a student’s education records. When a student reaches the age of 18 or begins attending a postsecondary institution regardless of age, FERPA rights transfer to the student.

Parents and guardians may obtain directory information only at the discretion of the institution. Non-directory information (grades, GPA, etc.) may be obtained if the student grants parents or guardians authorized user access or by a signed consent form. You can read a summary of this law at wmich.edu/registrar.

Information considered directory information at Western Michigan University:
• Name
• Address
• Telephone Number
• WMU email address
• Curriculum and major field of study
• Dates of attendance
• Enrollment status (full/part time)
• Degrees/Awards received
• Most recent previous educational agency or institution attended by the student
• Participation in officially recognized activities and sports
• Weight and height of athletes

Authorized User Access
WMU students have the ability to grant access to third party individuals to view certain academic and financial information. In compliance with the Family Educational Rights and Privacy Act of 1974.
(FERPA), student financial and academic records may not be shared with a third party without written consent.

There are two types of third party access available:

**Authorized User Access for Accounts Receivable**

This access allows a student to give users access to view their WMU Billing account and make payments. Because of the payment options, this account requires a separate username and password. Instructions to create an authorized user for viewing bills and making payments can be found on the Accounts Receivables page.

**Authorized User Access for Academic and Financial Aid**

This access, also known as “Proxy Access”, allows the student to give their parent or other third party user access to view the following academic and financial aid information:

- Degree Works
- Enrollment Verification
- Midterm Grades
- Final Grades
- Concise Student Schedule
- Schedule of Classes
- Unofficial Transcript
- Financial Aid Requirements
- Financial Aid Award for Aid Year
- Financial Aid Payment Schedule

Please note: Information can only be viewed, not edited. In order to grant authorized user access to financial aid information, students must voluntarily consent to participate in electronic transactions. The consent form can be found on GoWMU, on the Student Home Tab by clicking on Financial Aid. Students can modify or cancel their electronic authorization and consent at any time by contacting Bronco Express. For further information on how a student grants this access and how users can use this access after it is granted, visit wmich.edu/registrar.

**Preferred Name Policy**

WMU recognizes that individuals may use a first name different than their legal name to identify themselves. As an inclusive and diverse community, we allow students, faculty and staff to use a preferred first name different than their legal name for certain purposes and records in the course of university business, communication, and education. Students can establish a preferred first name in GoWMU by clicking on “View/update My Personal Information”. The legal name will continue to be used where required by law or university requirements. All student information will continue to be linked to both legal name and preferred name for the purposes of university records. Additional information on WMU’s Preferred Name Policy and a list of where the preferred name displays can be found at wmich.edu/registrar.

**aCadeMiC r eSoUr CeS**

**Academic Advising**

There are many people assisting students with deciding on a program of study, a major and a minor. We recognize that the decision on what degree to pursue may take time and that often, there are changes along the way. It’s important that students and families become familiar with the advising structure.

Academic advising is a responsibility shared between the student and advisor; each play an important role in the success of this relationship. Undergraduate students at WMU receive assistance from the college advisor to plan coursework and progress toward a degree and each college is staffed with professional advisors.

As students select a major and minor, they will be advised by academic advisors.
within those specific departments. The advisor helps to plan the sequence of courses required in each area. Many courses have prerequisites, so careful planning is important.

College advisors assist in working to meet all university requirements. The academic advisors provide assistance with the specific requirements in majors and minors. Both play an important role and have a depth of knowledge to share with each student.

WMU Signature Program
The WMU Signature program is a holistic co-curricular transcript. It provides a framework for students to collect their unique WMU experiences in a meaningful way. The program will provide and guide students towards resources to assist in blending academics with outside interests, passions and talents. Additionally, the program will provide support to students through the process of understanding and communicating what they are learning.

WMU Signature is a great opportunity to get recognition for all the amazing campus or community involvement students are already doing, but more than that, it helps them tie all of their Western experiences together with their major(s) and minor(s), and prepares them for life after graduation.

Students who participate in the WMU Signature will be able to:
• Create or follow a pathway to make a unique contribution - to their education, the University, the community, and the world.
• Initiate participation based on their interests, passions and talents.
• Intentionally identify experiences for meaningful engagement.

• Develop specific knowledge and competencies.
• Engage in guided self-reflection.
• Purposefully synthesize and integrate experiences.
• Articulate the significance of their unique Signature to peers, faculty and staff, the community, and employers.
• Prepare for post-graduation (employment, graduate school, service) via their unique, integrated path.

Visit WMCh.edu/Registrar/Student/Advising/ForCompleteAdvisingInForMation.

Center for Academic Success Programs
The Center for Academic Success Programs (CASP) helps students succeed at WMU. All CASP services are FREE to WMU students. Areas within CASP include:

Exploratory Advising: the temporary advising home for first-year students who enter WMU without a declared major. Advisors offer personalized academic advising and assistance with career exploration. Exploratory Advising also includes the Alpha Program, a special admissions program for select students.

The Academic Resource Center offers:
• Course Tutoring: Small group sessions that allow students to review class material, ask questions, prepare for exams, and clarify class concepts.
• Supplemental Instruction: Guided study sessions for challenging classes, such as chemistry and accounting. Sessions are led by tutors who have previously taken and excelled in a particular course.
• College Success Seminars: Hour-long seminars to help students improve reading strategies, time management, and other essential skills needed for college success.

Military and Veteran Affairs: dedicated to veterans, service members, and military
dependents at WMU, and provides students with guidance in a variety of areas, including academic support, benefi
support, and answers to questions about WMU.

Service Learning: a mutually beneficia
endeavor in which course learning objectives are met by addressing community-identifie
needs—putting academics into practice.

TRiO Student Success Program: a federally-

funded program for fi st-generation college
students.

The Writing Center offers individual sessions teaching how to make better choices about
texts for classes, work, or personal needs. Consultants help students improve drafting
organizing, and proofreading abilities, write for different audiences and much more.

Lee Honors College
The Lee Honors College is home to more than 1,700 high-achieving students who are completing programs of study in each of WMU’s seven academic colleges. The honors college offers a wide variety of honors courses, many of which count toward general education, as well as exclusive opportunities like Study in the States, research and travel scholarships, professional development workshops, peer mentors, and many special events and seminars.

The honors college is housed in a beautiful LEED Silver-certified building that includes a lounge, classrooms, and a kitchen. Guided by WMU’s nationally and internationally recognized faculty, the honors thesis and other experiences provide unique opportunities for honors students to enhance their critical thinking skills and prepare for a lifetime of leadership and learning.

High school students who are accepted to WMU receive an invitation to join the college if they have an ACT composite score of at least 26 (or SAT composite of at least 1170 on the old test or 1240 on the redesigned test) and a GPA of 3.6. Current WMU students who have maintained a 3.5 or better for two consecutive semesters will receive an invitation to join the honors college. Similarly, transfer students with a 3.5 GPA also receive invitations to join the college. Any student who does not meet the automatic criteria may apply for admission to the college by completing an application available on the honors college website.

Visit WMCh.edu/honor S or Call (2 69) 387-3230.

Study Abroad
Today’s employers are keenly interested in hiring internationally aware candidates prepared to join the global workforce of the 21st century. Studying abroad allows students to earn academic credit toward their degrees while gaining cultural understanding of a country. Foreign language students can greatly advance their speaking and reading skills through a language-intensive study abroad program.

WMU operates over 90 study abroad programs in more than 40 countries and offers access to countless more through worldwide linkages with other universities and organizations. Students may also complete an internship or volunteer for credit. Financial aid can be applied to study abroad programs and numerous scholarships are available.

The WMU Study Abroad offi e is located in Ellsworth Hall. Information sessions and walk-in advising are available Monday-Friday.

Visit WMCh.edu/Study-abroad, Call (2 69) 387-5890, or e-Mail Study-abroad@WMCh.edu.
University Libraries

University Libraries supports students as they prepare for class, engage in independent study, work collaboratively, need a quiet space or a convenient meeting location in a relaxed setting. We provide extended hours, computers and convenient printing. Our service-oriented librarians and student assistants are here to help with any and all information needs. We deliver in-person, phone, text and e-mail help; simply walk in or click on Ask Us on the Libraries’ Web pages.

Waldo Library is open daily when the semester is in session, from 7:45 a.m. - 2 a.m. Mondays through Thursdays, and 24/7 during exam times. Tutoring and writing services are available in Waldo as are group study rooms, interactive and quiet study zones.

- The Swain Education Library is conveniently situated in Sangren Hall and offers specialized education-focused assistance and also group and quiet study rooms.
- The Maybee Music and Dance Library is a great study location for students taking classes in Dalton and includes audio/visual resources and scores.
- The University’s Archives and Regional History collections include historical University, regional, and local governmental records located in the Zhang Legacy Collections Center on the Oakland Drive campus.

The combined University Libraries collectively provide more than two million books together with online articles, streaming videos, audio, searchable databases and online guides. Can’t find what you need? – Just ask!

Visit WMCh.edu/library or Call (269) 387-5059.
Communication

Talk to your student about communication BEFORE college starts. How often do you need to hear from your student to know everything is ok? How do you want to communicate? Coming to a mutual agreement before your student comes to WMU can save your family a whole lot of stress and anxiety later. You want your student to continue developing into a responsible, independent adult. So do we! We offer support in every area—with academics, social and emotional challenges, spiritual well-being, physical and mental health.

Your college student still NEEDS you—your wisdom, your counsel and most of all your love. Be encouraging and supportive through the challenging times, reassuring them of your trust, acceptance, and confidence.

Allow your student to make mistakes and take responsibility for them. Most of us learn far more from bouncing back from our failures than from our successes. It’s important to allow our students that same opportunity to learn and grow from their own experiences. If you sense something is not right, encourage your student to seek help.

We have so many resources right here on campus. If your student is reluctant or refuses to seek assistance, let us know! We will quietly reach out to your student and offer help—in a confidential and non-judgmental way.

Campus Visits

We encourage you to visit your student on campus and offer a number of planned events throughout the year, such as Homecoming and Family Weekend to enjoy time with your WMU student. There is always something happening on campus and in Kalamazoo so if the planned weekends don’t work for your family, check out the WMU and Kalamazoo events calendars to find interesting things to do. Parents and guardians of students living on campus may obtain a free parking permit at either the WMU Parking Services Office during regular business hours or at the Police Station after regular business hours. You must present your vehicle registration slip and driver’s license. The student being visited must present a valid student ID card. All other visitors must purchase visitor parking permits or park at a meter and pay the posted fee.

Visit WMCh.edu/parking or Call (269) 387-4609.
**Directions to Campus**

**From I-94 Eastbound**
At exit #74, turn north onto U.S. 131, go 2.8 miles, follow the directions listed below for U.S. 131.

**From I-94 Westbound**
At exit #74, turn north onto U.S. 131, go 2.8 miles, follow the directions listed below for U.S. 131.

**From U.S. 131**
At exit #36, turn east onto Stadium Drive. Drive 2.8 miles; turn left on Oliver Street. Cross railroad tracks, turn right onto Western Ave; turn left on West Michigan Ave and proceed up the hill. The Seibert Administration Building is located on the left at the top of the hill; the Bernhard Center is located on the right directly across the street from the Seibert Administration Building.

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**WMU Parkview Campus**

[Map of WMU Parkview Campus with various buildings and areas labeled.]
Visit wmich.edu/maps for additional areas and access to an interactive map.
WMU COLLEGE OF AVIATION
DIRECTIONS FROM WMU MAIN CAMPUS
237 North Helmer Road, Battle Creek, MI 49037

• Head east on Stadium Drive (I-94 / US-131 Business Route)
• Continue to follow I-94-BR
• Turn right at I-94-BR/King Hwy/M-96
• Slight right at I-94 BR East
• Take the ramp to Battle Creek and merge onto I-94 East
• Take exit 95 – Helmer Road
• Turn left on Helmer and go through four stoplights
• College will be on the left-hand side

College of Aviation
Battle Creek Airport Facility
237 N. Helmer Rd.
Battle Creek, MI 49037-7917
(269) 964-6375
Kalamazoo Community

Kalamazoo offers so much more than a memorable name. We effortlessly blend energy and innovation with friendliness and a humble attitude. Located in Southwest Michigan, about two hours from Chicago, Kalamazoo features a vibrant and progressive downtown that sets the stage for quality dining, eclectic shops and galleries, and live entertainment. Plus, you’re never far from lakes and outdoor recreation, festivals, and world-class attractions.

You’ll be surprised that a community of our size has so much to see and do here. It’s everything you’d expect to find in communities many times bigger than ours. You can always get to what’s going on without going far because everything here is incredibly accessible.

Come experience the big city benefits and small town feel that make Kalamazoo so appealing. For a complete listing of events, call (800) 888-0509, email generalinfo@discoverkalamazoo.com or visit discoverkalamazoo.com.
Looking Ahead

Twenty years from now you will be more disappointed by the things you didn’t do than by the ones you did. So throw off the bowlines. Sail away from the safe harbor. Catch the trade winds in your sails. Explore. Dream.
— Mark Twain

Things to do while your student is at WMU

• Enjoy a Bronco Athletic home game – football, hockey, baseball, volleyball, basketball, and so many more sports.
• Visit campus for the annual Homecoming and Family Weekend during fall semester.
• Experience WMU Theatre performances, School of Music concerts, dance productions, and student art exhibits.
• Enjoy Art Hop in downtown Kalamazoo, which takes place the first Friday of each month.
• Enjoy a Broadway show at WMU’s own Miller Auditorium.
• Visit Kalamazoo in the summer for one of our annual festivals – Blues Fest, Island Fest, Ribfest – any or all of them promise a great time.
• Enjoy live music and great food at the Union Cabaret – a partnership between the WMU School of Music and the Millennium Restaurant Group frequently showcasing WMU music students and faculty members.
• Enjoy one of the best views in downtown Kalamazoo at the Skydeck – above Monaco Bay.
• Visit the many wonderful restaurants in Kalamazoo – delicious cuisine and such a variety to choose from.
• Enjoy the Kalamazoo Institute of Arts, the Air Zoo, the Gilmore Car Museum and the Kalamazoo Nature Center.

• Last and most important - be sure to attend your student’s Commencement ceremony. It is the perfect finish to an excellent WMU education.

Home Visits

When college students come home, it can be an excellent opportunity to relax, catch up with each other, and offers the opportunity to appreciate their continued development into maturing young adults.

But sometimes the difference in expectations can cause conflict in the family. You may be planning get-togethers with extended family, along with lots of close bonding time with your student. They may be fantasizing about sleeping in their own bed till noon without the distraction of roommates or class schedules, as well as anticipating plenty of social time with old friends.

The change in independence might also cause a shock. You may have house rules, a set curfew, and expectations that they will keep you well-informed of their whereabouts. On the other hand, they have been independent while away at school and haven’t had to answer to anyone regarding curfews or use of time. This disparity can cause an unexpected power struggle and ruin...
what should be a pleasant opportunity to re-connect with each other.

We encourage you to come to some agreements with your student prior to weekends or extended vacations home to help minimize conflict. Here are some thoughts and conversation starters:

Talk together about how you want to spend your time and try not to plan every moment. Protect some time together, but also plan for time apart. It can be challenging for students to balance quality time with the family and still visit with friends. Your support and willingness to allow them some space to make these decisions will be much appreciated.

Consider that they are not only re-adjusting to being at home, but also discovering that friends are changing and growing. If this is unsettling, you can be a great source of comfort as they confront and come to terms with these changes.

Talk about house rules and how you might re-adjust them to accommodate the growing independence they have become used to. Students at college quickly learn to make their own decisions and also work through both intended and unintended consequences. With your student back home, allowing expanded freedom can create a challenge for you, but also helps to further the growing adult-to-adult relationship that you both are working towards. Students also need to be respectful of house rules and routines, so flexibility and mutual understanding is necessary from all involved.
dUring the Weekend (at appropriate Quiet Moment):
Talk about school (but try not to let it become an inquisition). What is going especially good this semester? What isn’t going so great? What classes are you taking next semester? Have you thought about living arrangements for next year?

In this conversation, it may be apparent that your student has changed - all students seem a bit different after having lived away from home for a time and this is very normal. However, if you sense a severe change or something seems really wrong, we encourage you to lovingly probe more deeply. Reassure them that you are here to help, we at WMU are here to help, and that they don’t have to struggle with problems alone. They may not be ready to share specific details, but just showing your love and support goes a long way to be reassuring. And in the worst-case scenario of serious mental health concerns, thoughtfully consider whether it is in your student’s best interest to continue the semester or if another solution needs to be explored.

Be prepared for change - your student is experiencing an increasingly open world in college and may express newly developing ideas surrounding lifestyle, religious, or political beliefs. WMU students are encouraged to respect and embrace diversity as they interact with people from all walks of life. They encounter new ideas and values that may differ from those they grew up with. Sometimes students struggle with reconciling these new and old ideals, so instead of letting this become an argument, use this terrific opportunity to engage in a productive dialogue with your student.
LOOKING AHEAD

The main ingredient to a successful weekend or break is treating your student as an adult. Open and honest communication that emphasizes concern and interest, both before and during the visit will help to establish mutually agreeable expectations and boundaries.

**End of Semester Advice**

When final exams come around, most students find they are well-prepared because they stayed on track; attending their classes and keeping up with their coursework. Unfortunately, some students lose their academic focus somewhere along the way and exam week can be a cold splash of reality. Facing the end of a less than positive semester can cause regrets, self-doubt, and discouragement.

We hope to celebrate our student’s success and offer well-deserved praise when grades are posted...but that is not always the case. Despite your disappointment, this can be an opportunity to forge a strong bond between the two of you; recognizing your student as an adult who takes full responsibility for the choices made during the semester and creates a solid plan for moving forward.

Here are SoMe tho Ught S to ConSider:

• Before you discuss the semester with your student, take a deep breath and try to calm your emotions. Your conversation will be much more fruitful if you can approach it with thoughtfulness and purpose.

• Your student likely feels worse than you do. It’s hard to deal with the consequences of poor academic performance and there is also the added stress of having disappointed you. These are powerful feelings and even more challenging than the sense of personal failure from a bombed out semester.
• If you approach the situation as a tough but valuable learning experience, your student may become stronger, both academically and personally. We learn much from our failures and even more from having the chance to rise above them. Everyone occasionally needs a “do over” and this may be your opportunity to encourage that option.

• Talk about what went wrong during the semester (preferably with a calm approach). Too much socializing? Attend class regularly? Need help with study skills? Did other issues overshadow the focus on academics? A conversation from the heart can be most helpful at this point - especially if you can find ways to approach your student as a young adult taking responsibility for personal actions - and not as your child who may have let you down.

• Talk about next semester and next steps. This may be a fresh start; an opportunity to begin again with a stronger sense of purpose and direction. Encourage taking advantage of campus resources that will be beneficial in improving academic performance. Ask how you can help prepare for the return to college. What does your student need from you and also need from us?

• And please tell ‘em how much you love ‘em! Your love doesn’t go away because of a bad semester. Your trust and support are essential in moving towards positive change.
In the event of an emergency: Kalamazoo County Emergency Management provides a video message at this site on the status of an emergency in the county: http://kalamazooemergencymanagement.org

The Red Cross has a "Safe and Well" website for people to register themselves so that family members can check on them after a disaster. https://safeandwell.communityos.org/cms/

Local Hospitals

Borgess Hospital
www.borgess.com
1521 Gull Road
Kalamazoo, Michigan 49048
(269) 226-7000

Bronson Hospital
www.bronsonhealth.com
601 John Street
Kalamazoo, MI 49007
(269) 341-7654
Rustica specializes in rustic European cuisine using local farmers and vendors whenever possible. With an emphasis on fresh, sustainable and local products, Rustica blends influences from France, Italy, Spain and other European countries with regional Michigan fare. The food at Rustica is simple, fresh, and delicious.

- Farm to Table • Extensive Wine List
- Award Winning (DiRoNA, Wine Spectator)
- 1/2 Off Bottled Wine before 6pm Sun - Thu

236 S. Kalamazoo Mall
Kalamazoo, MI 49007
(269) 492-0247
rusticakzoo.com

Hardings's
Friendly Markets

SAVE MONEY ON YOUR GROCERIES AT KALAMAZOO'S FAVORITE LOCALLY OWNED MARKET!

COLLEGE STUDENT DISCOUNT!

5% Every Thursday
Show Valid Student ID at Register. Excludes alcohol, tobacco, lottery or Gift Cards

Hardings.com

Bravo! Restaurant and Cafe
269.344.7700
5402 Portage Road
Kalamazoo MI
bravokalamazoo.com

Wild Ginger
639 Romence Road – Portage
269.459.8502 | 269.459.8503
WWW.WILDGINGERKZOO.COM

Wild Ginger

fusion. japanese. chinese.

RESOURCES
The University Theatre
2017-2018 Season

WAITING TO BE INVITED
By S.M. Shephard-Massat
Sept 22-Oct 8

THE WITCHES OF EASTWICK
Book and Lyrics by John Dempsey
Music by Dana P. Rowe
Oct 6-15

THE CRUCIBLE
By Arthur Miller
Oct 27-Nov 5

THE GAME’S AFOOT
By Ken Ludwig
Nov 10-19

THE LUCKY STIFF
Book and Lyrics by Lynn Ahrens
Music by Stephen Flaherty
Jan 26-Feb 11

ANGELS IN AMERICA
By Tony Kushner
Feb 9-18

FISH IN THE DARK
By Larry David
March 16-25

JESUS CHRIST SUPERSTAR
Music by Andrew Lloyd Weber
Lyrics by Tim Rice
April 6-15

(269) 387-6222
WMUTHEATRE.COM
GLOSSARY OF TERMS

acadeMiC adviSor
A faculty or professional staff member trained to help students select courses and plan programs.

acadeMiC diSMISSal
Dismissal from a college or program for not maintaining the required grade point average (GPA). Dismissal indicates that a student is no longer a member of the University community.

advanCed pl aCeMent
Credit granted for examination programs or for transfer work.

aUdit
Registering for and attending class(es) regularly without being held responsible for the work required for credit. Not eligible to sit for examinations. No credit hours are earned, and full tuition must be paid. The grade “AU” appears on the record.

baCCal aUreate -level
Writing re quireMent
An upper-division requirement for all students. Each academic department designates courses to fulfill this requirement.

baChel or ‘S degree
A degree granted after completing a specified amount of adademic study beyond the completion of high school and fulfilling all graduation requirements.

board
A term used for the meal plan (as in, room and board) at the University.

CapStone CoUr Se or experienCe
A culminating holistic experience designed to review and more broadly understand the major issues, themes, theories, and research findings of the student’s discipline, often to enable the student to examine the relationship of the discipline to other areas.

Center
An organizational unit formed for purposes of linkage and visibility, focused on a theme, issue, or set of skills. A Center will frequently be interdisciplinary in nature. A Center does not offer degree programs but may, on rare occasions, offer a course or courses.

Cl aSS or Credit ho Ur l oad
The number of credit hours carried by a student each semester or session. A first semester freshman may not enroll for more than eighteen hours of work except by special permission, which is seldom granted unless the curriculum demands it. This regulation applies to total credit for work taken by extension or in some other institution, in addition to credit earned in residence at Western. The normal maximum load for the Summer I or Summer II session is nine hours.
**Class Standing**
A classification based on the number of credit hours earned which indicates the level of a student:
- Freshman: A student credited with 0—25 hours inclusive.
- Sophomore: A student credited with 26—55 hours inclusive.
- Junior: A student credited with 56—87 hours inclusive.
- Senior: A student credited with 88 or more hours.

**Cognate**
A course, or courses, related in some way to courses in a major. Cognates may be, and often are, courses outside the department of the degree program.

**College**
An administrative division of the University housing one or more academic departments or schools.

**College-level Writing Requirement**
A lower-division writing requirement for all students. On the basis of test scores a basic writing course may be required as a prerequisite.

**Concentration**
A concentration (or option or emphasis) is a thematically coherent block of courses that are more similar to one another than to others in the degree program. A concentration has a title and constitutes a significant percentage (e.g., 10%) of courses in the degree program. Concentrations (or options or emphases) may be recorded on the student transcript.

**Continuing Education Unit (CEU)**
Recognition for participation in a non-credit program or workshop.

**Coordinate Major**
A major—often interdisciplinary—that must be taken in conjunction with another major.
Core qUiSite
A course that must be taken at the same time as another course.

CoUr Se nUMbering SySteM
The course numbering system is limited to four digits. Undergraduate courses are numbered from 1000 through 4999. Graduate courses are numbered 6000 through 7999. Courses numbered 5000 through 5999 are for graduate and advanced undergraduate students.

Credit/ no Credit
A method used to evaluate performance in courses which is separate from the grade point system. Course grade does not affect GPA. “Credit” is earned for grades of “C” or better; grades of “DC” or below earn “No Credit.”

Students may elect for Credit/No Credit any course approved for General Education or General Physical Education credit, as well as other courses not counting toward their major or specified in their curriculum as defined in this undergraduate catalog.

Credit ho Ur
A unit of academic credit measured in semester hours or quarter hours. One credit hour usually represents one hour of class time per week. See also “semester hour.”

Credit loa d
The total number of credits for which a student registers during a semester or session.

CUrri CUL UM
A complete program of studies, as defined by a college, leading to a baccalaureate (undergraduate) degree.

deadline
The date by which certain information must be received by any given office or unit.

dean’S li St
A public announcement at the end of fall and spring semesters, and the summer sessions, listing students who have achieved a grade point average of 3.50 in at least twelve semester hours of course work during fall and spring semesters, and at least six semester hours of work during Summer I or Summer II.

degree StUdent
A student who has been admitted to a degree category and is seeking a bachelor’s, master’s, or doctoral degree in a planned course of study.

diStrib Ution re qUireMent
A General Education requirement. Each undergraduate candidate must complete at least one course in each of eight (8) distribution areas:
1. Fine Arts
2. Humanities
3. United States: Cultures and Issues
4. Other Cultures and Civilizations
5. Social and Behavioral Sciences
6. Natural Science with Lab
7. Natural Science and Technology
8. Health and Well-Being

drop
An official procedure for withdrawing from individual classes without removing registration from all classes. The deadline for the last day to drop a course without academic penalty (grade of “W” is on the transcript) is noted on the academic calendar available at wmich.edu/registrar. Students who do not follow the official procedure when dropping a class will earn the grade of “X” for that course; the “X” grade carries no honor points and affects the GPA in the same manner as an “E” or failing grade. See also “late drop.”

ele Ctive
A course which will count as credit toward a degree but is not a specific program requirement.

eMphaSiS
A designated group of courses within a major program.
Field experience, practicum

Field experience: Actual practice, often away from the college campus, in a practical or service situation. In a teacher education program, it is usually conducted in schools.

Practicum: 1) A course of instruction aimed at closely relating the study of theory and practical experience, both usually carried on simultaneously; 2) an academic exercise consisting of study and practical work; and 3) supervised experience in counseling or a similar activity through such procedures as role-playing, recorded interviews, abstraction, analysis, and supervisory evaluation with interviewing techniques.

Work experience, co-op, or internship: A sponsored learning experience in an occupational area for persons preparing for full-time employment, conducted in connection with a course of study, where the students spend a part of their time on an actual job in a school, business, or industry.

Cooperative education: A program for persons enrolled in a school that provides for parallel or alternating study in school with a job in industry or business, the two experiences being so planned and supervised cooperatively by the school and the employer that each contributes definitely to the students’ development in their chosen occupation.

Cooperative program: An organizational pattern of instruction which involves regularly scheduled employment and which gives students an opportunity to apply classroom learning.

Full-time student: An undergraduate student who enrolls for twelve credit hours during Fall or Spring or for six credit hours during Summer I or Summer II. The University does allow full-time status to some co-op and intern classes, when it is the only class allowed a student during a semester or session. University Housing has its own regulations on the definition of housing needed to be eligible for housing contracts. Students should contact the University Housing Office for this information. The above definitions are Western Michigan University regulations and may or may not be accepted by other agencies.

gate course

A course in fundamentals in which a student must achieve a grade of "C" or "Credit" in order to qualify for enrollment in upper division courses of a curriculum.

good standing

A designation that signifies that a student is eligible to continue, to return, or to transfer elsewhere. It implies good academic standing; that is, an overall GPA of 2.00 or better.

grade point

The numerical value given to letter grades. For example an “A” is equivalent to 4 points per semester hour, a “BA” to 3.5 points, a “B” to 3 points and so on. No points are earned for an “E” grade. Also referred to as “honor points.”

grade point average (gpa)

A student's scholastic average computed by dividing total grade or honor points by total credit hours attempted.

graduation audit

A formal, required evaluation of the student’s academic record and program of study to determine the student’s eligibility for graduation. The audit, initiated by a student’s application for graduation, determines whether all University, degree, and program requirements have been met satisfactorily.
**grant**  
Financial assistance awarded to a student which does not have to be repaid; usually based on need.

**Guest Student**  
A degree student from another college who is taking courses at Western Michigan University for one semester. The credits earned are usually transferred back to the student's home institution. A guest student may also wish to enroll in WMU courses for reasons other than seeking a degree. Guest student status does not constitute admission to a degree or certificate program.

**hold**  
A barrier placed on a student's ability to register for classes as a result of an unfulfilled monetary obligation or other action by the University.

**honors**  
Designation indicated on the college degree and transcript to reflect outstanding scholarship. Honors are conferred upon graduating students who have displayed a high level of performance during their university career. Recipients of honors receive their degrees:

- **Cum laude** when grade point average is 3.50 to 3.69, inclusive
- **Magna cum laude** when grade point average is 3.70 to 3.89, inclusive
- **Summa cum laude** when grade point average is 3.90 to 4.00, inclusive

To be eligible for honors, students must have earned at least 50 hours of letter-graded, cumulative-GPA-computed credit at WMU to be eligible for honors.

**honors college (Lee honors college)**  
An academic administrative unit of the University whose mission is to design and foster curricular and co-curricular programs for the academically-talented student.

**honors core courses**  
Courses at the 1000/2000 level; freshman or sophomore standing.

**honors college (Co-operative)**  
Courses offered by Western’s Lee Honors College designed to pose intellectual challenge and give personal attention to particularly able students.

**incomplete**  
A temporary course grade (“I”) granted only if a student is temporarily unable to complete course requirements because of unusual circumstances beyond the control of the student.

**independent study**  
A course of study undertaken outside the classroom by a student under the supervision of one or more faculty members.

**interdisciplinary**  
Designating a combination of subject matter from two or more disciplines within a course or program.

**internship**  
Work in a firm or agency related to a student’s major program and/or career plans. Usually involves earning college credit and may involve receiving payment.

**loan**  
Financial assistance to students which must be repaid. Low interest loans are available and financial need may or may not be a factor.

**lower division**  
Courses at the 1000/2000 level; freshman or sophomore standing.
Major
A concentration of related courses generally consisting of thirty to fifty semester hours of credit.

Minor
A concentration of courses generally consisting of a minimum of twenty semester hours of credit.

MUlti-topiCS or “UMbrell a” CoUr Se
A variable topic, variable credit course that focuses on a current or a special interest in a specific field or academic area. The course may be repeated for credit with different topics.

non-degree StUdent
A student who has been admitted as a guest student and is not currently seeking a bachelor’s degree.

part-ti Me StUdent
An undergraduate student who takes fewer than twelve hours during a semester or fewer than six hours during a session.

por t Folio
A collection of work (e.g., paintings, writings, etc.) which may be used to demonstrate competency in an academic area.

prere qUiSite
A requirement, usually the completion of another course, which must be met before a student may register for a course.

pro FiCienCy
A General Education requirement. Each undergraduate candidate must show proficiency in four (4) areas:

- college-level writing
- baccalaureate-level writing
- college level mathematics
- or quantitative reasoning
- enhanced proficiency (one of six options).

r e-entr y
An enrollment procedure followed by a student who was previously enrolled in good standing at Western Michigan University but whose attendance was interrupted for two consecutive semesters, including the summer session.

r egiStr ation
The process of enrolling in and paying tuition and fees for courses each semester or session.

r eSidenCe re qUiRe Men t
The requirement that a minimum of 30 semester hour of course work for the bachelor’s degree be completed at Western Michigan University. In addition, 10 of the last 30 credits must be completed at WMU.

SChol arShi p
Financial assistance to students awarded on the basis of academic achievement. Financial need may or may not be a factor.

SChool
A single-discipline organizational unit which has an identification in the public mind beyond that of a department. Schools may have significant subdivisions such that students will apply for admission and take degrees through the subdivision rather than through the central unit as a whole.

SeMeSter
A unit of time, 15 weeks long, in the academic calendar.

SeMeSter ho Ur
A unit of academic credit usually meaning the pursuit of a subject for one period a week for one semester. See also “credit hour.”

SeSSion
A unit of time, 7-1/2: weeks long, in the academic calendar.

StUdent e MployMen t
Part-time jobs made available to students with financial need through federally-funded programs (Work-Study) and to students without need through the Student Employment Office.
**teachable Major/Minor**
A state-approved major/minor program for teacher certification at the secondary and/or elementary level.

**transcript**
A copy of a student’s permanent academic record at a particular institution.

**transfer Credit**
Credit earned at another accredited institution and accepted towards a Western Michigan University degree. Grades earned at another institution do not transfer and hence do not affect the WMU GPA.

**transfer Credit evaluation**
An official statement which indicates the number and type of transfer credits awarded.

**tuition**
The amount of money which must be paid for courses based on the number of credits for which the student registers.

**Upper division**
Classification of students with 56 or more semester hours of credit earned towards a bachelor’s degree; courses at the 3000, 4000, and 5000 levels.

**Withdrawal**
An official procedure for withdrawing from the University for at least the remainder of the current semester or longer. The deadline for the last day to withdraw from all courses without academic penalty (grade of “W” is on the transcript) is noted on the academic calendar available at wmich.edu/registrar. Students who do not follow the official procedure when withdrawing from the University will earn the grade of “X” for all courses; the “X” grade carries no honor points and affects the GPA in the same manner as an “E” or failing grade.

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- WMU Catering

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5402 Portage Rd
Kalamazoo
(269) 344-7700
bravokalamazoo.com
See ad on page 47

**Great Lakes Shipping Co.**
4525 West KL Avenue
Kalamazoo (269) 375-3650
greatlakesshippingco.com
See ad on page 44

**Rustica**
236 S. Kalamazoo Mall
Kalamazoo
(269) 492-0247
rusticakzoo.com
See ad on page 47

**Wild Ginger**
639 Romence Rd.
Portage
(269) 459-8502
wildgingerkzoo.com
See ad on page 47

PLACES TO STAY

**Festive West Bed and Breakfast**
435 Stuart Ave.
Kalamazoo
269-366-4505
festivewestbnb.com
See ad on page 55

**Radisson Plaza Hotel & Suites**
100 W. Michigan Ave.
Kalamazoo
(269) 343-3333
radissonkz.com
See ad on page 43

**Staybridge Suites**
2001 Seneca Lane
Kalamazoo - 49008
(269) 372-8000
staybridge.com/kalamazoo
See ad on page 49

STUDENTS SERVICES

**Bernhard Center**
wmich.edu/studentcenter
See ad on page 55

**Dining Services**
(269) 387-4844
wmich.edu/dining
See ad on page 7

**College of Aviation**
wmich.edu/aviation
See ad on page 41

**Extended University Programs**
wmich.edu/extended/
familyguide
See ad on back cover

**Hills at Law, P.C.**
425 S. Westnedge Avenue
Kalamazoo
(269) 373-5430
hillslawoffice.com
See ad on page 43

**Office of Diversity and Inclusion**
wmich.edu/diversity
See ad on page 61

**Sindecuse Health Center**
(269) 387-3287
sindecuse.com
See ad on page 20

**WMU College of Education and Human Development**
wmich.edu/education
See ad on page 61

**WMU Student Recreation Center**
(269) 387-4732
wmich.edu/rec
See ad on page 21

**WMU Study Abroad Program**
WMU – Ellsworth Hall
(269) 387-5890
wmich.edu/studyabroad
See ad on page 3
PLACES TO LIVE
Concord Place Apartments
1548 Concord Place Drive
Kalamazoo
(269) 375-9644
edwardrose.com/concordplace
See ad on page 42

WMU Residence Life
(269) 387-4735
wmich.edu/housing
See ad on page 18

SHOPPING, ENTERTAINMENT AND RESOURCES
Harding’s Friendly Markets
(269) 685-9807
hardings.com
See ad on page 47

Kalamazoo Public Library
315 S. Rose St.
Kalamazoo
(269)553-7980
kpl.gov
See ad on page 50

Spirit of Kalamazoo
154 S. Kalamazoo Mall
Kalamazoo
269-382-6249
spiritofkalamazoo.com
See ad on page 41

University Theatre
WMU Campus
269-387-6222
wmutheatre.com
See ad on page 44

WMU Bookstore/APPLE
(269) 387-3930
wmubookstore.com
See ad on page 2

COME WORSHIP WITH US

CATHOLIC
St. Thomas More Catholic Student Parish
421 Monroe Street
Kalamazoo
269-381-8917
sttomskazoo.org

LUTHERAN – MISSOURI SYND
St. Michael Lutheran Church
7211 Oakland Drive
Portage
269-327-7832
mightymessengers.org
See ad this page

METHODIST
Portage Chapel Hill
United Methodist Church
7028 Oakland Drive
Portage
269-327-6643
pchum.org

UNITED CHURCH OF CHRIST
First Congregational Church UCC
345 West Michigan Avenue
Kalamazoo
269-343-1549
Kazoofcc.org

UNITED CHURCH OF CHRIST
Phoenix Community Church
2208 Winchell Avenue
Kalamazoo
269-383-3222
phoenixchurch.org

Saint Michael Lutheran Church
7211 Oakland Drive • Portage, Michigan

Join our College Group!
Worship with us on Saturdays at 5pm or Sundays at 8:30 and 11am with Bible Study at 9:45. Our college group also participates in Bible studies & outside activities. Come check us out!
Questions? Email Andy: alynch@mightymessengers.org

Sign up for meet-ups/events: www.remind.com/join/d6a9dk

Facebook: StMichaelCollegeYouth
Office of Diversity and Inclusion

Western Michigan University

Our Mission
To ensure equitable access for all, the WMU Office of Diversity and Inclusion provides leadership by working collaboratively with the University community to identify and overcome institutional barriers and affirm the dignity, value and uniqueness of each member of our community.

To strive toward this mission, in addition to the central office, the following units provide programs and services:

Office of Diversity and Inclusion
Central Office (269) 387-63
www.wmich.edu/diversity • www.facebook.com/WMUODI/

Disability Services for Students
(269) 387-2116 http://www.wmich.edu/disabilityservices/

Division of Multicultural Affairs
(269) 387-4420 http://www.wmich.edu/multicultural/

Kalamazoo Promise Scholars Program
(269) 387-6314 http://www.wmich.edu/kalamazoopromise/

Lesbian, Bisexual, Gay, and Transgender Student Services
(269) 387-2133 http://www.wmich.edu/lbgt

College of Education and Human Development
wmich.edu/education

Teacher Education
Early Childhood Education
Elementary Education
Physical Education
Secondary Education
Special Education
School Health Education
Workforce Education and Development

Human Development
Athletic Training
Dietetics
Exercise Science
Family Science
Fashion Merchandising and Design
Food Service Administration
Interior Design
Recreation/Sport Management
Alma Mater

Western we sing to you,
Brown and Gold,
Western we bring to you,
faith untold.
You challenge and inspire;
your hope is our desire.
We sing to you our Alma Mater,
Brown and Gold.

Fight Song

Fight on, fight on or Western;
Take the ball, make a score, win the game.
Onward for the Brown and Gold;
Push ‘em back, push ‘em back, bring us fame.
Fight on, fight on or Western;
Over one, over all, we will reign.
Fight, Broncos fight! Fight with all our might.
Western win this game!
POST GRADUATION SUCCESS

92% employed or in graduate school

88% are satisfied with their job

40k-45k starting salary

76% found jobs in Michigan

84% have jobs related to their degree

Data Source: 2015-16 Post-Graduation Activity Report available at wmich.edu/career/planning
Don’t wait for fall semester to earn credits toward your degree. WMU offers a variety of courses online and at regional locations across Michigan and in southwest Florida. That means wherever you are this summer—in Michigan, out of state or out of the country—WMU will be there for you.

wmich.edu/extended/familyguide