Minutes of the Friends of the University Libraries Meeting

September 8, 2014

Zhang Legacy Center

**Attending:** Carlson, Chase, Eckel, Gedeon, Houghton, Hargis, Morgan

**Special guest:** Dr. Elizabeth Teviotdale (Medieval Institute)

Meeting was called to order at 2:12 p.m.

**Approval of agenda**

[This never actually happened during the meeting.]

**Confirmation of Dates for 2014/15 Calendar**

1. **Behind the Scenes at Special Collections –** late October-early November (November 5th or 6th are the proposed possible dates).
   a. Due to disorganization from a recent move of materials, refreshments will probably be placed on folding tables outside the Meader Room doors.

2. **Dr. Margaret Weitekamp lecture –** She will be visiting from April 6-9. The date for her talk will be announced. The Visiting Scholar program will help with PR for this event.

3. **Possible third event? - Invited Guest: Dr. Teviotdale**
   a. Dr. Teviotdale informed the Friends about possibly co-sponsoring a visit by Nancy Turner, Conservator of Manuscripts in the Department of Paper Conservation at the J. Paul Getty Museum.
   b. Proposed date: Thursday, March 19, 2015
   c. Talk title: “**Illuminare**: The Uses and Embellishment of Gold and Other Metallic Leaf and Inks in Medieval and Renaissance Manuscript Painting”
   d. Time and Venue: TBD – Dr. Teviotdale suggested possibly using a room in the Bernhard Center for this. If we used the Bernhard Center, we’d have to use WMU Catering for food. Teviotdale plans to use WMU Catering for the event anyway. Teviotdale asked the Friends to just let her know how much money we are willing to sponsor for this event.
      i. Chase made a motion that we support this event in the amount of $300. Eckel seconded that motion. A vote was held and all were in favor.
      ii. Other suggested locations
          1. The Little Theatre – parking would be less intimidating for outside attendees here.
          2. Richmond Center
Approval of minutes to June 2, 2014 meeting

Minutes were read and approved, with one minor change. Morgan requested that the balance from June 1, 2014 be added to those minutes. This change was made.

Treasurer’s report

Morgan did not have an updated report for this month. She was not able to obtain one from Regina Buckner in time for the meeting.

Committee Reports

Future Events 2014/15

- Discussed above as first order of business.

Student Scholarships

These will not come up for judging until Spring 2015.

Old Business

Membership List – Morgan gave an update on how reviewed the membership and email lists for the Friends last year. Basically we chose to send mailings to everyone who gave money to the Friends in the past 5 years. Complicating matters is that people can become members of the Friends in one of two ways: mailing in a check with a brochure, and by using Payroll deduction. Morgan does not get a notification if people renew their membership via the Payroll deduction method, and Development does not count them as Friends members if they do it this way.

Friends Mission/Goal – Morgan revisited the discussion from the June 2 meeting.

Reimbursement for Mary Heebner – Carlson reported that Mary Heebner has not been paid yet (through the Visiting Scholar program).

Gatherings Publication – According to Buckner, the Friends no longer funds the Gatherings newsletter (due to the cost). The Library will print and distribute the newsletter if a new issue is developed by Grotzinger (the editor). The group discussed the differences between the Gatherings newsletter and the Friends’ Friendly Notes publication. Houghton read some information from a Friends meeting from the January 2011 meeting that gives some perspective on why the Friends decided to stop supporting the Gatherings. Gedeon remembers that when the Gatherings came out twice a year, the Friends would underwrite one issue, and the Library would underwrite the other issue. Hargis brought up the possibility of creating the Gatherings in electronic format, which would save a great deal of money. However, we can’t really easily use university email to distribute electronic newsletters.
The group decided to wait and see what happens to the *Gatherings* when Grotzinger retires.

**New Business**

Friendly Notes – Morgan needs articles or short news notes for the next issue.

Research Night Funding Request (one event in fall semester) – Last fall, the Friends gave $150 to the committee for this event. The Research Night group has asked Morgan to make another request for funding for this coming fall. Houghton made a motion that the Friends appropriate $150 for the October 2014 Research Night event.

The next FUL Board meeting will Monday, October 6 at 2 p.m. in the Zhang Center.

Respectfully submitted,

Ed Eckel, Secretary