EDMM/IEE 2990 Co-Op Education Syllabus

Academic Catalog (2014-2015): Students may elect the cooperative plan of education. In this plan, the student alternates a semester of study on campus with a semester of compensated industrial experience. Students may work in their area of study, gaining valuable professional experience.

Course Coordinators:
EDMM/IEE
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Course Requirements:
1. Student must submit the Co-Op/Internship Course Application to be enrolled
2. Student must provide a job description from the employer
3. Student must submit the Employer Co-Op Evaluation upon completion of experience
4. Student must submit a report of their co-op experience upon completion (see below)
5. Student must have a 2.5 cumulative grade point average at Western Michigan University and be in a curriculum in the College of Engineering and Applied Sciences.

Cooperative Education Final Paper
Requirements: The final paper must cover the following items, in broad terms regarding the experience. The paper must be a minimum of 400 words. Style and format is to be at your discretion.

1. Briefly describe the company that you were engaged with:
   a. Type of business
   b. Department assigned to
   c. Name of immediate supervisor and contact information
   d. Other individuals you reported to
2. Describe the functions you performed for the company; be specific about:
   a. Tasks
   b. Positive experiences
   c. Negative experiences
   d. What you gained from this experience
3. Describe your preparation for the co-op experience:
   a. Your course selections
   b. Did the co-op experience meet your expectations?
Submit paper via email to Dr. John Patten, or leave a hard copy in his mailbox in the Department of Engineering Design, Manufacturing, & Management Systems and Industrial and Entrepreneurial and Engineering Management office. An email confirmation may be sent to you upon request.