Professional Interview Attire Guidelines

Dress to Impress

When in doubt, err on the formal and conservative side. It is always better to be overdressed than underdressed. For additional tips: http://www.collegegrad.com/interview/howtodressforajobinterview.shtml

- Conservative two piece suit (pant or skirt) in black, navy, or dark grey
- Conservative blouse in white, blue, or pastel color
- Jacket and blouse have professional neckline
- If wearing a skirt suit, the skirt must be knee-length when standing
- Avoid wearing a dress

- Matching two-piece dark suit (no tuxedos)
- Pressed long-sleeved white or blue shirt (even in the summer)
- Dark socks that match the pants and cover the calf

- Hosiery is neutral, skin colored, with no runs
- Polished, dark colored, closed-toe shoes with conservative heel

- Black, polished conservative shoes
- Dress loafers and dress lace-ups are appropriate
- Casual loafers and boat shoes are not acceptable
- Belt should be leather with a small buckle

- Silk tie in conservative color or pattern
- Tie length should reach belt buckle

General Dress and Grooming Tips

Hair: No specific style is recommended. Should be neat, well-groomed, clean, and out of the eyes. Facial hair should be removed or trimmed to a conservative length

Nails: Should be clean and manicured. Polish may be worn, but should be clear or conservative light color

Fragrance: Little to no cologne or perfume should be worn

Jewelry: Conservative in amount and size. Men should not wear earrings and should only wear one ring; women can wear one ring on each hand and earrings should be conservative in size and color. All visible body jewelry should be removed

Tattoos/Piercings: Should be removed or covered

Cosmetics: Should be natural and accent your overall appearance; avoid use of dark colors

Purse/Briefcase: If brought to an interview, purses should be small and professional. It is best to bring a briefcase or portfolio. No back packs