Western Michigan University Professional Activities Report (PAR)
Pursuant to Article 42.§12 of the Western/WMU-AAUP Contract
For the period
July 1, 2015 through June 30, 2016
Due October 17, 2016

I. FACULTY INFORMATION

Name:

Rank: College: Department:

Degrees: (latest first)
Degree Degree Date Specialty Institution

II. PROFESSIONAL COMPETENCE

1. Teaching Load

List of classes taught:

List of General Education courses taught:

Total number of students as instructor of record:

2. List the courses where you developed or redesigned pedagogy or innovations in instruction. (This may be in the areas of academic, clinical, or research teaching. A brief, clear description is sufficient.)

3. List the active graduate thesis/dissertation committees where you served as chairperson. (List the student’s name and degree sought.)

4. List the active graduate thesis/dissertation committees where you served in a non-chairing role. (List the student’s name and degree sought.)

5. List the graduate students with whom you were formally engaged in non-credit research or mentoring. (List the student’s name and whether this was research or mentoring.)
6. List the **undergraduate** students with whom you were **formally** engaged in research. (*This includes Independent Studies and Honors Theses. List the student’s name and type of research.*)

7. List the clinical (e.g., student nurses), practicum students (e.g., student teachers) and/or internship students **formally** assigned to you. (*List the student’s name.*)

8. List the students (undergraduate and/or graduate) with whom you co-authored a journal article or book chapter. (*List the student’s name and type of publication.*)

9. List the students (undergraduate and/or graduate) with whom you co-presented a paper at a professional meeting. (*List the student’s name and the name of the meeting or conference.*)

10. Give the number of **undergraduate** academic advisees who were **formally assigned** to you.

11. Give the number of **graduate** academic advisees who were **formally assigned** to you.

12. Other

### III. PROFESSIONAL RECOGNITION

**Publications**

*(Provide full bibliographic citations using APA, MLA, or another discipline-approved style. Include only those items actually published between July 1, 2015 and June 30, 2016.)*

**Journals**

1. List refereed journal articles and/or creative works. These were reviewed by independent referees – not solely by the journal editor. Electronic journal publications can be included in this category if they fit the definition of “reviewed.” (*Citations should include names and initials in the order they appear in the publication [bold yours], year of publication, title of article, name of journal, volume number (and issue number if all issues start with page #1; otherwise not necessary), and page numbers.*)

2. List non-refereed journal articles, and/or creative works. (*Citations should include names and initials in the order they appear in the publication [bold yours], year of publication, title of
article, name of journal, volume number (and issue number if all issues start with page #1; otherwise not necessary), and page numbers.)

Books

3. List single-author or joint-author books. If you authored or co-authored an entire book, please do not list individual chapters in the section below. (Citations should include names and initials of all authors in the order they appear [bold yours]. Follow with the copyright year, title of book, city of publisher (and state if not obvious), and name of publisher.)

4. List edited books. (Citations should include names and initials of all “Eds.” in the order they appear [bold yours]. Follow with the copyright year, title of book, city of publisher (and state if not obvious), and name of publisher.)

Book chapters

(Citations should include authors and initials in order they appear, copyright year, title of chapter, names of book editors, title of book, pages of chapter, city of publisher (and state if not obvious), and name of publisher.)

5. List peer-reviewed chapters.

6. List non-peer reviewed chapters

Monographs

A monograph should be reported as peer reviewed only if it was independently reviewed for scholarly merit. (Citation should include all information as for a book, plus the number of the monograph and the professional organization (and location) that published it, if not a book publisher.)

7. List peer-reviewed monographs.

8. List non-peer reviewed monographs.


Conference proceedings

10. List only publications that produce the full text of the paper. The printed abstract for a presentation in a conference program booklet constitutes a presentation rather than a publication and should be reported below. (Citations should include author information, year and month of presentation, name and location of conference, publisher and publisher location, date of publication, volume number (if appropriate), and page numbers.)
Professional Reviewer/Editor

11. List published book reviews or editorials. Report any published reviews (e.g., test of material reviews, regular editorial contributions or columns, or letters to the editor.) (Citations should include reviewer information, date of review, title of the review, title of work being reviewed, journal name, volume number, and page numbers of published review.)

12. List peer reviews of book manuscripts/clinical materials Report any private reviews of books or materials completed at a publisher’s request, and for which you may have been paid. (Provide publisher and title or manuscript number for each item reviewed during the time period.)

13. List peer reviews of journal articles or grant applications. Report your work as a scholarly reviewer for journals or funding agencies. (Provide journal name and title or manuscript number or funding agency and competition for each review (or set of reviews).)

14. List editor/associate editor/or editorial board member positions. Report any special responsibilities in journal or book editing. If you are an “editorial consultant” with a single responsibility to peer review manuscripts, use the prior category to report your activity. (Provide journal or book series title and your level of editorial responsibility e.g., editor, associate editor, or editorial board member).

15. List reviews and creative works (e.g., media, exhibits, and concerts) in refereed publications.

16. List reviews and creative works (e.g., media, exhibits, and concerts) in non-refereed publications.

Presentations

(Citations should include any co-presenters in the order of authorship [bold your name], title of the work (if applicable), the year and month of the presentation, and the place the work was presented. Make sure that the scope of audience, (e.g., local, state, national) is clear.)

Papers or posters (List those presented at academic meetings.)

17. Invited

18. Peer reviewed (selected through a process of competitive review)

19. Non-peer reviewed (submitted and accepted without review)

Workshops presented (List those presented at academic meetings.)

20. Invited
21. Peer reviewed (selected through a process of competitive review)

22. Non-peer reviewed (submitted and accepted without review)

**Presentation of Creative Work**

23. Juried shows

24. Commissioned performances

25. Creative readings

26. Competitive exhibitions

27. Productions/performances (e.g., costume design, technical design, etc.)

**Grants and Scholarly Fellowships**

*(Provide all of the following information for each project submitted and/or active during the report period.)*

28. **External Grants and Fellowships**
   - Date of submission (or if ongoing, inclusive dates of project)
   - Project title
   - Funding sponsor (and prime sponsor if different from funding sponsor)
   - Amount requested
   - Amount awarded during the report period
   - Your grant role/title and the name of Principal Investigator (if other than yourself)
   - Status of proposal/project (Awarded/Declined/Pending; Active/No cost extension/Completed)

29. **Internal Grants and Fellowships**
   - Date of submission (or if ongoing, inclusive dates of project)
   - Project title
   - Funding source
   - Amount requested
   - Amount awarded during the report period
   - Status of proposal/project (Awarded/Declined/Pending; Active/No cost extension/Completed)

30. **Training Grants and Fellowships**
   - Date of submission (or if ongoing, inclusive dates of project)
   - Project title
   - Funding agency (and sub-agency)
   - Amount requested
   - Amount awarded during the report period
Your grant role/title and the name of the Principal Investigator (if other than yourself)
Status of proposal/project (Awarded/Declined/Pending; Active/No cost extension/Completed)

**Other Professional Recognition**

31. Press citations of creative works.

32. Invention disclosure, U.S. patent application, or U.S. patent issued. *(Give patent granting agency and grant date.)*

33. Copyrighted computer creative works related to field of expertise (e.g., software development, web-based learning modules, etc.)

34. List the activities related to recognized or visible service to profession. Service for a regional, national or international committee, review of grant proposals, etc.

35. List the leadership positions held in professional associations. Elected officer, committee chairperson, conference chair, etc.

36. Other

**Professional Consultation** *(List organization and describe extent of contribution.)*

**IV. PROFESSIONAL SERVICE**

1. List the outreach activities **related to field of expertise**. Community workshops, invited talks to community groups, seminars, lectures, demonstrations, etc.

2. List the activities related to institutional service. Faculty senator, AAUP, tenure and promotion committee, other faculty committees, student activity advisor, etc.

**V. OTHER CONTRIBUTIONS TO THE UNIVERSITY, COLLEGE, UNIT OR PROFESSION.**

*Describe anything of substance not previously covered in one of the other categories.*