

DATE

To: Coordinator of Field Education

From: MSW student

Re: Work-study Proposal

I am submitting a work-study proposal for the (YEAR) MSW field placements.

Current Employment: Family Hope Services
0000 Sunset Street
Kalamazoo, MI 49000
269.000.000

Current Title: Crisis Response Worker

Current Role: Crisis Intervention Social Worker

Current Duties: My full-time duties include triage of crisis calls, assessing youth who are in a mental health crisis, completing mental status exams, developing risk assessments, and safety/crisis plans linking youth to services in Yahoo County, an/or coordinating placements in emergency mental health facilities. I am also responsible for providing follow-up services for families served by Crisis Response. Additional duties within the Crisis Response unit includes, accessing resources and managing a resource room that includes these resources.

Current Supervisor: Susan Bell, LLP, MA, RSW

My proposed arena for fieldwork:

Proposed Agency: Family Hope Services
0000 Sunset Street
Kalamazoo, MI 49000
269.000.000

Proposed Program: Home Intervention & Counseling Center
Family Services
0000 Sunset Street
Kalamazoo, MI 49000
269.000.0000

Proposed Role: Individual and Family Counselor

Proposed Tasks: Individual and family counseling with the two units. Providing intake and assessment, crisis intervention, counseling (individual, family, group, and play therapy), developing treatment plans, coordinating referrals and discharges. Most of my time within HI, I will be counseling children who are diagnosed with a serious

emotional disturbance (SED) within their homes, schools, and in an office setting. Concurrently as part of my overall internship, I will also be providing individual, family, and group therapy within the Counseling Center. My focus will be primarily with adult clients with mental health related issues.

Proposed Instructor: Annie Hall, MSW, CSW
Supervisor, Family Hope Services

Student Date

Current Supervisor Date

Proposed Field Instructor Date