



**WESTERN MICHIGAN UNIVERSITY**  
Student Financial Aid

STUDENT NAME: \_\_\_\_\_  
 WIN: \_\_\_\_\_  
 DAYTIME PHONE: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CITY, STATE, ZIP: \_\_\_\_\_

**WMU Student Financial Aid**  
 1903 W Michigan Ave  
 Kalamazoo MI 49008-5337  
 (269) 387-6000  
 finaid-info@wmich.edu

## SCHOLARSHIP REINSTATEMENT APPEAL

To retain your renewable Western Michigan University scholarship, you must:

- 1) Enroll for at least 12 hours each fall and spring semester at WMU.
- 2) Pass a minimum of 24 hours at WMU each fall and spring semester, AND
- 3) Achieve a minimum cumulative grade point average of between 2.0 and 3.25, depending on your offer (see below).

Classes taken at another university or college, or in either summer session at WMU, are not factored into your overall completion and cannot be used as part of your appeal. By submitting this form, you are explaining your deficiency and requesting reinstatement of your scholarship. Please see the chart below to determine which appeal form must be submitted. Please return your appeal to Student Financial Aid as soon as possible.

OFFER	RENEWAL CRITERIA
Medallion Scholarship	3.5 GPA, 28 hours completed
President's Academic Excellence	3.5 GPA, 28 hours completed
Admissions Scholarships (Bronco Merit, Bronco Recognition, Brown & Gold, Bronco Honors)	3.5 GPA, 28 hours completed
Transfer Scholarships	3.5 GPA, 28 hours completed
Bronco Merit PLUS Scholarship	3.0 GPA, 30 hours completed
Multicultural Leadership Scholarship MLK Gold Scholarship Detroit Promise Dean's Award WMU Incentive	2.5 GPA, 24 hours completed
Foundation Scholarship Legacy Gold Transfer Gold Brown and Gold	3.0 GPA, 24 hours completed
Bronco Book Award	3.0 GPA, 28 hours completed
Seita Scholarship	Satisfactory Academic Progress. The standards for satisfactory academic progress are on our website at <a href="http://www.wmich.edu/finaid">www.wmich.edu/finaid</a> , under "eligibility." If satisfactory academic progress is required for renewal of your scholarship, you must file the academic progress appeal form. You can get this form on our website under "forms." You must ADDITIONALLY contact the Seita office for scholarship reinstatement approval.

**STUDENT NAME:** \_\_\_\_\_ **WIN:** \_\_\_\_\_

1. Please check the reason(s) for this appeal:

\_\_\_\_ Grade point average below the standard for the offer.

\_\_\_\_ Deficient hours (did not enroll for 12 hours a semester or did not successfully pass 24 hours over Fall and Spring semesters at WMU).

\_\_\_\_ Received grades of "I" (Incomplete) due to study abroad. Please submit the appeal when you receive notice that your grades have been received.

2. Explain why your grade point average fell below the minimum or why you did not enroll in or pass the required hours. Details and documentation are absolutely necessary. Please attach separate letters.

3. What steps have you taken to be certain that you will enroll in and pass all of the required hours in future semesters? Have there been changes in your situation which will allow you to complete this objective? Please explain.

To the best of my knowledge, all of the information on this form is complete and correct.

**STUDENT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Return this signed form and the required documentation to:

Western Michigan University  
Attn: Nicole Martinez  
1903 W. Michigan  
Kalamazoo, Michigan 49008-5337

- WMU financial aid staff will check your appeal to verify that you have provided detailed information and substantiating documentation.
- If your appeal documentation is incomplete or insufficient, your appeal will be denied.
- The Student Financial Aid Appeals Committee will review your appeal and will notify you by letter or email of their decision.

Credit hour completion and grade point averages are checked after each spring semester. If circumstances beyond your control caused or contributed to your deficiency, you should submit your appeal for review as soon as you receive your notice of deficiency.

The appeal process can be time consuming, depending on the number of students submitting appeals. The entire process, from the receipt of the complete appeal to the mailing of our decision, can take approximately two to four weeks. Therefore, we encourage you to return the appeal as soon as possible.

Should you have any questions concerning the appeal process, please call Bronco Express, (269) 387-6000.

Return your completed form to Bronco Express in the Student Financial Aid office. You may also use your WMU email or mail to the address above. Be sure to include your name and WIN on all pages. Missing information may delay the processing of financial aid.