Mission Statement:
Academic advising is a key component of a student-centered research university and a shared responsibility among the student, advisor, faculty, and university community. Academic advising fosters meaningful partnerships that promote personal growth, academic excellence, critical thinking, social responsibility, creativity, cultural appreciation, and career development. Academic advising facilitates self-directed life-long learning.

Advisor Responsibilities:
Academic advisors have the responsibility to uphold the integrity and value of your degree by maintaining the standards and policies of the university. Your academic advisors will:

- Assist you in making academic decisions consistent with your interests, abilities and goals.
- Communicate university, college, major and minor requirements, policies, and processes.
- Listen carefully and respect questions, concerns, and problems.
- Assist with course scheduling, transfer and study abroad credit evaluation, and the graduation auditing process.
- Help you discover educational and co-curricular opportunities which complement your goals.
- Find ways to continuously improve the advising process.
- Present alternatives when road-blocks are encountered.
- Maintain student record confidentiality according to WMU and the Federal Educational Rights and Privacy Act (FERPA) guidelines.

Student Responsibilities:
Students are responsible for knowing their degree requirements, relevant policies, and deadlines and for consulting with their advisors. As a student you should:

- Meet with an advisor at least once per semester.
- Read your WMU email daily.
- Take responsibility for making your own academic and career decisions based on available information and advice, including your graduation plan.
- Act professionally and treat others with respect.
- Seek advice from advisors and faculty; be open to their suggestions.
- Be involved in the advising process by being prepared to discuss your goals and educational plans during meetings; bring questions and necessary materials.
- Have a working knowledge of university policies, procedures and campus resources.
- Familiarize yourself with FERPA and how this privacy act governs our interaction with you, your family and others.

4/2010