In order to be eligible as an advisor for an RSO at WMU, individuals must be one of the following:

- WMU faculty or staff
- Current WMU graduate student – only if advising is a component of their graduate assistantship responsibilities
- A qualified member of the community

A qualified community member is one whose experience or current position is relevant to the RSO they will advise. Relevancy will be determined by the Assistant Director of Campus Engagement, the Campus Programming Graduate Assistant, and the RSO Development Graduate Assistant. Community members must be at least 21 years old to serve as an advisor.

Individuals interested in advising an RSO must complete the following annually:

- A signed acceptance letter that includes an agreement to serve as advisor to the specific RSO, to abide by university policy and procedures, and to complete the required online training
- Required online training (TBD due to the Covid-19 pandemic)
- Meet with RSO officers and attend meetings and events periodically or as requested by RSO
- The Advisor Expectations Agreement Form
ADVISOR PROCESSES

Advisor Complaints

Should the OSE receive complaints of advisors who are ineffective, negligent, or who are negatively impacting an RSO, the OSE will investigate the situation and determine the proper course of action. The OSE may intervene via one-one meetings with advisors and RSO officers, mediation between RSO and advisor, removal of advisor, and banning advisor from future RSO advising at WMU.

Advisor Turnover

Should an RSO have an advisor vacate their position, they must notify the OSE or face possible sanctions. RSOs will have 45 days to secure a new advisor from the date the original advisor leaves. The new advisor will have to submit an acceptance letter and complete the required trainings per OSE policy.

Advisor Evaluations

RSOs will have the opportunity to evaluate their advisors on an annual basis to ensure that the advisor-advisee relationship is positive, functional, and can continue to grow from year to year. Additionally, this will allow the OSE to monitor the effectiveness of advisors and adjust procedures, trainings, and resources as needed.