

How to Change a Program in SGASTDN

1. SGASTDN – Enter
2. Type in WIN.
3. Next Block – This will put your cursor in the “New Term” box.

Oracle Developer Forms Runtime - Web: Open > SGASTDN

File Edit Options Block Item Record Query Tools Help

General Student SGASTDN 8.4.0.1 (BPROD)

ID: 834155525 Test, Carrie D. Student Summary Term: 201140 View Current/Active Curricula

Learner Curricula Study Path Activities Veteran Comments Academic and Graduation Status, Dual Degree Miscellaneous

General Learner

New Term: 201140 Fall 2011 From Term: 201140 To Term: 999999

Student Status: AS Active

Student Type: B Beginner

Residence: R In state Resident

Fee Assessment Rate: RDIF Rec Initiation Fee Pd or Exmpt

Class: GR Graduate

Student Centric Cycle:

Full or Part Time: Full Time Part Time None

Additional Information

Site:

Session:

Block:

Citizenship: Y Citizen

Curricula Summary - Primary

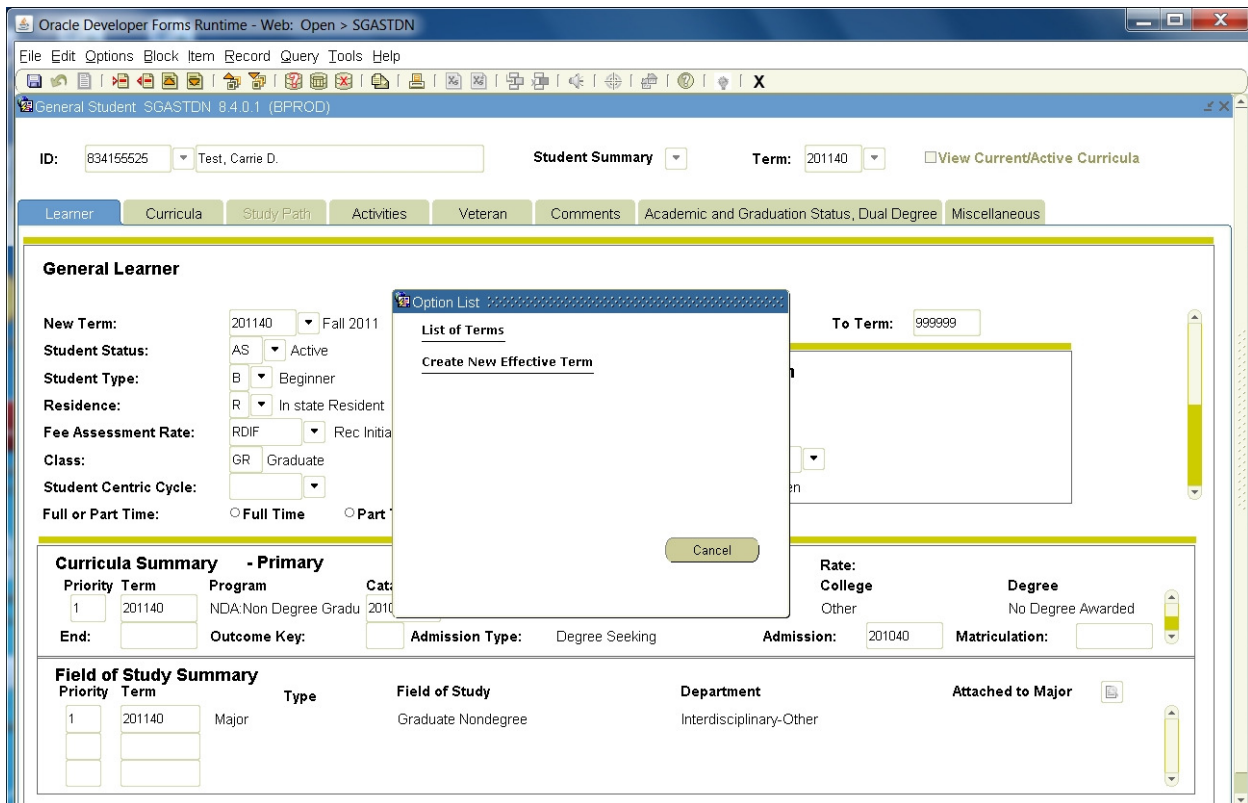
Priority	Term	Program	Catalog	Student Type:	Campus	Rate:	College	Degree
1	201140	NDA:Non Degree Gradu	201040	Graduate	Degree Seeking	Other	201040	No Degree Awarded

End: Outcome Key: Admission Type: Admission: 201040 Matriculation:

Field of Study Summary

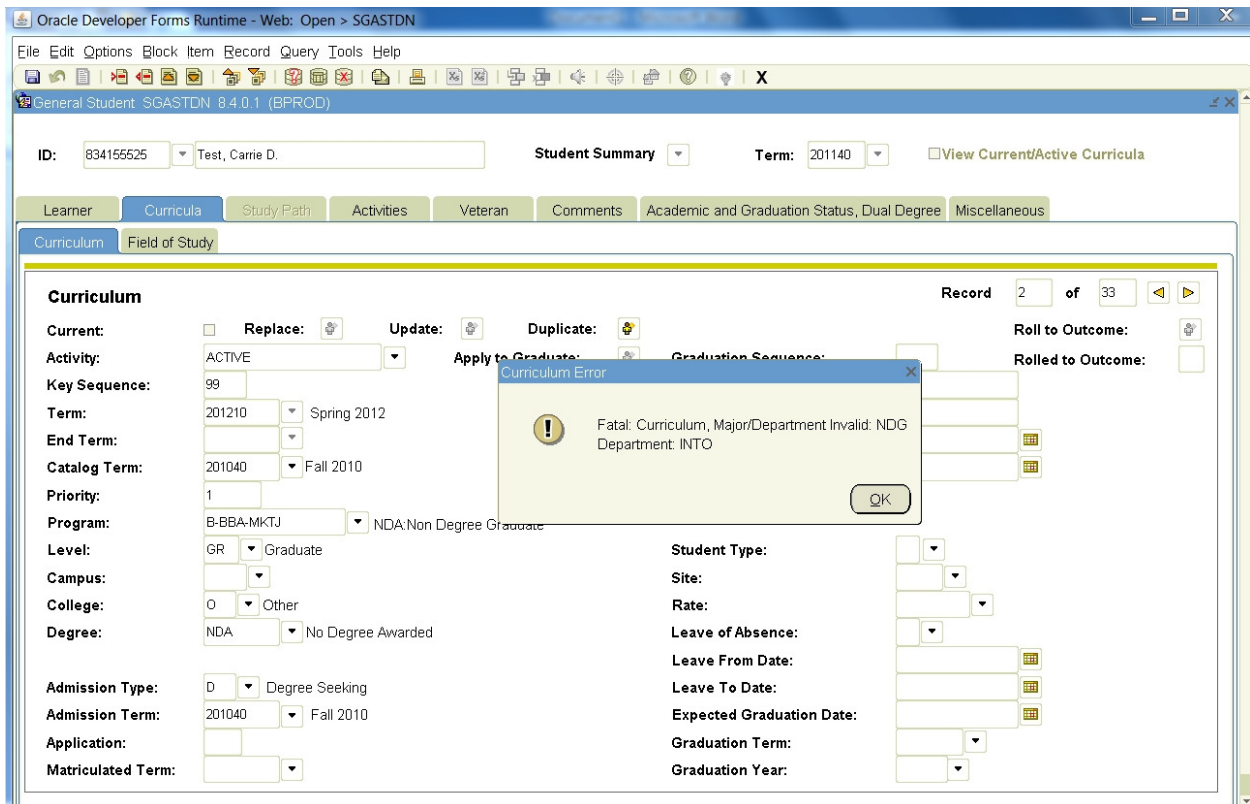
Priority	Term	Type	Field of Study	Department	Attached to Major
1	201140	Major	Graduate Nondegree	Interdisciplinary-Other	

4. Click on down arrow next to the “New Term” box.
5. Select “Create New Effective Term” - This will put your cursor back in the “New Term” box.



6. Enter term you want the change of program to be effective.
7. Next Block – This will take you to the “Curriculum Tab.”
8. Click the “Update” button.
9. Tab down to (or just click in) the “Program” box.
10. Enter the new program code - Choose “All Programs” from the drop down arrow if you need assistance in finding the proper code for the new program.
11. Click on the “Field of Study” tab - If you forget and attempt to save your changes before going to the “Field of Study” tab, you will get an error

message reminding you to enter the program in the field of study. An example of this error is illustrated below. If you get this error message, just click “ok” and that will automatically take you to the Field of Study page.



12. Update the new program information in the “Field of Study” and “Department” boxes.

13. Save (F10)