PRIOR APPROVAL REQUEST POLICY

Statement of Policy: Federal awarding agencies are authorized, at their option, to waive cost-related and administrative prior written approvals required by the Code of Federal Regulations Title 2: Grants and Agreements Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200). This process gives the recipient expanded authorities.

Summary of Contents/Major Changes: Moved policy to template.

Responsible Office and Responsible Enforcement Official: The Vice President for Research office is in charge of monitoring, enforcing, and revising the policy. The Associate Vice President for Research is the individual within that office who will be performing those functions.

Classification:

☐ Board of Trustees Policy
☒ Board-delegated Policy

Categories:

Research and Intellectual Property

History:

a. Effective date of current version: Oct. 1, 2019
b. Date first adopted: March 2011
c. Revision history: Feb. 2018
d. Proposed date of next review: Oct. 1, 2022
1. **Purpose of Policy**
   Federal awarding agencies are authorized, at their option, to waive cost-related and administrative prior written approvals required by the Code of Federal Regulations Title 2: Grants and Agreements Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200). This process gives the recipient expanded authorities.

2. **Stakeholders Most Impacted by the Policy**
   This policy applies to federally funded awards issued under sponsored awards made to Western Michigan University.

3. **Key Definitions**

4. **Full Policy Details**
   When the grant has expanded authorities, the PI completes WMU University Prior Approval form to make allowable changes.

5. **Related Procedures and Guidelines**
   Prior Approval Request Procedure

**Related Policies:**

OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Circular 2 CFR 200

**References:**

**CERTIFIED BY:**

**DIRECTION OF**

Board of Trustees, President, or VP

Office of the Vice President for Research

Vice President for Research

Date