



Western Michigan University Request for Facilities & Administrative Rate Waiver

This form must be accompanied by a brief description of the proposed research, a budget and a budget justification.

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| Principal Investigator: | | Phone |
| College | Department | |
| Project Title | | |
| Sponsor | | Total project direct costs |
| Step 1. | F&A Rate | Amount of F&A dollars |
| F&A Costs WMU is entitled to claim (full F&A rate) | | |
| Requested F&A Reduction (requested reduced F&A rate) | | |
| Step 2. Justification for reduction (provide detailed rationale for WMU voluntarily reducing its F&A recovery.): | | |
| | | |
| I endorse this voluntary reduction with the understanding this will reduce what is returned to the university and my unit. | | |
| Department Chair/Center Director Name | Department Chair/Center Director Signature | |
| I endorse this voluntary reduction with the understanding that this will reduced what is returned to the university and my college/unit. | | |
| College Dean Name | College Dean Signature | |
| Disposition: Date | Approved <input type="checkbox"/> | Disapproved <input type="checkbox"/> |
| Rationale: | | |
| Vice President for Research or designee Name | | Vice President for Research or designee Signature |