



WESTERN MICHIGAN UNIVERSITY

Department of
Political Science

Graduate Assistant Evaluation Form

Complete this form, sign, and turn in to the Graduate Secretary. Deadline: February 15.

Student :

Faculty Member:

Term of Appointment: Fall Spring Summer I Summer II

1. Please indicate the amount of time the student was allocated to you: _____ hours per week

2. What were the student's responsibilities? Teaching Research Other

3. Please indicate the types of exercises that the student graded (if applicable):

Multiple choice tests Short answer tests Essay tests Research papers

Homework assignments Other

4. Please indicate the student's additional class-related responsibilities:

Lead discussion sections TA Group meetings Deliver lecture in the large class

Prepare tests/test questions Hold office hours Other

5. Please indicate the students research responsibilities:

Library search/retrieval Literature reviews Data gathering/coding

Data analysis Other:

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Assessment

Please rate this student's overall performance:

Excellent **Good** **Fair** **Poor**

Should this student continue to receive financial support based on his/her assistanship performance?

Definitely **If possible** **No**

This student could:

Teach his/her own class **Lead discussion sections** **Serve as a grader**

Signature

Date

Use this space to comment on the student's work, including such matters as initiative, punctuality, cooperation, and the like.