



WESTERN MICHIGAN UNIVERSITY

Accounts Receivable
 Western Michigan University 1903 W.
 Michigan Avenue Kalamazoo, MI 49008-5210
 Phone (269) 387-4251 Fax (269) 387-4227
 WMU-billing@wmich.edu

THIRD PARTY ANNUAL PROFILE

Third Party Designee

Name	Contact Person
Address	Phone
City, State, Zip Code	Email Address
Relationship to student	

Authorization for Payment

Select academic year, indicate amount or percentage of authorized reimbursement and sign.

2021/22

Authorized Payment Percent %	Amount or \$	Charge	Authorized Payment Percent %	Amount or \$	Charge
		Tuition			Graduation Fee
		Required Fees*			Room (Residence Hall or WMU Apartment)
		Course Fees			Board (Meals)
		Orientation Fee			Internet
		Transition Fee			
		Fall Welcome Fee			Recreation Center
		Health Insurance			WMU Paper Printing

*Required Fees include Student Assessment Fee, Sustainability Fee and International Fees.

Western Michigan University will apply any scholarships and/or grants to the tuition and fee charges prior to billing the Third Party. If you would like to pay all tuition and fees prior to any scholarships and/or grants paying to the student account, please initial here. _____ The student is able to receive financial assistance only up to the cost of attendance.

All authorized and non authorized charges not paid for by the Third Party will be the responsibility of the student. Any outstanding charges may result in a hold being placed on the student account which may prevent the student from registering for classes, or obtaining a transcript. The student may also be subject to service charges of 1.5% monthly (18% annually).

I have read the Western Michigan University Third Party Billing Policy and agree to the terms. I am authorizing Western Michigan University to bill for the specified tuition and related fees for the term(s) indicated for authorized students.

Authorized Signature Full Name Printed and Title Date