

# Western Michigan University Fraternity/Sorority *Community Member* Exit Form

This form removes members permanently from the chapter roster.

**The form must be submitted to the SALP office, 223 Bernhard Center, for grade reporting purposes, and to maintain accurate university records. Removal from a chapter is defined as graduating, alumni status pre-graduation, depledging/severing, or expulsion from a chapter.**

*Removal of members must be verified by a chapter advisor or headquarter staff member (i.e. Province/Regional/State Director, or Inter/National staff-person).*

Chapter/Organization: \_\_\_\_\_ Date of Removal: \_\_\_\_\_

Please provide first, middle initial and last name, along with their WIN and the reason for removal:

**Graduation = 1   Alumni Status (Pre-Graduation) = 2   Depledging/Severing = 3   Expulsion = 4**

NAME _____	WIN _____	Removal Code _____
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NAME _____	WIN _____	Removal Code _____

Chapter Officer completing form: \_\_\_\_\_

Title: \_\_\_\_\_ Phone #: \_\_\_\_\_

Chapter Officer Signature: \_\_\_\_\_

Advisor and/or Headquarters Staff Name: \_\_\_\_\_

Title: \_\_\_\_\_ Phone #: \_\_\_\_\_

Advisor/Headquarters Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***By signing this form, I confirm that the students listed above are no longer active members of this Fraternity/Sorority chapter and that the information above corresponds with the (inter)national organization's official records.***