

APA Executive Board Meeting
Tuesday, January 10, 2023
11:30 a.m. to 1 p.m.
Virtual Meeting

ROLL CALL:

Present: William McQuitty, Jackie Michels, Ariel Palau, Doug Matthews, Jennifer Clements, Jhauncey Jacobs, Valaree Kyser, Laura Ciccantell, Jordan Olson, Malia Roberts, Tracey Lawie, Teri Schrimpf, Ron Dillard, Elena Wood

Absent: Phillip Koch, Sara Volmering, Michelle Loedeman, Erica Martinez, Eleonora Philopoulos, Janice Quakenbush

Land Acknowledgement Statement: “We would like to recognize Western Michigan University is located on lands historically occupied by Ojibwe, Odawa, and Bodewadmi nations. Please take a moment to acknowledge and honor this ancestral land of the Three Fires Confederacy, the sacred lands of all indigenous peoples and their continued presence.”

- I. Call to Order and Approval of Agenda – William
William McQuitty, President, called the meeting to order at 11:33 am and the Land Acknowledgement Statement was read. The agenda was approved with no changes.

- II. Officers’ Reports
 - a. President – William
 - i. Topics from the Jan and Warren Meeting on January 5, 2023
 1. Staff Compensation and Market Calibration – On track. Waiting on AON to pull data from the surveys to update the matrix. More to report in March.
 2. University Goals for 2023 –
 - a. New Provost has started, and goal changes are expected as he spends more time in the role.
 - b. New Student Center is (hopefully) opening in June.
 - c. Enrollment appears to be softening (expected in Spring terms).
 - d. Leadership Retreat is coming up to review the results of the Employee Engagement survey.
 - e. Bronco ID cards may be updated in the new future. More to follow on this.
 - f. Strategic Plan has been accepted.
 - g. Three new board members will be joining the Board of Trustees. William will look to engage the BOT members as a speakers.
 - h. Hiring a third party to review the campus’ buildings for a new Master Plan, with a look to future needs and changes of our

pedestrian campus with a lean toward student expectations and sustainability.

- i. Looking to engage more students in Research.
 - j. HR is working on various projects, and looking for a vendor for a new Performance Review tool.
 - k. No changes to the current policy for WFH. However, there may be adjustments for summers.
3. Partnering with APA – They encouraged APA to interact with other leaders like themselves for more discussions similar to this process, to expand on open communication across levels. William welcomes input on suggested leaders for future engagement. As well, they were interested in hearing more from the APA General
 4. Recognition for Employees at Commencement – Nothing was noted at Commencement or by Jan and Warren, so William will check on this again.
- b. Vice President – Eleonora – NO REPORT
 - c. Treasurer – Jennifer
 - i. Updated files are in TEAMS.
 - ii. Starting balance was \$8706.28. There were some added member dues, as well as expenses for a basket and the Holiday event. New balance is \$8574.89.
 - iii. The Treasurer’s report was approved.
 - iv. Endowment funds have not yet been added to our account, which will impact scholarships. Jennifer will check on this again.
 - v. Dues will be assessed later this year. Jennifer will check with Sara on the status of the membership lists.
 - d. Corresponding Secretary – Elena – NO REPORT
 - e. Recording Secretary – Jackie – Check the minutes and approve (twice!).

III. Committee Reports

- a. Membership – Sara (not present)
 - i. A new member event is coming and Sara will make an announcement on this later this week.
- b. Nominations and Elections – Malia
 - i. Think ahead – do you want to continue to with your role? Officers are 1yr terms; Reps are 2yr terms. Malia will be checking with everyone on their intentions moving forward.
- c. Awards and Recognition – Michelle
 - i. Scholarship deadline is 1.15.23, with one submission to date.
 1. \$500 for child of a member/employee attending WMU
 2. Announced at Spring Membership meeting (2.23.23)

- ii. William suggested extending the deadline to 1.25.23, which was supported by the Board.

IV. Old Business

a. Strategic Planning - William

- i. William worked on the Mission and Vision Statements, which he shared. These were shorter and more direct, and were positively received. These will be shared in some listening sessions and with the General Membership for full approval.
- ii. William will schedule some listening sessions to review our Mission and Vision, and to get input on how to expand our activities to support these objectives.

V. New Business –

- a. Malia noted that the APA website needs some updates. William and Jennifer will address this concern.

VI. Announcements

- a. APA scholarship applications due 1.25.23. Three were awarded last year, but this year APA will just one, given the change in our Endowment status.
- b. New Year, New You at the SRC is tomorrow 11-1, with free classes this week to try something new. The SRC is also now offering Pickleball leagues and rental snowshoes.
- c. Miller is celebrating their 55th anniversary on 1.12.23. A ticket special – \$55 each - are available for some of the bigger shows, with Staff/Faculty discounts of 15% on top of that. Discounts are available only in person so visit the ticket office at Miller. Students get 50% discounts.

VII. Upcoming Meetings (all scheduled per Elena)

- a. Wednesday, February 8, 2023 Executive Board 11:13-1:00 p.m. Hybrid 3021 Ellsworth
- b. Wednesday, February 23, 2023 General APA Meeting Noon-1:00 p.m. Virtual
- c. Thursday, March 2, 2023 Officers w/Jan Van Der Kley & Warren Hills Noon - 1:30pm
- d. Wednesday, March 8, 2023 Executive Board 11:13-1:00 p.m. Virtual

VIII. Adjournment – The meeting was adjourned at 12:01 pm.