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Professional Housing Staff Recruitment 2019-2020

Kalamazoo Michigan
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Are YOU interested in becoming a Residence Hall Director or Graduate Assistant Hall Director?

Applications will be considered for pre-arranged interviews at Oshkosh Placement Exchange 2019. For more information, visit the WMU Residence Life home page at wmich.edu/housing or contact Lynnae Stankus at (269) 387-4735 or lynnae.stankus@wmich.edu
Western Michigan University’s campuses encompass more than 1,200 acres and 171 buildings, and feature some of the finest facilities in the country.

- **Aviation Campus** - W.K. Kellogg Airport in Battle Creek, home of the Aviation College.
- **Main Campus** - Kalamazoo, just west of downtown, divided into three adjoining areas: East, Oakland Drive and West campuses; home to most of WMU’s academic programs, campus services, residence halls and other facilities.
- **Parkview Campus** - Kalamazoo, three miles west of main campus, home of the Engineering College and Business Technology and Research Park.
- **Extended University Programs** offers WMU’s quality academic programs close to home through its online and lifelong education units, as well as 11 regional locations in Michigan and Florida.

The main campus houses approximately 5,100 students. It includes a large, well-equipped recreation center, modern student apartment complexes, and a variety of new facilities for instruction, science and other research, and the visual and performing arts.

**Facts**

- **Established:** 1903
- **Main campus:** Kalamazoo
- **Enrollment:** Approximately 22,500
- **Nickname:** Broncos
- **Mascot:** Buster Bronco
- **Colors:** Brown and gold

**Population:** 335,340 as of 2015
Sixth largest metropolitan area in Michigan

**Location:** Midway between Chicago and Detroit

**Education:** Home to three colleges and universities
Greetings!

Thank you for your interest in WMU Residence Life. This brochure will help familiarize you with our department and Western Michigan University. Additional information is available at wmich.edu/housing. It is our intention to recruit and hire candidates who are motivated, energetic, creative and dedicated to helping Residence Life continue to grow, enhance our living learning environments as well as our new housing options. We are currently in a large scale planning process for our south neighborhood on campus. This will include a new housing complex scheduled to open in the summer of 2020, in addition to a new student center schedule to open in 2021. Residence Life is truly in the middle of exciting times at WMU. Consider becoming a member of our team and we look forward to hearing from you.

Steve Palmer
Director of Residence Life

My favorite experience here at WMU is being the Director of Housing and Residence Life at a time when there are multiple new building and construction projects within student affairs and housing.

The mission of Residence Life is to foster a supportive, safe, well-maintained residential environment that promotes belonging, academic success and personal development of students.

- Build better students
- Build better people
- Build better communities
- Build better experiences
RESPONSIBILITIES:

- The Residence Hall Director provides leadership to intentionally and collaboratively create environments that positively influence student learning and development.
- Responsible for 400-700 students.
- Supervise, train and evaluate one or more graduate assistants, 7-23 Resident Assistants (RAs) and Office Managers (OMs) with indirect supervision of desk staff.
- Guide hall programming to meet the students’ developmental needs.
- Work closely with learning communities and supervise learning community assistants, when applicable.
- Part of an on-call duty rotation.
- Adjudicate violations of the student code.
- Serve on departmental committees.
- Manage budget and occupancy for the hall.
- Collaborate with others to ensure facilities are safe, secure and maintained.

REQUIREMENTS:

- Master’s degree in College Student Personnel, Student Affairs, Counseling or related field required.
- Previous residence life experience beyond the RA level, preferably with supervisory experience.
- Knowledge of and ability to implement student development theory.
- Commitment to Living/Learning environments.
- Extensive evening and weekend work required.
- This is a live-in position with the expectation of high visibility.

U.S. News & World Report has designated WMU a top national university for 27 consecutive years and has placed it in the top tier of those universities since 2011.
Residence Life has 11 full-time Hall Directors and 14 Graduate Assistants.

Washington Monthly categorizes WMU as both a Top 100 national university and a Best Bang for the Buck school.

REMUNERATION:

- Pay is commensurate with qualifications and experience. Apartment and meals during academic year when dining halls are open.
- Tuition (8 credits for fall/spring semesters; 4 credits for summer session).
- Opportunity for a designated eligible individual for apartment; cat option also available (inquire for more information).
- Reserved parking.
- Professional development opportunities.
- Excellent benefits including TIAA-CREF retirement plan (University makes all contributions, 9% of gross earnings).
- Please note this is a 4-year terminal position.

Note: this remuneration information is based on the 2018-19 academic year.
RESPONSIBILITIES:
In conjunction with the Residence Hall Director:
• The Graduate Assistant Hall Director provides leadership to intentionally and collaboratively create environments that positively influence student learning and development
• Assist in the supervision, training and evaluation of 7-23 Resident Assistants (RAs)
• Provide programming to meet the students’ developmental needs
• Guide hall government which includes managing a budget
• Collaborate with others to ensure facilities are safe, secure and maintained
• Shared responsibility for 400-700 students
• Adjudicate violations of the student code
• Part of an on-call duty rotation
• Oversee front desk operations including direct supervision, training and development of 10-30 desk staff employees
• Serve on a departmental committee

REQUIREMENTS:
• Bachelor’s degree
• Residence hall work experience (preferred) or significant leadership experience
• Graduate program acceptance within first academic year (Higher Education and Student Affairs Leadership (HESA) or related program preferred)
• This is a two year position with the possibility of a third year (with approval)
• Extensive evening and weekend work required
• This is a live-in position with the expectation of high visibility

REMUNERATION:
• $6,374 per semester for fall/spring semester’s salary: plus 100% of tuition up to 9 main campus credit hours per semester, apartment and meals during academic year when dining halls are open
• If not enrolled in a WMU graduate program, a cash stipend and the opportunity to take classes (must be accepted into a program after one year)
• Opportunity for a designated eligible individual for apartment; cat option also available (inquire for more information)
• Laptop computer – for use while under contract
• Reserved parking
• 10% bookstore discount
• Professional development opportunities

Note: this remuneration information is based on the 2018-19 academic year.

A graduate assistant hall director position is also available for university apartments. Visit wmich.edu/housing for more information.
I chose WMU because right from my first conversation with an individual at the school, I knew I belonged here. What I love about WMU is the eclectic personalities of the students who I get to interact with every day. They always bring new ideas for how we can strengthen our community!

Zoey Chittick

WMU has 152 undergraduate, 75 graduate and 32 doctoral programs.

I like WMU because the campus is the perfect size. It’s not too big and the ability exists to make positive change. The campus community and Kalamazoo area have a lot to offer also!

Ben Sobczak

Western Michigan University provided me an outstanding opportunity to further my education and job experience. My position in Residence Life complements and utilizes the in-class learning provided by the unique HESA program offered at WMU. I know that the education, skills and connections I gain here will forever impact me.

Patrick Meyer

I chose Western Michigan University because it was a place where I could see myself grow as a student, professional and leader. I love the atmosphere that the campus has and that it gives me the home away from home feeling!

Julie Ingoldsby

Residence Life houses approximately 5,100 students in 17 residential complexes, including residence halls and on-campus apartments.

I fell in love with this campus from the moment I first saw it. The campus atmosphere is vibrant and full of life. I love the people I work with and I’m grateful for all the opportunities I’ve been given here at Western.

Paul Oshefsky

“WMU caught my eye because I felt that I found an opportunity to be challenged in my academic and professional development. I was eager to begin taking what I would learn in the classroom and apply it to my day-to-day interactions with residents.”

Dutch Nave
WMU Residence Life offers a variety of residential neighborhoods and housing options for students who choose to live in the heart of campus. Most new students live in the residence halls, and campus apartments offer choices for upper-level, transfer and graduate students, as well as students with families. Each neighborhood offers something unique, so finding the perfect fit is easy.
Valley Dining Center

- Contemporary University dining.
- Restaurant style environment.
- Fresh food prepared in front of guests.
- Located in the scenic Valley Residential Neighborhood.
- Opened Fall 2016.

wmich.edu/dining

Goldsworth Valley

- Upper-level and graduate students.
- Three laundry rooms scattered throughout the complex.
- Picnic areas and green space.
- One and two bedroom units with one bathroom.
- Furnished and unfurnished options.
- High-speed Ethernet service.
- Eight month (academic year) or four month (summer) contracts available.
- Utilities and cable included.

Goldsworth Valley Stadium Drive

- Upper-level and graduate students, and students with families.
- One laundry room centrally located within the complex.
- Playground, sand box, picnic areas and community garden space.
- Two bedroom, one bath units.
- Furnished and unfurnished options.
- Eight month (academic year) or four month (summer) contracts available.
- Utilities and cable included.
- Wireless Internet access.

Spindler Hall

- Graduate, senior and non-traditional students 21+.
- Traditional residence hall with single rooms and community bathrooms.
- One laundry room located in the basement.
- Gaming room, community kitchen and large patio.
- Front office with service desk.
- Co-ed by floor.
- Furnished option only.
- Wireless and high-speed Ethernet service.
- Card and key access for security.
- Eight month (academic year) or four month (summer) contracts available.

Spindler Hall Western View

- Upper-level and graduate students; must be 19+.
- Stackable washers and dryers in each apartment.
- Kitchen equipped with garbage disposals and dishwashers.
- Picnic areas and green space.
- Apartments for residents with mobility challenges.
- One, two, three and four bedroom units with private bathroom per bedroom.
- Furnished and unfurnished options.
- Building key card entry system and security cameras.
- Separate key locks on each bedroom door.
- Air conditioning.
- Wireless Internet.
- Basic cable.
- 10 1/2 month contract.

wmich.edu/housing/options/apartments

EXPLORE APARTMENT CHOICES
Laura Darrah
Assistant Director for Engagement and Assessment
“What I appreciate most about WMU are the opportunities that exist here and the support to try something new. Plus, our student leaders and staff are pretty amazing. They keep me motivated.”

Roshona Porter
Associate Director for Facilities
“I enjoy working within our department, while also having the freedom of being able to network and build relationships across campus and in the Kalamazoo community.”

Kristen Wieferich
Associate Director for the Residence Halls
“My favorite part of working at WMU is the camaraderie among our staff.”

Laura Darrah
Assistant Director for Engagement and Assessment
“What I appreciate most about WMU are the opportunities that exist here and the support to try something new. Plus, our student leaders and staff are pretty amazing. They keep me motivated.”

Jeremy Ynclan
Assistant Director for Student Conduct
“My favorite WMU experience, bar none, has been the opportunity to work with my fantastic colleagues, who make our work environment a wonderful place to be!”

Jackie Miller
Assistant Director
“I enjoy coming to work every day to a place where student success is continually at the forefront of processes and conversation.”

Bryan Austin
Assistant Director
“The best part of WMU has been the people. The Department and Division are truly collaborative and supportive. I am very happy and proud to be a part of the Bronco family.”

Brian Dubrish
Director of Facilities Management Services
“My best experience is receiving genuine gratitude from students who have benefited from our service, as nothing beats the feeling of knowing you helped someone in need.”
Brook Beasley
Hall Director, Harrison/Stinson

“My favorite part of working at WMU is the people who I work with and the connections I’ve been able to make, both personally and professionally.”

Jim Herman
Hall Director, The Burnhams

“I truly enjoy working with the variety of students that are on my staff and in my building. I also appreciate the people I work with and the support the University provides its employees.”

Raychel Wilkinson
Hall Director, French/Davis/Zimmerman

“I enjoy the professional development opportunities. I am continuing to refine my supervision skills with a large student staff team and by supervising two graduate assistants, as well as attending conferences within higher education.”

Valaree Kyser
Hall Director, Eicher/LeFevre

“My favorite thing about WMU is all the pride that students have in their education, their athletics and their hall communities. Go Broncos!”

Evan Gazdecki
Hall Director, Draper/Siedschlag

“It’s home. Whether you are from around here or not, WMU makes you feel at home.”

Allie Nixon
Hall Director, Henry

“What I enjoy about WMU is that each department truly cares about making your experience worthwhile. I feel as though my colleagues want me to be successful, make an impact while I’m here and to learn from all that I’m doing so that I’m well-equipped for my next journey.”

Kate Papson
Hall Director, Garneau/Harvey

“I appreciate the good nature and good humor of the staff in this department; there is always someone to help you get through long days or nights with a kind word, supportive gesture or hilarious narrative.”

Alex Peterson
Hall Director, Britton/Hadley

“I’ve enjoyed getting to take on administrative tasks that are not always given to young professionals, allowing me to broaden my skill sets and gain another perspective on our work. We are afforded a balance of both autonomy and a collaborative centralized experience as well!”

Greg Priester
Hall Director, Western Heights

“Some of my favorite parts about working at WMU are the fantastic staff members. The Residence Life department is really supportive and wants to help you grow. The student population is also great to work with. They are informed and engaged with current events, and the students are eager to chat with you about any topic.”

Jay Coley
Hall Director, Eldridge/Fox

“My favorite thing about Western is the overall atmosphere here. Both students and staff are welcoming and accepting. The pride everyone shares in being part of this institution can be seen everyday and the energy never seems to leave campus. It is truly a special place with caring people.”

Rachel Nicholls
Apartment Complex Coordinator

“One of my favorite things about working at WMU are the people. I have been able to get to know and work with so many dynamic students and professionals. The people here are truly amazing.”

Nate Robinson
Hall Director, Ackley/Shilling

“My favorite experiences at WMU revolve around the people here; the staff, faculty and students are genuine, friendly and excited about being at WMU.”

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Hall Director, Eicher/LeFevre

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WMU professional staff pulls together the knowledge and experiences of their past institutions to make WMU a thriving work environment focused on best practices and student success.

wmich.edu/housing
Contact Lynnae Stankus at (269) 387-4735
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