Responsibilities in conjunction with the Residence Hall Director:

- The Graduate Assistant Hall Director provides leadership to intentionally and collaboratively create environments that positively influence student learning and development
- Assist in the supervision, training and evaluation of 7-23 Resident Assistants (RAs)
- Provide programming to meet the students' developmental needs
- Guide hall government which includes managing a budget
- Collaborate with others to ensure facilities are safe, secure and maintained
- Shared responsibility for 400-700 students
- Adjudicate violations of the student code
- Part of an on-call duty rotation
- Oversee front desk operations including direct supervision, training and development of 10-30 desk staff employees
- Serve on a departmental committee

Requirements:

- Bachelor's degree
- Residence hall work experience (preferred) or significant leadership experience
- Graduate program acceptance within first academic year (Higher Education and Student Affairs Leadership (HESA) or related program preferred)
- This is a two year position with the possibility of a third year (with approval)
- Extensive evening and weekend work required
- This is a live-in position with the expectation of high visibility

Remuneration:

- $6,374 per semester for fall/spring semesters salary: plus 100% of tuition up to 9 main campus credit hours per semester, apartment and meals during academic year when dining halls are open
- If not enrolled in a WMU graduate program, a cash stipend and the opportunity to take classes (must be accepted into a program after one year)
- Opportunity for a designated eligible individual for apartment; cat option also available (inquire for more information)
- Laptop computer – for use while under contract
- Reserved parking
- 10% bookstore discount
- Professional development opportunities

Note: this remuneration information is based on the 2018-19 academic year.