RESPONSIBILITIES:
• The Residence Hall Director provides leadership to intentionally and collaboratively create environments that positively influence student learning and development
• Responsible for 400-700 students
• Supervise, train and evaluate one or more Graduate Assistants, 7-23 Resident Assistants (RAs) and Office Managers (OMs) with indirect supervision of desk staff
• Guide hall programming to meet the students' developmental needs
• Work closely with learning communities and supervise learning community assistants, when applicable
• Part of an on-call duty rotation
• Adjudicate violations of the student code
• Serve on departmental committees
• Manage budget and occupancy for the hall
• Collaborate with others to ensure facilities are safe, secure and maintained

REQUIREMENTS:
• Master's degree in College Student Personnel, Student Affairs, Counseling or related field required
• Previous residence life experience beyond the RA level, preferably with supervisory experience
• Knowledge of and ability to implement student development theory
• Commitment to Living/Learning environments
• Extensive evening and weekend work required
• This is a live-in position with the expectation of high visibility

REMUNERATION:
• Pay is commensurate with qualifications and experience. Apartment and meals during academic year when dining halls are open
• Tuition (8 credits for fall/spring semesters; 4 credits for summer session)
• Opportunity for a designated eligible individual for apartment; cat option also available (inquire for more information)
• Reserved parking
• Professional development opportunities
• Excellent benefits including TIAA-CREF retirement plan (University makes all contributions, 5% of gross earnings)
• Please note this is a 5-year terminal position

Note: this remuneration information is based on the 2019-20 academic year.

For more information, visit the WMU Housing and Residence Life home page at wmic.edu/housing or contact Jackie Miller, Assistant Director of Residence Life, at jacqueline.n.miller@wmich.edu