Responsibilities:

- The Residence Hall Director provides leadership to intentionally and collaboratively create environments that positively influence student learning and development
- Responsible for 400-700 students
- Supervise, train and evaluate one or more graduate assistants, 10-24 Resident Assistants (RAs) and Office Managers (OMs) with indirect supervision of desk staff
- Guide hall programming to meet the students’ developmental needs
- Work closely with learning communities and supervise learning community assistants, when applicable
- Part of an on-call duty rotation
- Adjudicate violations of the student code
- Serve on departmental committees
- Manage budget and occupancy for the hall
- Collaborate with others to ensure facilities are safe, secure and maintained

Requirements:

- Master’s degree in College Student Personnel, Student Affairs, Counseling or related field required
- Previous residence life experience beyond the RA level, preferably with supervisory experience
- Knowledge of and ability to implement student development theory
- Commitment to Living Learning environments
- Extensive evening and weekend work required
- This is a live-in position with the expectation of high visibility

Remuneration:

- Pay is commensurate with qualifications and experience. Apartment and meals during academic year when dining halls are open
- Tuition (8 credits for fall/spring semesters; 4 credits for summer session)
- Opportunity for a designated eligible individual for apartment; cat option also available (inquire for more information)
- Reserved parking
- Professional development opportunities
- Excellent benefits including TIAA-CREF retirement plan (University makes all contributions, 5% of gross earnings)
- Please note this is a 5-year terminal position

Note: this remuneration information is based on the 2021-22 academic year.

The mission of Housing and Residence Life is to foster a supportive, safe, well-maintained residential environment that promotes belonging, academic success and personal development of students.

Western Michigan University
Housing and Residence Life
Questions?
Contact Jackie Miller, Assistant Director of Housing and Residence Life, at jacqueline.n.miller@wmich.edu

2022-23
HALL DIRECTOR REMUNERATION

Tuition remission for up to 8 credits Fall & Spring
Up to 4 credits during summer session

Unlimited meal plan when Dining Centers are open (Fall & Spring)

Pay is commensurate with qualifications and experience, along with a robust benefit package

University contributes 9% of gross earnings to retirement

Reserved parking spot & employee parking pass

Professional development opportunities

On-campus apartment (fully furnished)

Cat ownership options

Live-in partner options

Apply at wmic.edu/hr

Western Michigan University
Housing and Residence Life