

# **Importing Publications into FARS from ProQuest** (MLA International Bibliography)

FARS Training



# Access the Databases.

1. Navigate to WMU's library homepage. Scroll down to the menu items and click **Collection**. Then, click **Databases and Guides By Subject**.



- HOME
- ABOUT
- HOURS
- LOCATIONS
- MY LIBRARY ACCOUNT
- BORROW AND REQUEST
- CITING SOURCES
- COLLECTIONS 
- DATABASES AND GUIDES BY SUBJECT**
- DIGITIZED COLLECTIONS
- EDUCATION

## Data

RESEARCH

Research Gui

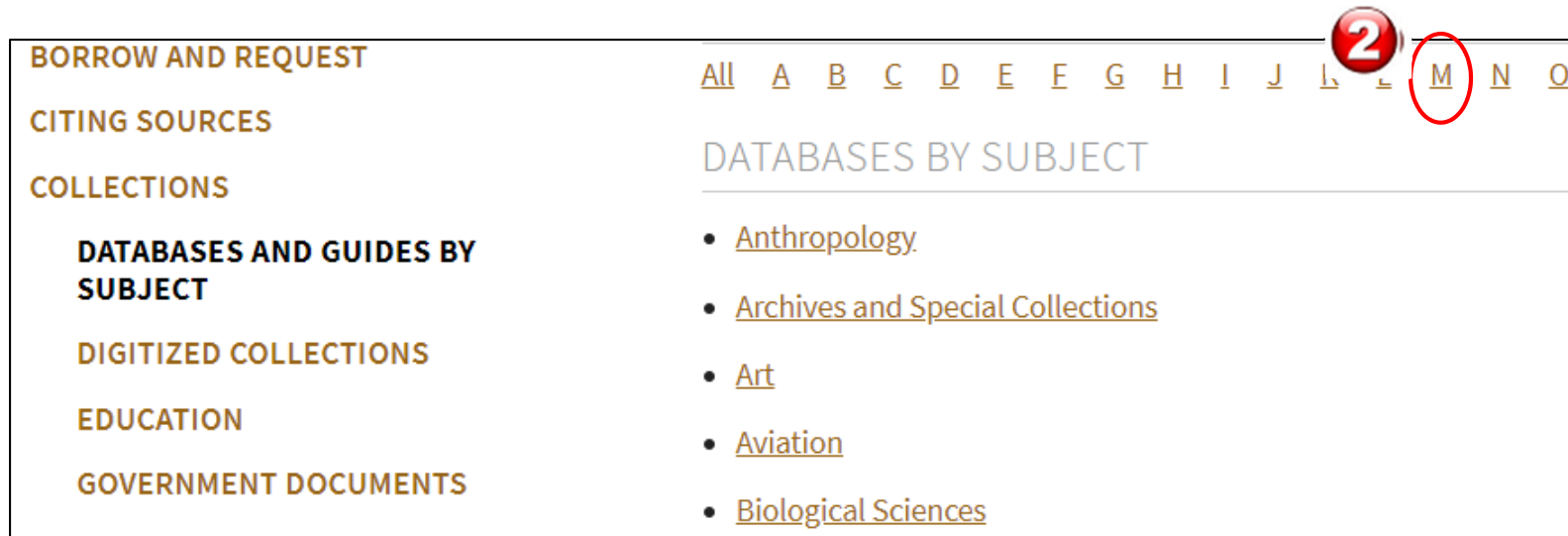
DATABAS

All A B

DATABAS

- Anthropol
- Archives ai
- Art
- Aviation

2. Navigate to “**DATABASES A TO Z**” and click on the letter “**M.**”
3. On the page that appears, scroll down and click on “**MLA International Bibliography (EBSCOhost).**”



BORROW AND REQUEST

CITING SOURCES

COLLECTIONS

**DATABASES AND GUIDES BY SUBJECT**

DIGITIZED COLLECTIONS

EDUCATION

GOVERNMENT DOCUMENTS

All [A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) **M** [N](#) [O](#)

DATABASES BY SUBJECT

- [Anthropology](#)
- [Archives and Special Collections](#)
- [Art](#)
- [Aviation](#)
- [Biological Sciences](#)

3

**MLA International Bibliography (EBSCOhost)**

MLA International Bibliography offers a detailed bibliography of journal articles, books and dissertations. Produced by the Modern Language Association (MLA), the electronic version of the bibliography dates back to 1963 and contains over 1.7 million citations from more than 4,400 journals & series, and 1,000 book publishers.

# Extracting your Publications.

4. In the EBSCOhost website, click on “Choose Databases” just above the search section.

5. A list of databases that can be simultaneously searched will appear. Select more databases from which you wish to search. Click **OK** when you are done.

The image shows a screenshot of the EBSCOhost search interface. At the top, the search bar contains the text "Searching: MLA International Bibliography with Full Text" and a link "Choose Databases" which is circled in red and labeled with a red circle containing the number 4. Below the search bar are three input fields, each with a dropdown menu set to "AND" and a "Select a Field (optional)" dropdown. A green "Search" button is located below the input fields. Below the search bar are links for "Basic Search", "Advanced Search", and "Search History".

The "Choose Databases" dialog box is open, showing a list of databases with checkboxes next to them. The dialog box has a title bar "Choose Databases" and a close button (X). Below the title bar is a "Detailed View (Title lists included)" section. There is a checkbox for "Select / deselect all" and two buttons: "OK" and "Cancel". A red circle with the number 5 is placed over the "OK" button. The list of databases includes:

- Abstracts in Social Gerontology
- Academic Search Complete
- Agricola
- AHFS Consumer Medication Information
- Alt HealthWatch
- America: History and Life with Full Text
- American Antiquarian Society (AAS) Historical Periodicals Collection: Series 2
- Historical Abstracts with Full Text
- History Reference Center
- Hobbies & Crafts Reference Center
- Home Improvement Reference Center
- Human Resources Abstracts
- Humanities & Social Sciences Index Retrospective: 1907-1984 (H.W. Wilson)
- Humanities Abstracts (H.W. Wilson)

6. Change the search field to Au Author and type in your name.
7. A list of your publications available through your chosen databases will appear. Exact duplicates found in multiple databases should be excluded. Do a quick review of those publications and mark the ones you would like to import into FARS by clicking on the blue folder icons on the right of the screen, turning them yellow.
8. Once you have clicked on the folder icon for all of your relevant publications, click on Go to Folder View on the right side of the page.

EBSCOhost Searching: **MLA International Bibliography with Full Text** | Choose Databases

Vygotsky **AU Author** Search

AND Select a Field (optional) Clear ?

AND Select a Field (optional) + -

Basic Search Advanced Search Search History ▶

Refine Results

Current Search

Find all my search terms:

AU Vygotsky

Limit To

Full Text

Search Results: 1 - 8 of 8 Date Newest ▾ Page Options ▾ Share ▾

1 **Introductory Note to 'Contemporary Psychology and Art: Toward a Debate' by Lev S. Vygotsky**

By: **Vygotsky**, Lev S.; Fróis, João Pedro (introd. and translator); Journal of Aesthetic Education, 2011 Spring; 45 (1): 107-117. (Journal Article)

**Subjects:** literary theory and criticism; aesthetics; psychological theory; art

PDF Full Text PlumX Metrics

Folder has items

Thought and Word (1934)

Go to: Folder View

9. If you have more than 10 publications, find the page options list and click on 50 results per page.

10. Click on the select/deselect all box to select all of your publications to export.

11. Click on the Export button.

The screenshot shows a database interface for articles. At the top left, the word "Articles" is displayed. Below it, the text "1-7 of 7" and "Page: 1" are visible. A red circle highlights the "10" in "Page: 1". Below this, a grey bar contains a checkbox labeled "Select / deselect all" (circled in red) and a "Delete Items" button. The first article is listed with a checkbox, the number "1.", a journal icon, and the title "Introductory Note to 'Contemporary Psychology and Toward a Debate' by Lev S. Vygotsky". Below the title, the author and publication information are shown: "By: Vygotsky, Lev S.; Fróis, João Pedro (introd. and translator); Journal of Academic Journal 2011 Spring; 45 (1): 107-117. (Journal Article), Database: MLA International Full Text". On the right side, there is a vertical toolbar with icons for "Print", "E-mail", "Save as File", and "Export" (circled in red). Below these are two red circles containing the number "1". A dropdown menu is open, showing "Page Options" (circled in red) and "Results per page:" with buttons for 5, 10 (circled in red), 20, 30, 40, and 50. The "Image QuickView:" section is also visible, with "On" selected.

12. Select “Citations in BibTeX format” in the menu on the right.
13. Click on the Save button.

**Export Manager** <sup>?</sup>

**EBSCOhost**  
Back

Save E-mail

Number of items to be saved: 7

Remove these items from folder after saving

Save **1** **3**

**Save citations to a file formatted for:**

- Direct Export in RIS Format (e.g. CITAVI, EasyBib, EndNote, ProCite, Reference Manager, Zotero)
- Direct Export to EndNote Web
- Generic bibliographic management software
- Citations in XML format
- 1** **2** Citations in BibTeX format
- Citations in MARC21 format
- Direct Export to RefWorks
- Direct Export to EasyBib
- Download CSV

14. A new window will open with all of your citations listed in BibTex format. Leave this alone for now.



[← Back](#)

**7 article(s) will be saved.**

To continue, in Internet Explorer, select **FILE** then **SAVE AS** from your browser's toolbar above. Be sure to save as a plain text file (.txt) or a 'Web Page, HTML only' file (.html). In FireFox, select **FILE** then **SAVE FILE AS** from your browser's toolbar above. In Chrome, select right click (with your mouse) on this page and select **SAVE AS**

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**EBSCO Publishing Citation Format: BibTex:**

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### References

```
@article{201130077720110101,  
  Author = {Vygotsky, Lev S. and Fróis, João Pedro (introd. and translator)},  
  ISSN = {0021-8510},  
  Journal = {Journal of Aesthetic Education},  
  Keywords = {psychological theory, art},  
  Number = {1},  
  Pages = {107 - 117},  
  Title = {Introductory Note to 'Contemporary Psychology and Art: Toward a Debate' by Lev S. Vygotsky.},  
  Volume = {45},  
  URL = {http://libproxy.library.wmich.edu/login?url=http://search.ebscohost.com/login.aspx?direct=true&db=m1f&AN=2011300777&site=ehost-live},  
  Year = {2011},  
}
```



# Importing Your Publications.

Login to your FARS account and navigate to the Professional Recognition page listed under Activities. Click on the add button.

15. In the Import box, click on Generic (RIS / BibTeX). Then click on Continue.

16. In the Format dropdown menu, select BibTeX.

17. Select the Copied Text option.

18. Go back to step 14, select all of the citation text. Copy it (Ctrl+C) and then paste it (Ctrl+V) into this text field.

19. Click on the Save button.

The screenshot displays the 'Professional Recognition' page on the Western Michigan University FARS system. The page is divided into two main sections: 'Manual Input' and 'Import'. In the 'Import' section, the 'Generic (RIS / BibTeX)' option is selected and circled in red, with a red '15.' next to it. Below this, there are 'Continue' and 'Cancel' buttons. The 'WMU' logo is visible in the center. On the left side, there is a navigation menu with 'Faculty' and 'Admin' tabs, and a list of activities including 'Professional Recognition'. The second part of the screenshot shows the 'Import Citations' form. It has two steps: '1 Citation Format' and '2 Citation'. In step 1, the 'Format\*' dropdown menu is open, and 'BibTeX' is selected, circled in red with a red '16.' next to it. In step 2, the 'Import\*' dropdown menu is open, and 'Copied Text' is selected, circled in red with a red '17.' next to it. Below these steps is a large text area labeled 'Text\*' with a red '18.' next to it. At the bottom of the form, there are 'Save' and 'Cancel' buttons, with an orange arrow pointing to the 'Save' button and a red '19.' next to it.

20. Click on the Import Selected button and all of your publications found in the databases you searched will be imported into your account.

21. The Import Results window will appear to warn you if any duplicates were found between the activities already uploaded on your behalf from the Elsevier database and the publications you just uploaded. Not all duplicates may be caught for any number of reasons. Please review your publications list after the import is complete.

Import Citations

[Add a Quicklink](#)

Select / Unselect	Type	Title	Journal	Year Published
<input type="checkbox"/>	Publications - Journals	Arbitration of Neighborhood Ties and Honor: Building and Property Disputes before the Six-Man Council of Prague, 1547-1611.	Sixteenth Century Journal	2003
<input type="checkbox"/>	Publications - Journals	Die mittelalterlichen Städte in den böhmischen Ländern. Gründung-Verfassung-Entwicklung.	Austrian History Yearbook	2013
<input type="checkbox"/>	Publications - Journals	Die Oberlausitz im frühneuzeitlichen Mitteleuropa.	H-Net Reviews in the Humanities & Social Sciences	2009
<input type="checkbox"/>	Publications - Book Chapters	House, Home and Neighborhood on the Eve of White Mountain: Material Culture and Daily Life in the New City of Prague, 1547-1611.		1996
<input type="checkbox"/>	Publications - Journals	Profit and Urban Land: Landownership in Medieval and Early Modern Northern European Towns.	Urban History Review / Revue d'Histoire Urbaine	1998
<input type="checkbox"/>	Publications - Journals	Tagebuch einer Revolte (Book).	Central European History (Cambridge University Press / UK)	2001
<input type="checkbox"/>	Publications - Journals	The Magnificent Ride (Book Review).	Central European History (Brill Academic Publishers)	2000
<input type="checkbox"/>	Publications - Journals	The Prague uprising of 1611: Property, politics, and catholic renewal in the early years of Habsburg rule.	Central European History (Brill Academic Publishers)	1998

[Import Selected](#)



20.

Import Results | Western Michigan University FARS

**A** Imported Activity Counts

Total Activities	Imported Activities	Duplicate Activities	Exact Duplicate Activities
19	19	0	0

[Go Back](#)

21.