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**APA Executive Board Meeting Minutes**  
**Wednesday, June 10, 2020**  
**Webex Meeting**

**ROLL CALL**

Present: Alexia Alexander, Lauren Carney, Laura Ciccantell, Lynda Hunt, Laura Large, Julie Lenczycki, William McQuitty, Alice Molvern, Nathan Nguyen, Janice Quakenbush, Malia Roberts, Teri Schrimpf, Liz Teviotdale, Faith Wicklund, Jake Woods

Absent: Mike Berdowski, Steve Booher, Jennifer Clements, Mario Galbreath, Michelle Loedeman, Caroline Ray, Amy Seth, Leah Smith, Margaret von Steinen

Committee Members: Jennifer Klauth, Sara Volmering

Malia Roberts called the meeting to order at 11:34. The agenda was approved.

**PRESIDENT'S REPORT**

- Malia Roberts announced that the APA Slack account is up and running. We have a 10,000 message limit in our free account. She had invited PSSO to join us in the Slack account but they have respectfully declined.
- There have been reports of WMU employees receiving fraudulent layoff notices or unsolicited unemployment information. For employees who have been victimized by identity theft via false unemployment claims, please see [wmich.edu/security/securityawareness](http://wmich.edu/security/securityawareness). There does seem to be a pattern evolving in that people being victimized now may have also been a part of the tax fraud events from 4-5 years ago.
- Per HR, please follow these steps:
  - Contact HR
  - Contact Michigan Unemployment Customer Service to report the fraudulent claim at 1866-500-0017 or at [https://www.michigan.gov/leo/0,5863,7-336-78421\\_97241---,00.html](https://www.michigan.gov/leo/0,5863,7-336-78421_97241---,00.html)
  - Complete [UIA Form 6349 Statement of Identity Theft](#) and submit the form either in-person at a Problem Resolution Office (PRO), by mail (Unemployment Insurance, PO Box 169, Grand Rapids, MI 49501), or by fax (517-636-0427).
  - You may also choose to file a police report with your local law enforcement agency

**VICE-PRESIDENT'S REPORT**

- Laura Large had no Vice-President report but wanted to report for the Nominations Committee that they have postponed meeting until fall. Current board members will continue – thank you!

**TREASURER'S REPORT**

- Faith Wicklund reported on the March treasurer's report. Activity included more membership dues and four \$250 donations to the Awards Ceremony. Expenses include Coffee and Connections expenses, Use Tax, and an invalid entry of \$500 that should have been a donation for the Awards Ceremony. The ending balance is \$8,069.40. Treasurer's report approved.
- Since the APA Awards Ceremony has been postponed, Faith will email Michelle Loedeman to notify the donors that the funds will eventually be applied to the ceremony when we are able to safely gather.

**CORRESPONDING SECRETARY'S REPORT**

- Janice Quakenbush has created a tentative executive board meeting schedule for the next year and will be sending it out via Teams for review before it is published.

**RECORDING SECRETARY'S REPORT**

- None

**OLD BUSINESS**

- APA quasi-endowment scholarship fund criteria (tabled).

**NEW BUSINESS**

- Discussion of what is happening on campus and the current layoffs.

**ANNOUNCEMENTS**

- President Montgomery will be holding a Town Hall on Monday, June 15 at 9am.
- Provost Bott will be holding an Academic Affairs Town Hall on Wednesday, June 17 at 3pm.

Meeting adjourned at 12:48.

Respectfully submitted,  
Teri Schimpf

**Upcoming Meetings/Events:**

- 7/08 – Executive Board Meeting