

---

**APA Executive Board Meeting Minutes**  
**Wednesday, September 16, 2020**  
**Webex Meeting**

**ROLL CALL**

Present: Lauren Carney, Laura Ciccantell, Jennifer Clements, Laura Large, Julie Lenczycki, William McQuitty, Alice Molvern, Nathan Nguyen, Janice Quakenbush, Malia Roberts, Teri Schrimpf, Amy Seth, Liz Teviotdale, Jake Woods

Absent: Alexia Alexander, Mike Berdowski, Mario Galbreath, Lynda Hunt, Michelle Loedeman, Leah Smith, Margaret von Steinen, Faith Wicklund,

Malia Roberts called the meeting to order at 11:39. The agenda was approved.

**PRESIDENT'S REPORT**

- Malia Roberts reported that we have not met with Jan Van Der Kley and Warren Hills since our last board meeting.
- Malia reported that Grand Valley State University offers professional development opportunities through their Young Professionals in Higher Education office. Their fall event is titled 'Help! I Need to Set Some Boundaries' on September 29 from 8:30 – 9:30 (online). You can find out more about it at [gvsu.edu/yphe](http://gvsu.edu/yphe).
- She reported that we have received a thank you from the Black Faculty and Staff Council for our letter of support. She also shared a thank you message sent from an APA member for all we have done during the pandemic.

**VICE-PRESIDENT'S REPORT**

- Laura Large reported for the Nominations Committee. Laura contacted the staff who were going to be on the ballot last spring and found out that all are still interested. We filled the two vacant board positions in Academic Affairs due to resignations of Steve Booher and Caroline Ray by a random drawing. Patty Mikowski, Unified Clinics, and Stacie Ballard, Peer2Peer, will fill the positions until the next election.
- Since board members voted to stay on an extra year due to the pandemic, when the election is held next spring all positions will be up for re-election. Half will be for one year and half for two years.

**TREASURER'S REPORT**

- No report.

**CORRESPONDING SECRETARY'S REPORT**

- Janice Quakenbush reported for the Special Events committee. They will be meeting soon and reviewing the events that were cancelled last spring.

**RECORDING SECRETARY'S REPORT**

- None

**OLD BUSINESS**

- None

### **NEW BUSINESS**

- General Membership Meeting Agenda – The meeting is next Wednesday, September 23. Malia reported that she would like to talk about all that we have done since the last meeting. We discussed having Jeff Breneman, Vice President Government Relations present his slide show on the State and Federal Budget Update that he gave to us last month. Malia will contact him. We will also ask for topics from the members that they would like to discuss.

### **ANNOUNCEMENTS**

- Next meeting is October 7.
- Amy Seth announced that Gabel pool is closed and may not reopen. She noted that there has been a lack of communication about different facilities which has caused problems when classes have been scheduled in an area that another unit has closed and when giving information out to users.
- Laura Large noted that the Board of Trustees meeting is tomorrow (it can be viewed online) and that the personnel report is 15 pages long due to many faculty retirements.
- Laura also reported that there is a new telecommuting policy that will be effective January 1, 2021.
- Lauren Carney told us she had placed an email in Teams that states the University will not be deferring Social Security Taxes.
- There will be a new portal coming called You@WMU.
- Academic Program Review is supposed to be continuing but all the data that was provided is now a year old and new guideline have not been clear on what to report.

Meeting adjourned at 12:53.

Respectfully submitted,  
Teri Schrimpf

### **Upcoming Meetings/Events:**

- 9/23 – General Membership Meeting
- 10/1 – Officers meeting with Jan Van Der Kley and Warren Hills
- 10/7 – Executive Board Meeting