
APA Executive Board Meeting Minutes
Wednesday, November 11, 2020
Webex Meeting

ROLL CALL

Present: Stacie Ballard, Lauren Carney, Laura Ciccantell, Jennifer Clements, Mario Galbreath, Lynda Hunt, Laura Large, Michelle Loedeman, William McQuitty, Patty Mikowski, Alice Molvern, Nathan Nguyen, Janice Quakenbush, Malia Roberts, Teri Schrimpf, Amy Seth, Liz Teviotdale, Faith Wicklund, Jake Woods

Absent: Mike Berdowski, Julie Lenczycki, Leah Smith, Margaret von Steinen,

Committee Members: Jennifer Klauth, Sara Volmering

Malia Roberts called the meeting to order at 11:32. The agenda was approved.

PRESIDENT'S REPORT

- Malia Roberts announced that the 25 Year Club will be holding its celebration virtually on November 17.
- She reported that the officers met with Jan Van Der Kley and Warren Hills and the main topic of discussion was the telecommuting policy. It was noted that this policy was created by the Policy Committee. Several groups have given feedback on the policy and an updated version of the policy will be posted for campus feedback. It has not been posted yet but 4 other policies are available for comment.
- Warren Hills reported on the RIF outcomes.
 - Phase 1 (all areas but academic affairs) is done. There were 33 staff interested in bumping, 3 accepted the bump, and 30 did not meet the criteria for a bump. Also 10 staff have been recalled.
 - Phase 2 (academic affairs) is still in process (as of October 22). There were 62 staff interested in bumping, 9 accepted the bump, 2 declined the bump, and 51 did not meet the criteria for a bump. Also 8 staff have been recalled.
- Discussion of the bumping process included: what criteria is used to determine eligibility of bumping and is the process equitable.

VICE-PRESIDENT'S REPORT

- Laura Large noted the new health plan rates are available.

TREASURER'S REPORT

- No report. Faith Wicklund would like to train someone before her last day (November 25). The treasurer is responsible for using GLOW and managing the membership roll. Patty Mikowski has been appointed until the next election.
- It was noted that Margaret von Steinen's last day is also this month. The board thanked both of them for their service.

CORRESPONDING SECRETARY'S REPORT

- No report.

RECORDING SECRETARY'S REPORT

- No report.

COMMITTEE REPORTS

Membership

- Malia reported that the committee has not met. With many of the duties overlapping with the Special Events committee, it was approved to merge the two committees under the Membership Committee name. Sara Volmering will serve as chair replacing Margaret von Steinen who is retiring in lieu of being laid off due to RIF.

Nominations and Elections

- Laura Large reported that we will be replacing vacancies next month.

Awards and Recognition

- No report.

Special Events

- Nathan Nguyen promoted the upcoming WMU vs CMU virtual tail gate party via ZOOM on November 18. Trivia will be part of the activity.
- They plan on talking to other groups on campus to see how they are planning holiday gatherings. A \$200 budget was approved for some type of virtual gathering the week of December 7.

OLD BUSINESS

- None

NEW BUSINESS

- Discuss revisions to the HR/RIF Bumping Letter – Discussion held about the letter. Lauren Carney will revise letter with the comments received and will post it in Teams for review.

ANNOUNCEMENTS

- Amy Seth encouraged us to sign up for the Turkey Trot. Mike Berdowski will hold a raffle for one free entry – any board member just needs to email him.
- Amy also noted that the SRC has received approval for the next stage in access. This will include showers, soccer, and basketball. New hours will begin after November 20.
- Introductions were made for the new board members.

Meeting adjourned at 1:04.

Respectfully submitted,
Teri Schrimpf

Upcoming Meetings/Events:

- 11/18 – APA Virtual Tailgate and Watch Party for the WMU vs CMU football game
- 11/20 – Open enrollment deadline
- 12/07 – Officers meeting with Jan Van Der Kley and Warren Hills
- 12/09 – Executive Board Meeting