Fee and Refund Policy for Study Abroad

Read carefully before signing this document. This form is required to apply for your selected study abroad program or course.

In signing this document, I understand that if I am accepted into my study abroad program:

My acceptance is conditional upon continued behavior in accordance with the Western Michigan University Student Code and Conduct and that the host university or study abroad program provider makes the final selection decision. I will notify WMU Study Abroad if any academic or conduct issues arise that may jeopardize my participation in this program.

Following acceptance, if I click the “Commit” button, I am accepting financial responsibility for program costs resulting from arrangements made on my behalf. In doing so, I also affirm that I have sufficient personal funds, or have already been awarded sufficient financial aid, to support my participation in this study abroad program or course, including the costs associated with airfare and living expenses. I understand it is my responsibility to meet with my financial aid advisor in the WMU Financial Aid Office, 2510 Faunce (269-387-6000) to discuss my individual situation and determine funding available to me for study abroad. While some financial aid may apply for my study abroad experience, I understand that I might need additional funds to cover the costs that exceed tuition and program fees and that the disbursement of financial aid may not coincide with the start date of the program abroad.

After clicking “Commit,” a $550 non-refundable program deposit will be billed to my student account, and the remainder of my program fee will be billed during WMU’s normal invoicing period for my term of study abroad.

If I decide to withdraw from the program, I must provide an email from my @wmich account or a written, dated, and signed notification to WMU Study Abroad. Refunds will be determined by recoverable expenses, if any, based on the date that notification is received. No refund is guaranteed to students withdrawing following commitment.

Note: Signing this document now does not imply that you are already responsible for this fee and refund policy, but rather that you are aware of WMU Study Abroad’s policies. Applicants are only beholden to the program deposit and these terms after they have been offered the chance to participate in a program and click “Commit.”