REQUEST TO COLLEGE CURRICULUM COMMITTEE FOR CURRICULAR IMPROVEMENTS

DEPARTMENT: SPANISH  PROPOSED EFFECTIVE SEMESTER: FALL 2019  COLLEGE: CAS

PROPOSED IMPROVEMENTS

Academic Program
☐ New degree*
☐ New major*
☐ New curriculum*
☐ New concentration*
☐ New certificate
☐ New minor
☐ Revised major
☒ Revised minor
☐ Admission requirements
☒ Graduation requirements
☐ Deletion  ☐ Transfer
☐ Other (explain**)

Substantive Course Changes
☐ New course
☐ Pre or Co-requisites
☐ Deletion (required by others)
☐ Course #, different level
☐ Credit hours
☐ Enrollment restriction
☐ Course-level restriction
☐ Prefix ☐ Title and description
☐ General education (select one)
☐ Not Applicable
☐ Other (explain**)

Misc. Course Changes
☐ Title
☐ Description (attach current & proposed)
☐ Deletion (not required by others)
☐ Course #, same level
☐ Variable credit
☐ Credit/no credit
☐ Cross-listing
☐ COGE reapproval
☐ Other (explain**)

** Other:

Title of degree, curriculum, major, minor, concentration, or certificate: SPANISH MINOR

Existing course prefix and #:  Proposed course prefix and #:  Credit hours:

Existing course title:

Proposed course title:

Existing course prerequisite & co-requisite(s):

Proposed course prerequisite(s)
If there are multiple prerequisites, connect with "and" or "or". To remove prerequisites, enter "none."

Proposed course co-requisite(s)
If there are multiple corequisites, they are always joined by "and."

Proposed course prerequisite(s) that can also be taken concurrently:

Is there a minimum grade for the prerequisites or corequisites?
☐ The default grades are D for undergraduates and C for graduates.

Major/minor or classification restrictions:
List the Banner 4 character codes and whether they should be included or excluded.

For 5000 level prerequisites & corequisites: Do these apply to: (circle one)  undergraduates  graduates  both

Specifications for University Schedule of Classes:

a. Course title (maximum of 30 spaces):

b. Multi-topic course:  ☐ No  ☐ Yes

c. Repeatable for credit:  ☐ No  ☐ Yes

d. Mandatory credit/no credit:  ☐ No  ☐ Yes

e. Type of class and contact hours per week (check type and indicate hours as appropriate)

1. ☐ Lecture  2. ☐ Lab or discussion  3. ☐ Lecture/lab/discussion  4. ☐ Seminar or ☐ studio  5. ☐ Independent study  6. ☐ Supervision or practicum

CIP Code (Registrar’s use only):

Chair/Director  

Chair, College Curriculum Committee  

Dean  

Graduate Dean:

Curriculum Manager: Return to dean ☐ Date  Forward to:  

Chair, COGE/ PEB / FS President  

FOR PROPOSALS REQUIRING GSC/USC REVIEW:

☐ Approve  ☐ Disapprove  Chair, GSC/USC  

☐ Approve  ☐ Disapprove  Provost  

Date

Date

Date

Date

April 20, 2018

Revised May 2007. All previous forms are obsolete and should not be used.
1. Explain briefly and clearly the proposed improvement.

Reduce the number of credit hours required for the minor in Spanish from 26 to 23 hours.

**Current version:**

**MINORS IN SPANISH**

Up to 8 retroactive credits for SPAN 2000 & 2010 may be awarded, but these credits do not count toward a major.  
See: [www.wmich.edu/spanish/academics/undergraduate/retrocredits.html](http://www.wmich.edu/spanish/academics/undergraduate/retrocredits.html)

<table>
<thead>
<tr>
<th>Liberal Education Curriculum</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>(&quot;Non-teaching&quot;)</td>
<td></td>
</tr>
<tr>
<td><strong>26 hours beyond the 1000-level</strong></td>
<td></td>
</tr>
<tr>
<td>Intermediate Spanish I (2000)</td>
<td>4 hours</td>
</tr>
<tr>
<td>Intermediate Spanish II (2010)</td>
<td>4 hours</td>
</tr>
<tr>
<td>Spanish Composition (3160)</td>
<td>3 hours</td>
</tr>
<tr>
<td>Spanish Conversation (3170)</td>
<td>3 hours</td>
</tr>
<tr>
<td>6 hours from 3210, 3220, 3230, 3240 or 3250</td>
<td>6 hours</td>
</tr>
<tr>
<td>2 additional SPAN courses at 3000-level or above</td>
<td>6 hours</td>
</tr>
</tbody>
</table>

*All courses must be completed with a grade of "C" or better.*

**Revised version:**

**MINORS IN SPANISH**

Up to 8 retroactive credits for SPAN 2000 & 2010 may be awarded, but these credits do not count toward a major.  
See: [www.wmich.edu/spanish/academics/undergraduate/retrocredits.html](http://www.wmich.edu/spanish/academics/undergraduate/retrocredits.html)

<table>
<thead>
<tr>
<th>Liberal Education Curriculum</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>(&quot;Non-teaching&quot;)</td>
<td></td>
</tr>
<tr>
<td><strong>23 hours beyond the 1000-level</strong></td>
<td></td>
</tr>
<tr>
<td>Intermediate Spanish I (2000)</td>
<td>4 hours</td>
</tr>
<tr>
<td>Intermediate Spanish II (2010)</td>
<td>4 hours</td>
</tr>
<tr>
<td>Spanish Composition (3160)</td>
<td>3 hours</td>
</tr>
<tr>
<td>Spanish Conversation (3170)</td>
<td>3 hours</td>
</tr>
<tr>
<td>6 hours from 3210, 3220, 3230, 3240 or 3250</td>
<td>6 hours</td>
</tr>
<tr>
<td>1 additional SPAN course at 3000-level or above</td>
<td>3 hours</td>
</tr>
</tbody>
</table>

*All courses must be completed with a grade of "C" or better to count toward the Minor in Spanish.*

2. Rationale. Give your reason(s) for the proposed improvement. (If your proposal includes prerequisites, justify those, too.)

We have lost a drastic amount of students in our minor in Spanish. We are reducing the number of credit hours in our minor in order to effectively negotiate issues of enrollment, retention, and graduation that are endemic to most units within CAS.

3. Effect on other colleges, departments or programs. If consultation with others is required, attach evidence of consultation and support. If objections have been raised, document the resolution. Demonstrate that the program you propose is not a duplication of an existing one.
4. Effect on your department's programs. Show how the proposed change fits with other departmental offerings.

None.

5. Effects on enrolled students: Are program conflicts avoided? Will your proposal make it easier or harder for students to meet graduation requirements? Can students complete the program in a reasonable time? Show that you have considered scheduling needs and demands on students' time. If a required course will be offered during summer only, provide a rationale.

This minor scale reduction of credit hours will make graduation time more flexible for our students. It will make this minor more competitive vis a vis minors in Spanish that are offered in peer colleges within the State of Michigan.

6. Student or external market demand. What is your anticipated student audience? What evidence of student or market demand or need exists? What is the estimated enrollment? What other factors make your proposal beneficial to students?

The anticipated student audience is all the students in our Spanish minor program. Enrollment demands are expected to increase after this modification is implemented. This reduction in credit hours will, of course, help students graduate faster.

7. Effects on resources. Explain how your proposal would affect department and University resources, including faculty, equipment, space, technology, and library holdings. If proposing a new program, include a letter and/or email of support from the university library affirming that the library resource issues have been reviewed. Tell how you will staff additions to the program. If more advising will be needed, how will you provide for it? How often will course(s) be offered? What will be the initial one-time costs and the ongoing base-funding costs for the proposed program? (Attach additional pages, as necessary.)

We will not be affected, in a negative way, with this modification. We have the faculty resources to face any type of moderate surge in enrollment that may come with this modification of our minor.

8. General education criteria. For a general education course, indicate how this course will meet the criteria for the area or proficiency. (See the General Education Policy for descriptions of each area and proficiency and the criteria. Attach additional pages as necessary. Attach a syllabus if (a) proposing a new course, (b) requesting certification for baccalaureate-level writing, or (c) requesting reapproval of an existing course.)

N/A

9. List the learning outcomes for the proposed course or the revised or proposed major, minor, or concentration. These are the outcomes that the department will use for future assessments of the course or program.

Through learner-center approaches, the Spanish minor program will enable students to:
- navigate easily and effectively in Spanish and Spanish American cultures and societies.
- express themselves in a culturally and linguistically coherent manner.
- develop global awareness through the study of Spanish/Spanish American language, literatures, and cultures.
- attain the top skills necessary to read, write, and speak the Spanish language.

10. Describe how this curriculum change is a response to assessment outcomes that are part of a departmental or college assessment plan or informal assessment activities.

The last APR conducted at WMU made our department aware of the serious issue of enrollment we face. With this reduction in credit hours we hope to deal with the endemic enrollment and retention problems most units in CAS are encountering.
11. (Undergraduate proposals only) Describe, in detail, how this curriculum change affects transfer articulation for Michigan community colleges. For course changes, include detail on necessary changes to transfer articulation from Michigan community college courses. For new majors or minors, describe transfer guidelines to be developed with Michigan community colleges. For revisions to majors or minors, describe necessary revisions to Michigan community college guidelines. Department chairs should seek assistance from college advising directors or from the admissions office in completing this section.

This change in the required number of credit hours will, if anything, help transfer students of all types.

12. Please offer both "Current Catalog Language" and "Proposed Catalog Language" if there is to be a change in the catalog description for a given course and/or program. For the "current" language, please copy and paste relevant language from the most current catalog and for the "proposed" language, please share the exact proposed new catalog language. As possible, bold or otherwise note the key changes in the new proposed catalog language.

Current version:

MINORS IN SPANISH
Up to 8 retroactive credits for SPAN 2000 & 2010 may be awarded, but these credits do not count toward a major.
See: www.wmich.edu/spanish/academics/undergraduate/retrocredits.html

<table>
<thead>
<tr>
<th>Liberal Education Curriculum (&quot;Non-teaching&quot;)</th>
<th>26 hours beyond the 1000-level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intermediate Spanish I (2000)</td>
<td>4 hours</td>
</tr>
<tr>
<td>Intermediate Spanish II (2010)</td>
<td>4 hours</td>
</tr>
<tr>
<td>Spanish Composition (3160)</td>
<td>3 hours</td>
</tr>
<tr>
<td>Spanish Conversation (3170)</td>
<td>3 hours</td>
</tr>
<tr>
<td>6 hours from 3210, 3220, 3230, 3240 or 3250</td>
<td>6 hours</td>
</tr>
<tr>
<td>2 additional SPAN courses at 3000-level or above</td>
<td>6 hours</td>
</tr>
</tbody>
</table>

All courses must be completed with a grade of "C" or better.

Revised version:

MINORS IN SPANISH
Up to 8 retroactive credits for SPAN 2000 & 2010 may be awarded, but these credits do not count toward a major.
See: www.wmich.edu/spanish/academics/undergraduate/retrocredits.html

<table>
<thead>
<tr>
<th>Liberal Education Curriculum (&quot;Non-teaching&quot;)</th>
<th>23 hours beyond the 1000-level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intermediate Spanish I (2000)</td>
<td>4 hours</td>
</tr>
<tr>
<td>Intermediate Spanish II (2010)</td>
<td>4 hours</td>
</tr>
<tr>
<td>Spanish Composition (3160)</td>
<td>3 hours</td>
</tr>
<tr>
<td>Spanish Conversation (3170)</td>
<td>3 hours</td>
</tr>
<tr>
<td>6 hours from 3210, 3220, 3230, 3240 or 3250</td>
<td>6 hours</td>
</tr>
<tr>
<td>1 additional SPAN course at 3000-level or above</td>
<td>3 hours</td>
</tr>
</tbody>
</table>

All courses must be completed with a grade of "C" or better to count toward the Minor in Spanish.