

**College of Education and Human Development
Inclusion and Diversity Committee
Bylaws**

Article 1 NAME

The official name shall be the College of Education and Human Development Inclusion and Diversity Committee hereafter referred to as the CEHD IDC.

Article 2 PURPOSE

The purpose of the CEHD IDC is to lead the College in meeting its goal of the preparation of individuals to work in a changing, diverse and complex global society through inclusivity, diversity and social justice. Our mission is to recommend and influence the development and implementation of policies, procedures and programs to build a fully inclusive, diverse, and equitable learning community.

Article 3 MEMBERSHIP

All CEHD faculty, staff and students are eligible for membership on the IDC.

At a minimum, the Committee shall consist of one faculty member from each of the CEHD departments, the Director of Diversity and Community Outreach Initiatives, one doctoral level graduate level student, one masters level graduate student, and one undergraduate student, the Student Success & Retention Officer, a TRIO FESP staff member and one CEHD staff member from the Dean's Staff Advisory Committee. Student representatives can be from any of the College's departments. All committee members will have full and equal voting rights.

Faculty members will be selected by the department faculty and/or department chair for consideration and appointment by the Dean. The CEHD IDC will select the additional staff and student members.

Half of the voting members will constitute a quorum.

Article 4 DUTIES

The Director of Diversity and Community Outreach Initiatives shall serve as the appointed chair of the CEHD IDC. An auxiliary co-chair shall be selected by the committee.

The chair of the IDC will serve on the CEHD Dean's Council.

The CEHD IDC will request its annual budget through the Dean. The CEHD Business Manager will keep budget records and provide the CEHD IDC with budget reports.

Committee members will recommend and influence the development and implementation of policies, procedures and programs to build a fully inclusive, diverse, and equitable learning community.

Administrative support staff from the Dean's Office will be responsible for maintaining the official Committee minutes and files, preparing and distributing meeting materials, and providing support services for Committee members and functions.

Article 5 **MEMBERSHIP TERMS**

CEHD IDC members will be appointed to three academic year terms. The terms will be staggered so that membership continuity is achieved.

Article 6 **COMMITTEE YEAR**

The CEHD IDC shall meet at least once per month from September through April of each year.