

Tina L Thompson

From: Regena F Nelson
Sent: Monday, March 19, 2018 1:49 PM
To: Carol A Weideman
Cc: Tina L Thompson
Subject: Curriculum Course Request Change Course ED 4500 - E-2018-TLES-25; effective term: 201910

Please verify your data for New Curriculum Course Request for department: TLES; college: E.
 Go to the following URL to complete your worklist items: <https://bwfp1.cc.wmich.edu:7102/wfbprod>

Date of request: 28-FEB-2018

Request ID: E-2018-TLES-25

College: E

Department: TLES

Initiator name: James Muchmore

Initiator email: james.muchmore@wmich.edu

Proposed effective term: 201910

Does course need General Education approval?: N

Will course be used in teacher education?: Y

If 5000 level course, prerequisites apply to: U

Proposed course data:

Change Course ED 4500

Specific Course Change type selected: Enrollment restriction

1. Existing course prefix and number:
 ED 4500

2. Major and/or minor restrictions:
 Include

3. List all the four-digit major and/or minor codes (from Banner) that are to be included or excluded:

This course is restricted to the following major(s):

GROUP SOCIAL STUDIES (SOEN)

SPEC ED:PHYS&OTH HLTH IMP, EL (SOEJ)

SCIENCE & MATHEMATICS TEACHING (SMEN)

SPEC ED:LRNG DIS&EMOT IMP, EL (SEEJ)

SPEC ED:LRNG DIS&COGN IMP, EL (SCEJ)
 SPEC ED:VISUALLY IMP, ELEM (SBEJ)
 PHYSICAL ED: ELEMENTARY (PEEN)
 PHYSICAL ED: ELEMENTARY (PEEJ)
 Physical Ed:Teacher/Coach (PDEJ)
 MUSIC:ELEMENTARY EDUCATION (MSEJ)
 Elementary Integrated Science (ISEN)
 INTEGRATED CREATIVE ARTS (ICEN)
 GERMAN:ELEMENTARY EDUCATION (GREN)
 FRENCH:ELEMENTARY EDUCATION (FHEN)
 ELEMENTARY SOCIAL STUDIES (ESEN)
 ELEMENTARY PROFESSIONAL EDUC (EPEN)
 Elementary Professional Educ (EPEJ)
 ENGLISH:ELEMENTARY EDUCATION (ENEN)
 Elementary Language Arts (ELEN)
 ELEMENTARY GROUP MINORS (EGEJ)
 EARLY CHILDHOOD & ELEM EDUC (EEEN)
 Early Childhood Prof Educ (ECEN)
 ART EDUCATION (AREJ)
 SPANISH:ELEMENTARY EDUCATION (SPEN)
 SPEECH PATHOLOGY & AUDIOLOGY (SPEJ)
 Special Educ and Elem Educ: Learning Disabilities and Emotional Impairments K-12 (SELJ) Early Childhood Prof Educ (ECEJ)

4. Classification restrictions:
 Not Applicable

5. List all the classifications (freshman, sophomore, junior, senior) that are to be included or excluded:
 No Class Restrictions exist for ED 4500 in term 201910.

6. Level restriction:
 Not Applicable

7. List the level (undergraduate, graduate) that is to be included or excluded.
 Not Applicable

A. Please choose Yes or No to indicate if this class is a Teacher Education class:
 Yes

B. Please choose the applicable class level:
 Undergraduate

C. Please choose Yes or No to indicate if this class is a General Education class:
 No

D. Explain briefly and clearly the proposed improvement.

We propose to add "Special Education and Elementary Education: Learning Disabilities and Emotional Impairments K-12" (SELJ) and "Early Childhood Professional Education" (ECEJ) to the list of students allowed to take this course.

E. Rationale. Give your reason(s) for the proposed improvement. (If your proposal includes prerequisites, justify those, too.).

The Special Education and Early Childhood majors were revised several years ago. The new codes (SELJ and ECEJ) need to be added to this course (ED 4500) so that students can register themselves. Right now, the Advising Office has to do manual overrides, which can delay registration and prevent students from gaining a spot in the course before it is filled.

F. List the student learning outcomes for the proposed course or the revised or proposed major, minor, or concentration. These are the outcomes that the department will use for future assessments of the course or program.

The proposed change will not affect the learning outcomes.

G. Describe how this curriculum change is a response to student learning assessment outcomes that are part of a departmental or college assessment plan or informal assessment activities.

This change was requested by the CEHD Advising Office, which noticed that Special Education students and Early Childhood Education students were not allowed to register for this required course (ED 4500). Instead, they needed manual overrides. The course restriction list needs to be updated to reflect the revised Special Education (SELJ) and Early Childhood Education (ECEJ) majors that now require ED 4500.

H. Effect on other colleges, departments or programs. If consultation with others is required, attach evidence of consultation and support. If objections have been raised, document the resolution. Demonstrate that the program you propose is not a duplication of an existing one.

No effect.

I. Effect on your department's programs. Show how the proposed change fits with other departmental offerings.

No effect.

J. Effects on enrolled students: are program conflicts avoided? Will your proposal make it easier or harder for students to meet graduation requirements? Can students complete the program in a reasonable time? Show that you have considered scheduling needs and demands on students' time. If a required course will be offered during summer only, provide a rationale.

No effect on enrolled students, except that they will not be able to enroll themselves in this required course.

K. Student or external market demand. What is your anticipated student audience? What evidence of student or market demand or need exists? What is the estimated enrollment? What other factors make your proposal beneficial to students?

The proposed change will not affect external market demand, student audience, or enrollment. It will be beneficial to students because it will eliminate an area of frustration to them (i.e., their current inability to register themselves for this required course).

L. Effects on resources. Explain how your proposal would affect department and University resources, including faculty, equipment, space, technology, and library holdings. Tell how you will staff additions to the program. If more advising will be needed, how will you provide for it? How often will course(s) be offered? What will be the initial one-time costs and the ongoing base-funding costs for the proposed program? (Attach additional pages, as necessary.)

No effect.

M. General education criteria. For a general education course, indicate how this course will meet the criteria for the area or proficiency. (See the General Education Policy for descriptions of each area and proficiency and the criteria. Attach additional pages as necessary. Attach a syllabus if (a) proposing a new course, (b) requesting certification for baccalaureate-level writing, or (c) requesting reapproval of an existing course.)

Not applicable.

N. (Undergraduate proposals only) Describe, in detail, how this curriculum change affects transfer articulation for Michigan community colleges. For course changes, include detail on necessary changes to transfer articulation from Michigan community college courses. For new majors or minors, describe transfer guidelines to be developed with Michigan community colleges. For revisions to majors or minors, describe necessary revisions to Michigan community college guidelines. Department chairs should seek assistance from college advising directors or from the admissions office in completing this section.

Not applicable.

O. Current course description:

This capstone course, required of all students in the Elementary Professional Education minor, will afford students classroom teaching and observation experiences on a regular basis. In addition to the required pre-internship of two half-days per week, students will meet in a seminar with their faculty supervisor. May repeat course one time only. Graded on a credit/no credit (pass/fail) basis. Restricted to majors/minors in education.

P. Proposed course description:

No change.

Department Curriculum Chair approver: James Muchmore

Department Curriculum Chair comment:

Date: 19-MAR-2018

Department approver: Regena Nelson

Chair comment:

Date: 19-MAR-2018