

*Western Michigan University
FCS 2020 and FCS 4290 Professional Experience
Site Placement Information*

The following is a list of categories, including examples of organizations, where previous students have successfully completed professional experiences. When looking for field experience or internship placements there are many possible sites available. Think about what you would like to do in the future, an area of family studies you would like to know more about or an area you have no experience in that would be challenging. Use the list to give you ideas to investigate similar organizations in the city of your choice.

Steps for a successful site search

- Research sites you are interested in
- Call the site and ask to set up an appointment with the site supervisor
- Provide the supervisor with a copy of the *Letter for Prospective Supervisor* located on the website
- Complete the *Field/Experience Approval Form* and submit for faculty approval

Questions to ask/information to gather during meeting with site supervisor

- Please give me an example of the tasks I will be assigned
- Do you provide training and/or orientation?
- Who will my direct supervisor be?
- I am expected to meet with my supervisor on a regular basis to ask questions and receive guidance, is that possible?
- What degree of independence will be expected with the position?
- What special skills are required for this position?
- What would my work schedule be? Is there flexibility?
- Are there opportunities for a paid field experience/internship position?

Questions???

For questions about *placement and responsibilities* at any given site, contact the site supervisor directly. For *site approval, faculty signature or registration*, contact: Dr. Doudna at

Kimberly.Doudna@wmich.edu

For general course questions or further placement opportunities contact Patti Quackenbush at

patricia.leamer-quackenbush@wmich.edu.

Adoption/Foster Care

Bethany Christian Services

Advocacy Services

Parent to Parent

The Arc

Childcare Centers (MUST be licensed)

Children's Assessment Centers

Communities In Action

Courts (family division)

Crisis Resources

Gryphon Place

Gospel Mission

Domestic & Sexual abuse services

DHHS

Head Start

Hospitals

Injury prevention

Parenting classes

KPEP

Nature Centers

Parenting/Family Education

Prevention Works

Alternatives

American Red Cross

Planned Parenthood

Regional Educational Service Agencies

KRESA

Senior Living

Meals on Wheels

Senior Services

Residential facilities

State University Extensions

YMCA/ YWCA

Youth Services

ARK

Big Brothers Big Sisters

Boys and Girls Clubs

City parks and recreation

Girl Scouts