



WESTERN MICHIGAN UNIVERSITY

GENERAL EXCEPTION ITEMS

The following list of goods and services are approved by Western Michigan University to receive an exception from the bid policy. These exceptions are not required to follow the University's bid policy and are limited to items procured through a bid process by other areas of campus and those that do not benefit from following the bid policy. The Purchasing Department is not responsible for purchases made in relation to these exceptions, but may assist with the procurement process if requested.

- Accreditation and/or rating agency fees/visits
- Artists, speakers or performers
- Athletic Conference Commitments
- Awards or prizes
- Benefits Contracts
- Books, online subscription services, pamphlets and periodicals for the University Libraries
- Classroom rental
- Consulting Services – this is only considered subject matter expert(s) providing advice and/or recommendations. Not considered a person or company performing work, tasks or services.
- Copyright fees and royalty payments
- Food products and supplies for University Dining Services
- Direct Advertising
- Employee training
- Employee travel
- Events - such as banquets, conferences, golf outings, seminars or workshops
- Game guarantees
- Insurance
- Leases – such as space, property, residential housing, aircraft
- Legal Counsel
- Medical services
- Medical supplies for Sindecuse Health Center
- Moving expenses for employees
- Permits or licenses from the local, state or federal government
- Pharmaceutical Drugs
- Postage
- Professional Memberships
- Property
- Publishing (not printing)
- Shipping
- Sponsorship payments
- Student recruitment agencies
- Study abroad expenses and fees
- Utilities
- Work study

For questions about the exception process, or to have an exception added to the list, contact WMU-Purchasing@wmich.edu.

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