



HPHE 4980 – Exercise Science Internship

TO DO:

- Self-registration on E-learning (elearning.wmich.edu)
 - **Ex Sci Internship Application Process**
- Under “News” – open the document titled **Internship Details.pdf**
 - Read this document in full
- Find an Internship
 - Needs to have a supervisor available and willing to train you
 - Must be related to Exercise Science
- Prepare documents for submission – each needs to be a single PDF file and named appropriately (this is described in the Internship Details document)
 1. Application Document
 2. Internship Description
 3. Grade sheet
 4. Unofficial Transcript
 5. Health Insurance Card
 6. CPR Card

* The Application Document, Internship Description and Grade Sheet are under “Content” on E-learning.

* **These documents are due the first FRIDAY of March for Summer I/II internships and first Friday of June for Fall Internships**

* Once these are submitted and approved, we will register you into the course.