Western Michigan University Application and Admissions Checklist

- DICAS Application:
  - Completed personal statement and rest of online application
  - Official Transcript from each college and university attended sent to DICAS
  - Verification Statement or Intent to Complete Form requested of your DPD Director
  - Three (3) professional references that can attest to your skills, attitude, and potential as a registered dietitian:
    - At least one (1) from a dietetics faculty member
    - At least one (1) from an employer or volunteer supervisor (not necessarily dietetics-related)
    - The third is usually from a 2nd faculty member. This is preferred, especially if you are still a student. However, if you have already graduated, you may ask another individual who knows you and your work in a professional capacity.
  - $45 DICAS fee for first application; $20 for each additional application


- $30 non-refundable application fee to Western Michigan University.
  - Check or money order should be made out to the Department of Family and Consumer Sciences and must be postmarked no later than February 15, 2018. Be sure to include your name in the memo space on the check so that the Admissions Committee can match your payment with your application.
  - If you would like confirmation that your check arrived, please enclose your e-mail address, too. No checks will be cashed before February 15th, 2018.

Mail payment to:
WMU Dietetic Internship Admissions Committee
c/o Caroline Webber, PhD, RD
Department of Family and Consumer Sciences
Western Michigan University
1903 W. Michigan Ave.
Kalamazoo, MI 49008-5322

Updated 12/2017