

INSTRUCTIONS & SAMPLE for the HESA Graduate Student Permanent Program of Study—Master’s Level (v.June 2021)

NAME: _____ WIN #: _____

Permanent Address: _____

Field of Study: Master of Arts in Educational Leadership Email: _____

Concentration Area: Higher Education & Student Affairs (HESA) Leadership

Course # and Title	Substitution, if any	Term Elected	Credit hrs.	Grade
EDLD 6020: Educational Leadership, Systems and Change (3 cr)	<p>Please fill out the program of study. This must be completed when you apply for graduation. Log in to your GO WMU to find this information. Please do not wait until the last minute. Return form to your faculty advisor to sign electronically. Your advisor will submit the form to ELRT and they will scan the file submit to the Registrar for you. KEEP a copy for your own records before submitting. You may apply for graduation anytime prior to the deadline, but they will not process your application until this is completed. See deadlines for graduation on the registrar’s webpage</p>			
EDLD 6510: Foundations of Student Affairs (3)				
EDLD 6530: The College Student (3cr)				
EDLD 6545: Higher Ed. Environments and Admin. (3cr)				
EDLD 6550: Intervention Skills for Higher Education Profess.(3 cr)				
EDLD 6570: Equity and Diversity in Higher Education (3 cr)				
EDLD 6580: Field Experience in Higher Ed. & Student Affairs (3 cr)				
EDLD 6590: Higher Ed. Law & Ethics (3 cr)				
EDLD 6791: Educational Leadership MA Seminar (1 cr.)				
EDLD 6792: Capstone Exper. (2 cr.)				
Diversity Cognate (1-3 credits):				
Diversity Cognate (1-3 credits)				
Focused elective (3-6 credits)				
Other				
Other				

Fill in the Term elected, credit hours and grade for courses you took. For courses you have not completed yet you can write in the “projected” date of

Write in the name of the Diversity Cognates you took and how many credits they were for. If you took more than 2 add them to the “other” boxes. In total you must have 6 credits of diversity cognate.

Write in the name of Focused/Free Elective took). If you took more than one, please add them to the other boxes. You will have 3 credits of focused/free elective

Write in the name of other courses you took

Total credit hours: _____

Student Signature: _____ Date: _____

Advisor Signature: _____ Date: _____

SAMPLE COMPLETED PROGRAM

This has several 1 credits to provide example of how to complete

Course # and Title	Substitution, if any	Term Elected	Credit hrs.	Grade
EDLD 6020: Educational Leadership, Systems and Change (3 cr)		SU II 2018	3	B
EDLD 6510: Foundations of Student Affairs (3)		FALL 2018	3	B/A
EDLD 6530: College Student (3cr)		FALL 2018	3	B/A
EDLD 6545: Higher Ed. Environments and Admin. (3cr)		FALL 2019	3	A
EDLD 6548: Assessment & Accountability in HE (3 cr)		Fall 2019	3	A
EDLD 6550: Intervention Skills for Higher Education Profess.(3 cr)		Spring 19	3	A
EDLD 6570: Equity and Diversity in Higher Education (3 cr)		Spring 19	3	A
EDLD 6580: Field Experience in Higher Ed. & Student Affairs (3 cr)		Summer II 2019	3	A
EDLD 6590: Higher Ed. Law & Ethics (3 cr)		Spring 2020	3	
EDLD 6791: Educational Leadership MA Seminar (1 cr.)		Fall 2018	1	A
EDLD 6792: Capstone Experience (2 cr.)		Spring 2020	2	
Diversity Cognate: (1-3 credits) <i>EDLD 6890: Special Topics: Hot Topics in HE Leadership</i>	This was 1-credit of D.C.	Fall 2019	1	A
Diversity Cognate (1-3 credits): <i>EDLD 6890: Women in Leadership</i>	This was 3-credits of D.C.	Spring 2020	3	
Focused Elective (1-3 credits): <i>EDLD 6899: Independent Readings</i>	This was 2-credits of focused elective	Summer I 2020	2	
Other: <i>EDLD 6890: Study Abroad: Higher Education in Canada</i>	This is 2-credits of D.C.	Spring 2018	2	A
Other: EDLD XXX name of class	This was 1-credit of focused elective			
Other:				

Add it all up and it should equal (minimum) 39 Credits Total



WESTERN MICHIGAN UNIVERSITY
Higher Education and Student Affairs Leadership (ELHM) – ELRT Department
Graduate Student Permanent Program—Master’s Level
 See instructions on the HESA [resources for current students website](#)
 Return form to faculty advisor via email

NAME: _____ **WIN #:** _____

Permanent Address: _____

_____ **Email:** _____

Field: *MA in Educational Leadership* **Concentration:** *Higher Education & Student Affairs (HESA)*

Course # and Title	Substitution, if any	Term Elected	Credit hrs.	Grade
EDLD 6020: Educational Leadership, Systems and Change (3 credits)				
EDLD 6510: Found. of Student Affairs (3)				
EDLD 6530: College Student (3)				
EDLD 6545: Higher Ed. Environments & Administration (3)				
EDLD 6548: Assessment & Accountability in Higher Education (3)				
EDLD 6550: Intervention Skills for Higher Education Professionals (3)				
EDLD 6570: Equity and Diversity in Higher Education (3)				
EDLD 6580: Field Experience in Higher Education & Student Affairs (3)				
EDLD 6590: Higher Ed. Law & Ethics (3)				
EDLD 6791: Ed. Lead. MA seminar (1)				
EDLD 6792: Capstone Seminar (2)				
Diversity Cognate* (1-3 credits): *6 total credits of D.C. required				
Diversity Cognate (1-3 credits):				
Focused Elective** (1-3 credits): **3 total credits of focused elective required				
Other:				
Other:				

Total credit hours: _____

Student Signature: _____ Date: _____

Advisor Signature: _____ Date: _____