COLLEGE OF
EDUCATION AND HUMAN DEVELOPMENT
Academic Advising Handbook 2022
Embracing WMU’s goals to be learner centered, discovery driven, and globally engaged, the College of Education and Human Development is committed to:

- Developing exceptional education and human development professionals who positively impact our global society
- Advancing knowledge through teaching, scholarship, creative works, and service
- Enhancing the University and its stakeholders through transformative field experiences and collaborations

Be the premier choice for a diverse community of education and human development learners by offering a portfolio of regionally, nationally, and internationally recognized programs.
REQUIREMENTS FOR A WMU BACHELOR’S DEGREE

UNIVERSITY REQUIREMENTS

- Minimum 122 credit hours.
- Minimum proficiency in reading, writing, and math. Each student receives a class placement recommendation in reading, writing, and math based on English and ALEKS Math Placement scores. Students who need to further develop skills in any of these areas complete Intellectual Skills Development course(s) (MATH 1090 may be required and/or LS 1040 may be strongly encouraged). The credits for LS 1040 and MATH 1090 do not count toward the 122 minimum credits necessary for a WMU bachelor’s degree.
- 60 credit hours used for the bachelor’s degree must be earned at a four-year institution.
- 30 credit hours must be earned through WMU and 10 of the last 30 credit hours must be earned at WMU.
- A minimum 2.0 grade point average is required. Many CEHD programs require a higher GPA.

MAJOR AND MINOR COURSES

- Refer to Degree Works and your academic advisor(s) for specific courses.
- Other courses to complete the minimum 122 credits for a degree. Some majors in the College of Education and Human Development require elective credits to reach the 122 minimum credits necessary to earn a WMU degree. Your advisor can help you determine if you need and/or should consider taking elective courses.

WMU ESSENTIAL STUDIES

WMU Essential Studies requirements include four Foundation courses (Level I), six Exploration and Discovery courses (Level II), and two Connections courses (Level III). Students will also complete diversity and inclusion and planetary sustainability requirements. Before graduation, each WMU student is required to successfully complete at least one course in each category. No more than three courses from any one prefix may be used to satisfy WES requirements.

Foundation (Level I)
1. Writing
2. Inquiry and Engagement (IE)
3. Oral and Digital Communication (ODC)
4. Quantitative Literacy (QL)

Exploration and Discovery (Level II)
1. Societies and Cultures (SC)
2. Personal Wellness (PW)
3. World Language and Culture (WLC)
4. Science and Technology (ST)
5. Scientific Literacy with Lab (SLL)
6. Artistic Theory and Practice (ATP)

Connections (Level III)
1. Local and National Perspectives (LNP)
2. Global Perspectives (GP)

Required Content Areas
(One course needed in each area. Content Area courses may also fulfill a Level II or Level III requirement.)
1. Diversity and Inclusion (DI)
2. Planetary Sustainability (PS)

To learn more about using the Degree Works graduation planning tool, visit wmich.edu/registrar/students/degreeworks.
CEHD ACADEMIC ADVISING
wmich.edu/education/advising
2421 Sangren Hall | (269) 387-3474 | cehd-advising@wmich.edu

STUDENT RESPONSIBILITIES
Students are responsible for knowing their degree requirements, relevant policies, deadlines, and for consulting with their advisors. As a student you should:

- Meet with your academic advisor at least once per semester
- Read your WMU email daily
- Take responsibility for making your own academic and career decisions based on available information and advice, including your graduation plan
- Act professionally and treat others with respect
- Seek advice from advisors and faculty; be open to their suggestions
- Be involved in the advising process by being prepared to discuss your goals and educational plans during meetings; bring questions and necessary materials
- Have a working knowledge of University policies, procedures, and campus resources
- Familiarize yourself with the Family Educational Rights and Privacy Act (FERPA) guidelines and how this privacy act governs our interaction with you, your family, and others

ADVISOR RESPONSIBILITIES
Academic advisors have the responsibility to uphold the integrity and value of your degree by maintaining the standards and policies of the University. Your academic advisors will:

- Assist you in making academic decisions consistent with your interests, abilities, and goals
- Communicate University, College, major and minor requirements, policies, and processes
- Assist with course scheduling, transfer and study abroad credit evaluation, and the graduation auditing process
- Help you discover educational and co-curricular opportunities which complement your goals
- Find ways to continuously improve the advising process
- Present alternatives
- Maintain confidentiality according to WMU and the Family Educational Rights and Privacy Act (FERPA) guidelines

PLAN AHEAD
Best times to talk with your academic advisor about future semester course selections are:

- September/October (for spring registration)
- January/February/March (for summer and fall registration)

Best times to talk with your academic advisor about graduation planning or more complicated questions are:

- November 14 - end of fall semester
- April 17 - May 31
- July 10 - August 15

MEET WITH US
We offer advising via phone, email, drop-ins, virtual appointments and on-campus appointment modalities.

COME PREPARED
- Look at your advising materials, DegreeWorks, the undergraduate catalog, advising websites, course offerings, etc.
- Bring a list of possible classes for the next term, year, and/or your college career.
- Bring all advising materials and handouts to the meeting.
- Know about any pre-professional requirements and have a plan to complete them.
- Write down questions you may have ahead of time.

USE ELECTRONIC RESOURCES
- DegreeWorks (through GoWMU) individualizes your program.
- Visit our website for detailed College and program information: wmich.edu/education/advising.
- E-mail us at cehd-advising@wmich.edu.

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TRIO FESP
M’Myia Hughes
TRIO FESP Director
Natéya Moore
Program Services Coordinator
Molly Moroz
Administrative Assistant II

MAIN ADVISING
Christine Robinson
Advising Director
Derek Andree
Assistant Director
Shannon Myers
Sr. Advisor, Family and Consumer Sciences
Andrea Bau
Sr. Advisor, Teacher Education
Amanda Lozier
Advisor, Human Performance and Health Education

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TEACHER EDUCATION
Housed in Sangren Hall, the Student Recreation Center and Kohrman Hall

- Early Childhood Unified Education: Birth through Third Grade
- Early Learning and Intervention: Birth through Kindergarten
- Elementary Education: PK-6
- Elementary Education: PK-3 and Teaching English Language Learners: K-12
- Physical and Health Education Teacher Education: K-12
- Special Education Learning Disabilities: K-12 and Elementary Education: PK-3
- Workforce Education and Development
  - Business Education (K-12)
  - Family and Consumer Sciences Teacher Education (K-12)
  - Industrial Technology Education (K-12)

Michigan school principals ranked 98% of new teachers prepared at WMU as “effective” or “highly effective” in 2019-20.
PROFESSIONAL PROGRAM REQUIREMENTS FOR EDUCATION MAJORS

*Teacher education programs are being updated and program requirements will be updated to align with new Michigan Department of Education grade bands. See your academic advisor for further information.

All undergraduate students who declare a preference for a curriculum leading to a teaching certificate will be designated as pre-education at the time of admission to WMU.

The following requirements must be met before submission of the Professional Education Admission Application in order to take upper professional level education classes:

- Completion of minimum credit hours: 56 credits for Special Education, and 35 credits for all other Education Majors
- Completion of all WMU intellectual skills development classes, if required (e.g. MATH 1090, LS 1040)
- Completion of an approved college level writing course
- Completion of a human development or pre-education course with minimum required grade:
  - CB or better in ED 2500 and ED 2900 for Elementary Education: PK-6 major, and for Elementary Education: PK-3 and Teaching English to Speakers of Other Languages: PK-12
  - CB or better in ED 2500 or FCS 2140 for Early Learning & Intervention: Birth through Kindergarten major, and for Early Childhood Unified Education: Birth through Third Grade
  - CB or better in ED 2500 for Music, and for Special Education Learning Disabilities: K-12 & Elementary Education: PK-3
  - C or better in ED 2500 for Art, Business, Family and Consumer Science, and for Industrial Technology Education
  - C or better in HPHE 2400, HPHE 1500 and BIOS 1120 for Physical and Health Education Teacher Education: K-12
- Achievement of a cumulative grade point average (GPA) of 3.0 or better (2.75 cumulative GPA allowed for Art, Business, Family and Consumer Science, Industrial Technology, and Physical and Health Education Majors)
- Achievement of upper-level criteria for reading, math, and writing proficiency: An earned associate’s degree will meet this requirement. Otherwise, SAT scores, ACT scores or grades in specified classes will be evaluated (see your academic advisor for minimum scores, classes and required grades)
- Criminal background check and if necessary, Judgment of Sentence, Register of Actions, or Case History for any convictions

ADDITIONAL REQUIREMENTS FOR SPECIAL EDUCATION

Submission of a letter of intent for admission into the professional program, including professional goals and reason why special education degree is being sought.

Students selected for admission to Special Education Learning Disabilities: K-12 and Elementary Education PK:3 comprise a cohort that begins taking courses in the Special Education sequence the following fall semester. The four semesters of Special Education coursework must be taken in the prescribed sequence.

Students complete a full year of internship: one semester in Special Education and one semester in Elementary Education.
HUMAN DEVELOPMENT
Housed in the Student Recreation Center and Kohrman Hall

→ Exercise Science
   Clinical/Pre-professional
   Human Performance
   Strength and Conditioning

→ Family Science and Human Development
   Child Development and Services
   Family Studies
   Youth and Community Development

→ Fashion Merchandising and Design
   Fashion Design and Development
   Fashion Merchandising

→ Interior Design

→ Nutrition and Dietetics

→ Recreation/Sport Management

→ Workforce Education and Development

Over 9 in 10 CEHD graduates are employed or continuing education within just three months of graduation (97% of 2020-21 graduates).

HUMAN DEVELOPMENT
FASHION MERCHANDISING AND DESIGN
EXERCISE SCIENCE
INTERIOR DESIGN
NUTRITION AND DIETETICS
RECREATION/SPORT MANAGEMENT
WORKFORCE EDUCATION AND DEVELOPMENT
The TRIO Future Educator Success Program (FESP) is designed to help eligible students excel at Western Michigan University and in their K-12 teaching careers. Through a variety of activities, services, and opportunities on campus and in the community, our caring, knowledgeable staff will provide information and resources to enhance student academic performance and cultivate financial literacy, career development, leadership development, and awareness of campus services and programming.

Funded by a $261,888 annual grant from the U.S. Department of Education, the program is housed in the College of Education and Human Development (CEHD). We partner with faculty and K-12 educational professionals to enrich the Western Michigan University experience and prepare our students to fulfill their aspirations of becoming K-12 educators.

ARE YOU ELIGIBLE FOR TRIO FESP?
TRIO FESP is for WMU students who meet at least one or more of the eligibility criteria below:

- Teacher Education
  You are pursuing a teaching career.

- First Generation
  Neither parent has completed a bachelors degree.

- Income Eligibility
  Determined by federal taxable income guidelines.

- Disability Status
  Determined by WMU Disability Services for Students.

FREQUENTLY ASKED QUESTIONS

How can I apply to TRIO FESP?
Visit our website at wmich.edu/trio-future-educators/apply to complete the online application.

Can I transfer into TRIO FESP?
Yes. Transfer students and those who change to a teaching major may be eligible.

I am a part of CEHD, am I automatically part of TRIO FESP?
No. In order to be a part of TRIO FESP, you must have a teachable major and apply to the program.

For a full list of FAQs, please visit wmich.edu/trio-future-educators.
REMINDERS FOR SUCCESS AT WMU

→ Go to class
→ Do your work and turn in every assignment
→ Take every test
→ Check your WMU email every day
→ Meet with instructors
→ Use Degree Works and read advisor notes
→ Get involved in campus life
→ Ask for help
→ Take time for you