

5 January 2023

**TO:** **WMU Essential Studies Executive Advisory Committee:** Elissa Allen, Decker Hains, Elizabeth Isidro, Lindsay Jeffers, Lois Lemon, Jessica Parker, Brian Tripp, Kathryn Wagner, Carol Weideman  
**Advisory Members:** Jonathan Bush, Carrie Cumming, Nicolas Witschi  
**Ex Officio Member:** Lisa DeChano-Cook  
**GUEST:** Randy W Ott, Director for Academic Collaboration  
**FROM:** Brian Tripp, Chair

**WMU Essential Studies Executive Advisory Committee:  
AGENDA**

10 January 2023 1:00 - 2:30 p.m.

Webex: <https://wmich.webex.com/wmich/j.php?MTID=m59651315edda7cdf1abb9c578e4e1b26>

**Call to Order**

- 1. Acceptance of the Agenda**
- 2. Approval of Minutes/Notes**
  - a. WMU Essential Studies Executive Advisory Committee – 11 October 2022 minutes
  - b. WMU Essential Studies Executive Advisory Committee – 08 November 2022 notes
- 3. Reports of Officers**
  - a. Chair Report – Tripp
  - b. Ex Officio Report – DeChano-Cook
- 4. Reports of University Representatives**
  - a. WMU Essential Studies Faculty Director – Bush
    - i. Senior Director, Academic Collaboration, Merze Tate College – Ott
  - b. Curriculum Manager – Witschi
- 5. Unfinished Business**
  - a. Workgroup Reports
    - i. WMU Essential Studies Data Day Spotlight Wrap-up and Summary – Bush, Ott
    - ii. WMU Essential Studies Procedures and Handbook – Cumming, Hains, Summy, Tripp, Witschi
- 6. New Business**
  - a. Spring 2023 WMU Essential Studies Help Session Topics and Dates – Bush, Ott
- 7. Announcements**
- 8. Adjournment**