



7 February 2023

TO: **WMU Essential Studies Executive Advisory Committee:** Elissa Allen, Decker Hains, Elizabeth Isidro, Lindsay Jeffers, Lois Lemon, Jessica Parker, Brian Tripp, Kathryn Wagner, Carol Weideman
Advisory Members: Jonathan Bush, Carrie Cumming, Nicolas Witschi
Ex Officio Member: Lisa DeChano-Cook
GUEST: Randy W Ott, Director for Academic Collaboration
FROM: Brian Tripp, Chair

**WMU Essential Studies Executive Advisory Committee:
AGENDA**

14 February 2023 1:30 - 3 p.m.

Webex: <https://wmich.webex.com/wmich/j.php?MTID=me2bbe123bc3e20f010e1b21bd78b313d>

Call to Order

- 1. Acceptance of the Agenda**
- 2. Approval of Minutes/Notes**
 - a. WMU Essential Studies Executive Advisory Committee – 10 January 2023 minutes
- 3. Reports of Officers**
 - a. Chair Report
 - b. Ex Officio Report
- 4. Reports of University Representatives**
 - a. WMU Essential Studies Faculty Director – Bush
 - i. Overview of 4-Year Review Schedule
 - ii. Current Cyclic Review Update
 - b. Senior Director, Academic Collaboration, Merze Tate College – Ott
 - c. Curriculum Manager – Witschi
- 5. Unfinished Business**
 - a. Subcommittee Reports
 - i. Procedures and Handbook – Cummings, DeChano-Cook, Hains, Tripp, Witschi
 - ii. Open Position – WMUx Appointed Administrative Member
- 6. New Business**
 - a. Spring WMU Essential Studies Event Help Session Update – Bush, Ott
 - b. WMU Essential Studies Transfer Student Course Equivalency Issues – Ott
 - c. WMU Essential Studies Transfer of Credit Process – Ott
- 7. Announcements**
- 8. Adjournment**