Announcements
Room change to Sangren 1720 and feedback

Presentation by Cara Barnes: Web Accessibility: Reports from SiteImprove

1. Updates
   a. Web accessibility committee forming
      i. Formalizing roster
      ii. First meeting coming soon
   b. Working on:
      i. Communication plan for formal announcement of accessibility policies
      ii. Removing developer issues from SiteImprove reports
      iii. Creating how-to guides
   c. No word from Office of Civil Rights: do not have a timeline for compliance

2. Connecting users to SiteImprove reports
   a. Everyone to touches the web will use SiteImprove eventually. Will need to complete training.
   b. Combined related web section into groups and ID report managers to receive reports
   c. Process
      i. Id report managers logs in
      ii. Report manager is given appropriate permission
      iii. Receives report via email each time SiteImprove completes a crawl
   d. Report managers work with the appropriate people in their areas to remediate accessibility issues
   e. Will receive an email every time SiteImprove completes a crawl; every week

3. Navigating a SiteImprove accessibility report
   a. Sections and issue types:
      i. Types of issues (errors: noncompliance); Warnings: possibly; Needs review: can’t be check auto
   b. Sample report
      i. Remember we strive for AA level, so need to fix A and AA
   c. Developer v Editor issues
      i. Not all accessibility issues can be solved by you, but some can be
   d. Examples
      i. Link text is too similar (manually check where the link leads to)
      ii. Alt text (Short term - add alt text)
      iii. Decorative image possibly (Is it a decorative image [remove hover over text] or needs alt text added)
      iv. Errors have an explanation on how to fix them in SiteImprove. If you don’t understand the “how to fix it” text, contact Cara.

4. Questions
   a. We can’t mark as complete, when fixing an issue? Needs working on
   b. Official clock has not started yet
c. SiteImprove Chrome extension can be used by anyone, even if they don’t have access to reports

d. Can you breakout sections to send to people? Down the line possibly can set that up

e. Most people trying to work through accessibility stuff…Moving PDF content to CMS basic pages