CELCIS

All About CELCIS
Mr. Thomas Marks
Fall 2018
WELCOME TO CELCIS

Center for English Language and Culture for International Students
Class Levels

- Elementary
- Intermediate
- Pre-Advanced
- Advanced
Testing and Placement

Step 1: New Student Testing

- You will take your placement tests during orientation
  - Oral interview with one teacher: 5 minutes
  - Writing test: 25 minutes
  - Objective test: 65 minutes

- You will receive your schedule on the first day of class:
  
  Wednesday, August 29th
  8:15 a.m.
  Bernhard Center, Room 157-158
Testing and Placement

Step 2: Course Pre-tests for All Students

- In the first few days of classes, you will take a pre-test in each of your classes:
  - Speaking/Listening class
  - Grammar/Communication class
  - Reading/Writing class

- Pre-tests help us to know if you are in the correct level
Placement Decisions

- CELCIS teachers decide if students are in the correct level or section.

- Placement decisions are final.
## Class Schedule
### August 29 - December 7

<table>
<thead>
<tr>
<th>Time</th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 - 9:50 a.m.</td>
<td>Speaking / Listening</td>
<td>Speaking / Listening</td>
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<td>Speaking / Listening</td>
<td>Speaking / Listening</td>
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<tr>
<td>10:00 - 10:50 a.m.</td>
<td>Grammar / Communication</td>
<td>Grammar / Communication</td>
<td>Grammar / Communication</td>
<td>Grammar / Communication</td>
<td>Grammar / Communication</td>
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<tr>
<td>11:00-12:50 a.m.</td>
<td>Reading / Writing</td>
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<td>Reading / Writing</td>
<td>Reading / Writing</td>
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</tbody>
</table>
Instructors may grade you for:

- Work done in class
- Participation in class
- Tests and quizzes
- Homework assignments

A class average of “C” or 75% is needed to pass

- Ask your teachers how you are doing
First Day of Class
Wednesday, August 29

8:15 a.m. Pick up your schedule
Bernhard Center, Room 157-159

9-1 p.m. Classes

You will need your Bronco ID card to pick up your schedule.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 29</td>
<td>First day of classes</td>
</tr>
<tr>
<td>September 3</td>
<td>No class (holiday)</td>
</tr>
<tr>
<td>October 16</td>
<td>Last day of Reading/Writing 1</td>
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<tr>
<td>October 17-19</td>
<td>No class (mid-semester break)</td>
</tr>
<tr>
<td>October 22</td>
<td>First day of Reading/Writing 2</td>
</tr>
<tr>
<td>November 22-23</td>
<td>No class (holiday)</td>
</tr>
<tr>
<td>December 14</td>
<td>Progress reports sent to students</td>
</tr>
</tbody>
</table>
Last day of CELCIS classes: December 7, 2018

- Students are expected to be in class on the last day.
- Students who plan to travel should book their flights to depart AFTER 1:00 p.m. on December 7
1. You will miss information

Every day is important. Your success in each class will depend on your attendance and participation.

2. Your grade will go down

Missing class time will have a negative effect on your class participation points. Participation is approximately 20% of your class grade.
ATTENDANCE

Attendance is very important
If you do not attend classes...

3. You may be in violation of your U.S. immigration status
   For students on F-1 and J-1 visas, with 15 or more unexcused absences in a class, you will be deemed in violation of your immigration status.

4. You may fail your class or be dismissed from CELCIS
   CELCIS requires at least 90% attendance over the course of a semester. Students with excessive absences may be considered for dismissal from the program.
Tardiness

If you arrive more than 10 minutes late to class, or if you miss more than 10 minutes of class at any other time, you will be marked absent.
What happens if I cannot attend class?

If you cannot come to class because you are sick or have an emergency:

a) Tell your teacher that you will be absent.

b) Do the work from the class that you miss.

c) If you miss many days, please contact the CELCIS Director or Assistant Director.
An advisor is someone that will help you answer any questions or solve any issues you may have that relate to your education here at WMU or your stay in Kalamazoo.

- Admissions Advising
- Immigration Advising
- CELCIS Program Advising
- Personal Advising

If you need help explaining your concern, you may bring a friend or request someone to help translate.
Safety

- The Department of Public Safety is on campus
- Blue light call stations
- The Safe Ride program has people to walk with you or give you a ride after dark.
- Sign up for emergency alerts. This system automatically sends text messages and phone calls.
- Do not walk around alone at night
- Be aware of your surroundings

269-387-5555
If you have an emergency...

Call 9-1-1 on the telephone

☑ Say it is an emergency
☑ Give your complete name
☑ Give your complete address
☑ Describe the problem
Religious Freedom in the U.S.

- In the U.S., we have freedom of religion.
- This means that people can believe what they want without punishment.
- This also means that people can freely talk about religion.
- It is ok to say “No, thank you” if you are not interested.
Photographs and videos

- We often have photographers and/or videographers present at CELCIS and university events.

- Photos and video are used on the website, social media, or for marketing purposes.

- If you do not want your photo taken, you should let the photographer know or leave the area being photographed.
Questions?
STUDENT HANDBOOK
SCAVENGER HUNT
GROUP ACTIVITY
Answers

1. wmich.edu/celcis (Cover and pg. 65)

2. Page 28

3. Page 51

4. Page 11 – Campus Book store located in the basement of the Bernhard Center
ANSWERS

5. Page 16 – Copying or using information that was written by someone else without showing who wrote it.

6. Page 28 - 90%

7. Page 28 - You will be considered in violation of the CELCIS attendance policy.

8. Page 28 - You will be marked absent.
9. Page 29 - Contact your teacher and make up any missed work

10. Page 30 – 20%

11. Page 34 – Talk to your teacher during office hours

12. Page 43 – You must register and attend classes on a full time basis
13. Page 44 – Meet with CELCIS Immigration Advisor

14. Page 50 – Disability Services for Students (269-387-2116)

15. Page 51 – Sindecuse Health Center

16. Page 57 – gowmu.wmich.edu
17. Page 63
Feelings of sadness, loneliness, anger
Headaches, pains, allergies
Sleeping too much or too little
Idealizing your own culture
Becoming obsessed with the new culture
Small problems seem hard
Feeling shy, insecure, lost or confused
Obsessed with cleanliness
Homesickness
Questioning your decision to move to this place
18. Page 66 –
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